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Permanent Commission on the Status of Hartford Women
Monday, September 20, 2021
5:30pm-7:00pm

PCSHW Meeting Minutes 9/20/21

1. Call to Order at 5:32pm
2. Roll Call
 - a. Chairwoman Shannon Kula, Vice Chair Janee Folston, Secretary Haben Abraham, Commissioners Sharon Pope, Melinda Johnson, Jillian Davey (RA), Kimberly Taylor (City Staff)
3. Approval of Minutes
 - a. Sharon Pope approve minutes, Melinda Johnson second, all approved
4. Officer Reports
 - a. Chairwoman Shannon Kula
 - i. Ongoing priorities
 1. Ongoing priorities include HPD/HFD gender equity
 2. Melinda Johnson suggests prioritizing homelessness increases amongst Hartford women due to Covid, which is part of the September forum focus
 - ii. Committees
 1. Chairwoman Kula asks if the Commission need a Communications Committee to update website, Facebook, etc.? Jillian Davey suggests expanding the Recruitment Committee to include communication, and Commissioner Sharon Pope suggests that committee take on orientation, too.
 2. Planning/recruitment committee
 - a. Do we want to connect with Hartford organizations about holiday/December events on Zoom and could we come join to raise awareness of the PCSHW?
 - b. Commissioner Sharon Pope says it's hard to recruit via organizations because they are looking for their own board members, so we should recruit in a different way

- c. Vice Chair Janee Folston suggests reaching out to Leadership Greater Hartford where they do seed networking events, and she will reach out to them.
 - d. Commissioner Erica Crowley asked about process for applying and the timeline, but it realistically takes 4-6 months with regular follow up
 - 3. Policy committee
 - iii. September and October Forums
 - 1. Sept 27 Hartford Women's Economic Security Forum
 - 2. Oct 25 Hartford Women's Health & Safety Forum
 - b. Vice Chair Folston
 - i. No reports
 - c. Secretary Abraham
 - i. Volunteer for 9/27 Forum – Melinda Johnson will take notes and Erica Crowley will stream to the Facebook page
 - ii. October 18th regular meeting – Janee Folston will take notes
 - iii. October 25th Hartford Women's Economic Forum – Sharon Pope will take notes
- 5. Committee and Special Reports
 - a. Policy Committee
 - i. Commissioners discussed how to handle questions, put name/question in the chat, save the chat and post responses if we run out of time
 - b. Recruitment and Planning Committee
 - i. Jillian Davey will be confirmed by City Council next week
 - ii. Increasing the diversity of the Commission – can we be added to the One Hartford mailing announcements, and what about other groups of women.
 - 1. Chairwoman Kula said that she had connected with a few Hartford teachers who may want to join.
 - 2. Jillian Davey suggests posting in Hartford neighborhood groups
 - 3. Commissioner Erica Crowley will share the list of WFP voters from Councilwoman Bermudez's office
 - iii. Chairwoman Kula asks when and how we could get a web page set up for the Commission on the City's website
 - 1. Commissioners should write a short bio for the next forums and the website.
- 6. Special Orders
- 7. Unfinished/Old Business
 - a. We will follow up with HPD regarding an update about recruitment of women
 - b. Jillian Davey suggests refocusing on voter registration, Chairwoman Kula suggests figuring out the demographic makeup of people who are registered and who is not, Kim suggests that Gigi from the Registrar of Voters could come present to our commission.

8. New Business
9. Public Comments
10. Announcements
 - a. Two upcoming field hearings in September and October.
11. Adjournment at 6:42