

CITY OF HARTFORD  
ETHICS COMMISSION  
REGULAR MEETING

David Klein  
Kurtis Denison  
Sibongile Magubane  
Marissa Pistritto  
Gerry Gemmell

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Date: July 14, 2020

Time: 5:00 p.m.

Location: Meeting held remotely (via WebEx – call in information was detailed in the meeting agenda)

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**MINUTES:**

Present: Commissioner Klein, Commissioner Gemmell, Commissioner Pistritto, and Assistant Corporation Counsel Lori Mizerak (all participated remotely via telephone conference).

The meeting was called to order by Commissioner Klein at 5:05 p.m. Commissioner Pistritto made a motion to approve the minutes of the March 10, 2020 regular meeting, Commissioner Gemmell seconded, and the minutes were approved.

As to first item of old business, Statements of Financial Interests for 2019, Ms. Mizerak reported that to date, 89 forms are outstanding; a little more than half of the individuals required to complete a statement have done so. Ms. Mizerak reported that the majority of individuals in the Mayor's Office have completed their statements, but a number of Council members and staff have not. Commissioner Klein suggested reaching out to David Grant, now that he is in the Council's Office, for assistance. In addition, third notice letters will be sent out, acknowledging that while it is understandable that tasks take more time with all that is going on with the pandemic, the form is available electronically and can be returned via email which hopefully will help.

As to the only item of new business, Commissioner Klein shared the memo that he received from Ms. Mizerak after she was asked by the Chief Operating Officer to forward it along. Commissioner Klein explained that there is a new Interim Director of Development Services whose son also works in that City department. Thus, in light of the City's nepotism policy, a reporting structure will be implemented in order to avoid a situation where a family member would be supervising another family member. Commissioner Klein stated, and the other Commissioners agreed, that the administration addressing the issue immediately and proactively was good practice and is appreciated.

Although the next regular meeting is scheduled for August 11, 2020, the Commission discussed that the August meeting is usually cancelled given that members are often away, and will be cancelled this year as well. Should an issue arise that needs to be addressed by the Commission, a special meeting will be scheduled.

The meeting ended at 5:18 p.m.

Respectfully submitted,  
Lori Mizerak