

Columbia Street/Park Terrace Special Services District

Special Meeting Minutes
May 21, 2020

The Columbia Street/Park Terrace Special Meeting was called to order by Chair James Woulfe at 6:01PM as a virtual meeting using Zoom

Commission Role Call:

Present: Mary Cockram, Carol Jones, Greg Secord, Greg Shaw, James Woulfe and Justin Zartman

Members of the Public: Russ Mercer, #10 Columbia Street

Approval of Minutes: The minutes from the April 20, 2020 meeting were approved as submitted by a motion by Commissioner Cockram with a second by Commissioner Jones. They were approved unanimously by the Commission.

Paving Bidding Update: Commissioner Woulfe opened discussion on the bid documents by thanking Commissioner Shaw and Secord for their efforts in preparing the Request for Bid (RFP) documents.

Commissioner Shaw updated the commission on the proposed documents and process for publishing the RFP. It was agreed unanimously to authorize Commissioner Shaw to move forward with the publication of the request for bid with a 30 day timeline. A motion for approval was made by Commissioner Shaw and seconded by Commissioner Secord.

Capital for Change Bridge Loan: Chair Woulfe recused himself from discussion on this agenda item and appointed Commissioner Secord as acting Chair to lead discussion on this item. Alternate Commissioner Zartman was seated for this agenda item. Commissioner Secord reviewed the Commitment Letter from Capital for Change as modified by Commission members and accepted by Capital for Change. Commissioner Secord was authorized to formalize the agreement with Capital for Change on a motion made by Commissioner Zartman and seconded by Commissioner Shaw.

Public Comment: Russ Mercer thanked the Commission for their efforts in improving the neighborhood with the alley repaving project.

The meeting was adjourned at 6:22PM. Motion by Commissioner Cockram and seconded by Commissioner Secord.