

CITY OF HARTFORD
ETHICS COMMISSION
REGULAR MEETING

David Klein
Kurtis Denison
Sibongile Magubane
Marissa Pistritto
Gerry Gemmell

Date: March 9, 2021

Time: 5:00 p.m.

Location: Meeting held remotely (via WebEx – call in information was detailed in the meeting agenda)

MINUTES:

Present: Commissioner Klein, Commissioner Denison, Commissioner Pistritto, Commissioner Gemmell, Commissioner Magubane, and Assistant Corporation Counsel Lori Mizerak (all participated remotely via telephone/video conference).

The meeting was called to order by Commissioner Klein at 5:02p.m. Commissioner Denison made a motion to approve the minutes of the February 9, 2021 regular meeting, Commissioner Pistritto seconded, and the minutes were approved.

As to only item of old business, Statements of Financial Interests for 2020, Ms. Mizerak reported that the forms were sent out last week and to date, 40 individuals have already completed and returned their forms. At the Commission's suggestion, a pdf fillable form was used again this year and language has also been added in the signature section to allow for individuals to simply type in their name as their signature; this seems to be helping given that there a greater number of forms have been completed and returned in the first week. Commissioner Klein inquired as to whether a reminder email can go out to individuals in a few weeks since second notices likely will not go out until after the May 1 due date. Ms. Mizerak will check, but indicated that she thought that it would be possible to send out a reminder email. Commissioner Denison also inquired as to whether with respect to the 2019 forms, if notices have been placed in the personnel files of those employees who did not yet complete their forms, and Ms. Mizerak indicated that she is in the process of doing so.

The next meeting is scheduled for April 13, 2021 at 5:00 p.m.

The meeting ended at 5:12 p.m.

Respectfully submitted,
Lori Mizerak