



CITY OF HARTFORD

INTERNAL AUDIT DEPARTMENT

550 Main Street
Hartford, Connecticut 06103

Internal Audit Commission

Telephone: (860) 757-9952
Cell: (860) 422-3600
www.hartford.gov

CRAIG S. TRUJILLO
Chief Auditor

October 10, 2018
Internal Audit Commission
September 2018 Activity Report

Audit Plan for Fiscal Year Ending June 30, 2019

- We are on plan as of October 17, 2018

Special Projects and Reviews

- Issues with DPW Supervisor adding hours not worked to DPW employees time force hours worked

Employee Development

- None noted

Exit Conferences

- None noted

Meetings and General Information

- Discussed next fiscal year changes in health care benefits with the Mayor, Luke Bronin
- Met with D. Fleg, J. Griffin and B. Lee, Hartford Public Schools, to discuss results of the healthcare dependent eligibility audit performed by an outside vendor. (Secova)
- Met with Mr. Griggs, COO, and J. Conception of the Metro Hartford Alliance to discuss the internal audit function and other matters facing the City
- Met with the C. Cherry, HR Director, to discuss special investigation in DPW
- J. Johnson participated in HIMEA union arbitration issue meetings

Fieldwork Completed – Reports in Progress

- Hartford Parking Authority Parking Meter Revenue Accounts and Operations
- City of Hartford P-Card Program Usage

Audits and Projects in Progress

- Hartford Public Schools Office of Finance Healthcare Dependent Eligibility Follow-up Audit
- City of Hartford Department of Public Works Waste, Recycling and Tipping Fee Accounts and Operations

- City of Hartford Police Department Grants Management Accounts and Operations

Reports, Memorandums and Other Documents Issued

- Internal Audit Department Activity Report: July/August 2018
- Internal Audit Commission Meeting Agenda: September 2018
- Internal Audit Commission Meeting Minutes: September 2018
- City of Hartford Department of Development Services Special Events Billing and Collection Audit Report 1820

copy: City Council Members
L. Bronin, Mayor
T. Montanez, Chief of Staff