

**MINUTES OF DIRECTORS' REGULAR MEETING OF
WEST END CIVIC ASSOCIATION INC.**

The undersigned, being the President of West End Civic Association Inc. (the "Corporation"), herby acknowledges that the actions set forth below were taken at the Regular Meeting of the Board on April 20, 2022, via Zoom.

1. The meeting was called to order at 7:05 pm

Attendees: David Barrett, Kyle Bergquist, Dorothy Buckley, Lindsay Ewing, Michelle Ewing, Jon Harding, Lakisher Hurst, Janice Klein, Joe Linhart, Gannon Long, Iris Martinez, Sarah Martz, Sarah Moore, Mary Pelletier, Rob Peters, Rafie Podolsky, John Rose, Gaby Smith, Rachel Taylor, Denise Wilbur.

2. Review of Board meeting minutes

Board meeting minutes for February 16, 2022, March 16, 2022, and March 30, 2022 were reviewed. David Barrett motion, Jon Harding seconded. Voice vote. In favor – many; opposed – none; abstained – none; Motion passed.

RESOLVED: The minutes for the WECA Board of Directors meetings on February 16, 2022, March 16, 2022, and March 30, 2022 are approved.

3. Finance Committee Report

The Finance Committee Report updated the Board on the Corporation's cash balances, revenue, and expenses as of the end of March.

4. Executive Committee Report

The Executive Committee Report provided an overview of activities over the past month. It was proposed that the Board meetings should not be held after Membership meetings, with that change beginning in September. There were requests to update the website's calendar more frequently, including the addition of the "Let's Read" events organized by the Community Giving committee. There was a request for more prominent promotion of the point people for upcoming events to Board members can contact them to volunteer. There were questions about a Membership Campaign. Finally, there was a note about the ongoing Olmsted exhibit and potentially organizing environmentally friendly activities (cleanups, plantings) to coincide with a membership campaign.

5. Calendar of Events

The calendar of upcoming events was briefly reviewed.

6. Items for Board Action

- a. 2022 WECA Budget: The conversation about the 2022 WECA budget began by noting that the organization is very likely to run a deficit in 2022 due to reduced revenue (no DineAround, new Membership model) and increased expenses (restarting committees and in-person activities). There was discussion about the appropriateness of spending down the organization's reserves, and a consensus that deficit spending is acceptable since the Board feels revenue should bounce back in 2023 when the DineAround is expected to return. Jon shared some of his ideas for the Social Committee, and Lindsay put out a call for volunteers to help with the Membership Committee. The group agreed to increase the Social Committee's allocation to \$1,500 and to add a miscellaneous allocation of \$1,000 to allow some flexibility without requiring an additional Board vote. The intention of the Porchfest allocation was clarified, and an associated revenue

line item was added to reflect the event's goal of operating at breakeven. The Golf Tourney was outlined, but no action taken on it because the point person was not present. A formal process for requesting additional funds was requested. Kyle Bergquist motion, David Barrett seconded. Voice vote. In favor – many; opposed – none; abstained – none. Motion passed.

RESOLVED: The working draft of the 2022 WECA budget that Michelle Ewing was displaying on the screen is approved.

- b. Proposed WECA Bylaws Revision: The proposed draft of the revised bylaws that was the subject of the March 30, 2022 Special Meeting of the Board was considered. There were no additional questions raised. Kyle Bergquist motion, Jon Harding seconded. Voice vote. In favor – many; opposed – none; abstained – none. Motion passed.

RESOLVED: The proposed draft of the WECA Bylaws is approved, with all current Board members reverting to a 1-year term and the structure of the Board remaining unchanged until the next Annual Membership Meeting and Election, which is currently scheduled for November 16, 2022.

7. Other Business

Iris noted that the City of Hartford Public Works Department will be holding public events at different City parks during May – they may be an opportunity for WECA to have a table.

Iris noted that her organization, Tea Time, is planning a community fitness fair and fund raiser. It is tentatively scheduled for 6/4/2022 from 10a – 3p on Shields Street. She invited WECA to have a table.

Jan Klein thanked WECA for organizing and supporting the Blood Drive in early April, which was a big success. She hopes that it can become an annual event in the neighborhood.

Rachel Taylor noted to the Noah Webster PTA will be holding a family fund day on Friday 5/20/2022 at Elizabeth Park from 4p – 7p. She invited WECA to have a table.

8. Next Meeting

Based on the approved 2022 meeting schedule, the next meeting of the Board of Directors will be held via Zoom on Wednesday, May 18th after the Membership Meeting (~8:30pm).

9. Adjourn

There being no further business, the meeting was adjourned at 8:51 pm.

Respectfully submitted,

Kyle Bergquist
WECA President