



CITY OF HARTFORD
Planning & Zoning Commission
260 Constitution Plaza – Hartford, CT

DRAFT MINUTES

April 13, 2021

The Planning & Zoning Commission held a Virtual Regular Meeting at 6:00 p.m. on Tuesday, April 13, 2021.

Attendance

Present: Chair Josye Utick, Commissioners Jonathan Harding, David McKinley, Kelvin Thomas; and Alternate Commissioners Juliana Garcia-Urbe and Andres Jimenez-Franck.

Absent: Commissioners Gary Bazzano, Aaron Gill, and Alternate Commissioner Guy Neumann.

Staff Present: Aimee Chambers, Attorney Rich Vassallo, and Paige Berschet.

I. CALL TO ORDER

Chair Josye Utick called the meeting to order at 6:03 pm and seated Alternate Commissioners Juliana Garcia-Urbe and Andres Jimenez-Franck for the meeting.

II. APPLICATIONS RECEIVED

No new applications were received.

III. PUBLIC HEARINGS

No public hearings were held.

IV. NEW BUSINESS

a. FY 2022 CIP Budget Presentation

Director of Operations, Mr. Nathaniel 'Nat' Gale, was present to provide the Capital Improvement Program Budget Presentation. Mr. Nat Gale thanked Felesha Ross for her help with the CIP Budget. He stated the Capital Improvement Program was a five-year plan with a budget each year for the funded programs. The programs selected were for the improvement of Capital Assets including streets, bike and pedestrian infrastructure, school buildings, public safety structures, park improvement and more. He stated that the City was currently unable to bond because of an agreement with the State, and all projects were funded through the City's General Fund and grant funding.

112 total projects were submitted by departments with 77 selected for funding. 9 of the 23 submitted projects from the Department of Development Services were funded through the Operations Budget. The total budget for FY 2022 CIP was \$132,826,156, with \$30.5 million funded by General Fund Revenues, \$97.5 million funded through grant funding, and \$4.85 million through LoCIP state funding. Last year 80 projects were selected with \$30.6 million funded through General Funds.

Mr. Nat Gale highlighted CIP projects that required new or additional council authorization including Bulkeley High School and Burns Latino School renovations, North Main Street Streetscape Design, Neighborhood Environmental Improvements and Tree Planting, Traffic Calming projects, Rehabilitation of Station 11, and various other projects.

Mr. Nat Gale answered Commissioner's questions. He stated they were working on an interactive GIS map of the CIP projects with contact information, but would be willing to come and report back to the Commission and send additional information on the projects.

Commissioner Jonathan Harding made a **MOTION** to provide a favorable recommendation of the CIP as presented, **SECONDED** by Commissioner David McKinley. The CIP was **APPROVED** with a vote of **5-0-1**.

V. DIRECTOR'S REPORT

Ms. Aimee Chambers shared information on upcoming public meetings for North Main Street Streetscape (4/14), Complete Streets (4/22), and the Hartford Parking Study (4/28) to review plans and gather feedback from the community.

Ms. Aimee Chambers reviewed the March Plan Review and Zoning Enforcement numbers and answered Commissioner's questions.

V. CHAIR'S REPORT

No report.

VI. Approval of Minutes

a. March 23, 2021 – APPROVED

VII. ADJOURNMENT

Commissioner David McKinley made a **MOTION** to adjourn the meeting, **SECONDED** by Commissioner Kelvin Thomas and the meeting was adjourned at 7:30 p.m.

Respectfully Submitted by:
Paige Berschet, Administrative Assistant

AC