



LUKE A. BRONIN
Mayor

CITY OF HARTFORD

Office of Equity & Opportunity
550 Main Street, Suite 303
Hartford, Connecticut 06103
P: (860) 757-9789
F: (860) 722-6571
www.hartford.gov



KAREN TAYLOR
Director of Equity & Opportunity

Permanent Commission on the Status of Hartford Women (PCSHW)

Meeting Agenda

Monday, August 16, 2021

5:30pm-7:00pm	General Meeting
7:00pm-7:30pm	Policy Committee
7:00pm-7:30pm	Recruitment/Planning Committee

Zoom Details:

Join Zoom Meeting

<https://us02web.zoom.us/j/85917374111?pwd=Q0pGRUFNYStEWGt4NmZaeTN6WUVJQT09>

Meeting ID: 859 1737 4111

Passcode: 344196

One tap mobile

+16468769923 ,85917374111# US (New York)

Meeting Agenda

- 1. Call to Order**
- 2. Roll Call**
 - a. Members present in person via zoom or by phone
- 3. Approval of Previous Meeting Minutes**
 - a. July 19, 2021 meeting minutes
 - b. July 19, 2021 policy committee minutes
 - c. July 19, 2021 recruitment/planning committee minutes
- 4. Officer Reports**
 - a. Chairwoman Kula
 - i. HPD/HFD gender equity
 1. Calls with HPD and HFD union presidents
 2. Determination of groups working to advance women applicants and women promotion within the departments
 - ii. New promotional materials for the Commission
 1. Kim Taylor found old materials we can build from – volunteer(s)?
 - iii. September PCSHW Women's Economic Forum
 1. Status of the process

2. Outline of items (also to be addressed during the Policy Committee Report) include:
 - a. questions to be prepared by each Commissioner
 - b. background to be used by each Commissioner
 - c. please identify 5 individuals you would like to invite
 - d. run of show description
- b. Vice Chairwoman Folston
 - i. No reports at this time.
- c. Managing Secretary Abraham
 - i. Volunteer primary and secondary note taker for September.
 - ii. Updated Commission contacts submitted to Kim Taylor
 - iii. Expiring Commissioner Members in September renewal process
5. **Committee and Special Reports** – see Committee agendas and descriptions at the end of this agenda
 - a. Policy Committee report, Commissioner Crowley
 - i. Three items of focus right now are the two upcoming PCSHW field hearings (forums) that build upon the presentations made to this Commission earlier this year. The information from these two forums (*September: Hartford Women's Economic Forum* and *October: Hartford Women's Safety & Health*) will directly lead into our statutory required recommendations to the Mayor in November.
 - ii. September forum preparations requested from Commissioners by 9/13
 - iii. October forum description
 - b. Recruitment / Planning Committee report, Commissioner Pope
 - i. Recruitment
 1. Status of recently submitted candidates for the Commission (Chamar Logan and Jillian Davey)
 2. Status of diversifying Commission – Commissioner Foster call with Republican Town Committee
 3. Ongoing request to please continue to submit names of 1 or 2 candidates you believe would be good and active Commissioners. Ideally you would have spoken with the candidate(s) and sent materials. Also, please invite them to at least one meeting prior to applying, if possible.
 - ii. Planning
 1. Status of social media efforts
6. Special Orders
7. Unfinished / Old Business
 - a. Bylaw revisions – Chairwoman Kula. Bylaws were officially stamped by the Town Clerk in July.
 - b. PCSHW elections report – Chairwoman Kula. Election report was received and stamped by the Town Clerk in July.
8. New Business
9. Public Comments

10. Announcements

- a. Two upcoming virtual field hearings (forums) by this Commission
 - i. Monday September 27, 5-7pm
 - ii. Monday October 25, 5-7pm

11. Adjournment

Committee Meetings Agendas and Descriptions

Note: Committees meet from 7:00pm-7:30pm immediately following our regularly scheduled Commission meeting. Committee agendas are included in this report along with a description of each committee

PCSHW Policy Committee

Description:

The PCSHW's policy committee will recommend to the full Commission their state and local policy priorities as they relate to the status of Hartford women. These duties include but are not limited to the liaising with policy advocacy groups and inviting policy experts to meetings, tracking state and local legislation and administrative policy changes, preparing written and public testimony, and conducting policy research as needed.

Policy Committee report by Facilitator: Commissioner Erica Crowley. Commission Committee members are: Commissioners Crowley, Johnson, Abraham and Kula (ex-officio).

Agenda:

- i. Call to order and Roll Call
- ii. Discussion of state level policy priorities
- iii. Discussion of local level policy priorities
- iv. Unfinished / Old Business
- v. New Business
- vi. Announcements
- vii. Adjournment

PCSHW Recruitment / Planning Committee

Description:

The Recruitment / Planning Committee will make recommendations to the full Commission regarding recruitment of new members and returning members. The planning activities will include identifying the needs of Hartford women and working with other organizations in partnership to address these needs. The Committee will recommend partners to invite to the Commission meetings.

Recruitment / Planning Committee report by Facilitator: Commissioner Janeé Folson. Commission Committee members are: Commissioners Pope, Folson, Research Associate Jillian Davey, Kula (ex-officio).

Agenda:

- i. Call to order and Roll Call
- ii. Discussion of state level policy priorities
- iii. Discussion of local level policy priorities
- iv. Unfinished / Old Business
- v. New Business
- vi. Announcements
- vii. Adjournment