

**Internal Audit Commission Meeting**  
**January 15, 2020 – 2:00PM**  
**Agenda**

The Internal Audit Commission Meeting will be held in the Internal Audit Department conference room #304 in City Hall at 550 Main Street, Hartford, CT 06103 at 2:00PM

1. Call to order
2. Roll call
3. Approval of the Minutes of December 2019
4. Discuss Internal Audit Department December 2019 Activity Report
5. Audits completed and reports issued
6. Audits currently in progress
7. Special Reviews and Investigations
8. Audit recommendations follow-up activity
9. Update on new audit work paper software
10. Old/New Business
11. Next Internal Audit Commission meeting February 19, 2020 at 2:00PM
12. Adjourn meeting