

Columbia Street/Park Terrace Special Services District

Meeting Minutes
January 22, 2020

The Columbia Street/Park Terrace Special Services Annual Meeting was called to order by Chair James Woulfe at 6:32PM in the auditorium of Burns Latino Studies Academy

Commission Role Call:

Present: Mary Cockram, Carol Jones, Greg Secord, Greg Shaw & James Woulfe

Absent: Justin Zartman- Excused (Out of Town on Business)

Year in Review: Chair James Woulfe reviewed the past year highlighting the accomplishment of the District Commission. Attached is his written report. He answered questions from District members.

Finance Report: Treasurer Greg Shaw reviewed the finance report he prepared including actual revenue and expenses for the past year. Commissioner Shaw's report is attached.

Preliminary Budget: Commissioner Shaw also discussed the proposed budget for the upcoming Fiscal Year. His written report is attached. Mr. Shaw answered questions from District members clarifying the process for collecting District revenues and the potential impact on taxes for the proposed budget. An explanation was also given for the potential credit to our account by the MDC.

Election of Commissioners: Commissioner Mary Cockram facilitated elections for 3 Commissioners to be elected for 2 year terms effective July 1, 2020. One of those Commissioners is an alternate position. The purpose of this election was to orchestrate overlapping terms for the Commissioners so a maximum of three Commissioners would term out at one time.

Commissioners Jones, Shaw & Zartman volunteered for a 1 year term to facilitate overlapping terms and it was their positions that were being filled at this election. They also indicated an interest in being reelected to a two year term. Mary Cockram spoke on behalf of Justin Zartman who was unable to attend this meeting. Commissioners Jones and Shaw spoke on behalf of their candidacy. There were no new nominations from the floor.

Election Results: Carol Jones 11 Votes
Justin Zartman 11 Votes
Greg Shaw 10 Votes

Establish Annual Meeting Schedule: Commissioner Secord proposed the following annual meeting schedule;

January 22, 2020
February 19, 2020
April 22, 2020

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The schedule was approved unanimously by the members present. Unless otherwise noted all meetings will be held at 6:30PM at Burns Latino Studies Academy.

A date was also established for the 2021 Annual Meeting. That date is January 27, 2021

Other Business: There was no other business discussed at the meeting.

Public Comment: The commission answered questions from the members regarding funding and timing of the paving project.

The meeting was adjourned at 7:07PM

Next regular meeting February 19, 2020 – Budget Adoption