



CITY OF HARTFORD
Planning & Zoning Commission
260 Constitution Plaza – Hartford, CT

DRAFT MINUTES

June 28, 2022

The Planning & Zoning Commission held a Virtual Regular Meeting at 6:00 p.m. on Tuesday, June 28, 2022.

Attendance

Present: Chair Josye Utick, Commissioners Gary Bazzano, Aaron Gill, Jonathan Harding, Andres Jimenez-Franck, David McKinley, and Alternate Commissioners Juliana Garcia-Uribe, Raul Irizarry, and Guy Neumann.

Absent: Commissioner Andres Jimenez-Franck.

Staff Present: Aimee Chambers, Attorney Rich Vassallo, and Paige Berschet.

Regular Meeting of the Planning & Zoning Commission

I. CALL TO ORDER

Chair Josye Utick called the meeting to order at 6:04pm and seated Commissioners Juliana Garcia-Uribe and Raul Irizarry.

II. APPROVAL OF

a. Agenda for June 28, 2022

Director Aimee Chambers noted that the Open Hearing Deadline for 1680 Albany Ave was extended and scheduled for public hearing on August 9th, the 89 Arch St public hearing would be continued to the July 12th meeting, and the 333 Homestead Ave Use Determination would be continued to the July 12th meeting.

Commissioner Gary Bazzano made a **MOTION** to **APPROVE** the agenda as revised, **SECONDED** by Commissioner Aaron Gill. The agenda was approved by a vote of **7-0**.

b. Minutes for June 14, 2022 – APPROVED

III. APPLICATIONS RECEIVED

*Indicates the official Date of Receipt for an application and start of the Public Hearing Timeline. Preliminary Application Documents are available at: <https://www.meetinginfo.org/groups/30>

46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89

IV. APPLICATIONS CARRIED FORWARD

*Indicates that an application was received in a prior meeting and that the public hearing timeline is open. Preliminary Application Documents are available on meetinginfo.org in the meeting associated with the "Application Received Date" below.

- a. **1680 Albany Ave** – Request for Special Permit for a Site Plan, pursuant to Section 1.3.4 and Section 6.13.5, for the installation of an 8’ fence in the front, corner side, rear, and side yards, where only 4’ is permitted in the front and corner side yards and only 6’ is permitted in the side and rear yards, per Section 6.13.2. Owner: The Village for Families & Children; Applicant: Joseph Williams. Application Received Date: April 12, 2022. Open Hearing Deadline: August 20, 2022.
- b. **Text Amendment** – Proposed Changes Section 3.3.2.A(3)(c) of the Zoning Regulations that would reduce the required lot size for assembly uses from three (3) acres to one-half (½) acres in all districts other than the N, NX or DT districts. Applicant: The Church of Jesus Christ of Latter-Day Saints c/o James D’Alton Murphy. Application Received Date: May 24, 2022. Open Hearing Deadline: July 28, 2022.
- c. **2035 Broad St** – Request for Special Permit for Neighborhood Assembly Use per Section 3.3.2.A. Owner: LFT 2035 Broad Street, LLC; Applicant: The Church of Jesus Christ of Latter-Day Saints c/o James D’Alton Murphy. Application Received Date: May 24, 2022. Open Hearing Deadline: July 28, 2022.
- d. **1390 Park St** – Request for Special Permit for Drinking & Entertainment Assembly Place and Site Plan Review. Owner: 1390-1400 Park Street, LLC; Applicant: Lifecare Design Inc. c/o Natalie Sweeney. Application Received Date: June 14, 2022. Open Hearing Deadline: August 18, 2022.
- e. **1396 Park St** - Request for Special Permit for an Adult Use Cannabis Retailer per Section 3.3.10. Owner: 1390-1400 Park Street, LLC; Applicant: Kevin Henry. Application Received Date: June 14, 2022. Open Hearing Deadline: August 18, 2022.

V. PUBLIC HEARINGS

- a. **215 Pearl St** – Request for a Special Permit for Drinking & Entertainment Assembly Place per Section 3.3.5.I.(5) with a concurrent Site Plan Review per Section 1.3.3.D; a Special Permit for an Accessory Outdoor Café associated with a Drinking Place per Section 3.5.2.D, and a Special Permit for Downtown Signage per Section 8.1.3.E – pursuant to Section 1.3.4 of the City of Hartford Zoning Regulations. Owner & Applicant: REO5ist, LLC c/o Jose DelCastillo. Open Hearing Deadline: July 16, 2022.

Director Aimee Chambers presented the staff report.

Ms. Terri Hahn was present on behalf of the applicant team. Public comment was opened and there were no comments or testimony from the public.

Commissioners David McKinley and Jonathan Harding stated they were glad to see the building restored and put to a productive use in the Downtown area.

90 Commissioner David McKinley a **MOTION** to **APPROVE** the request as
91 recommended by staff, **SECONDED** by Commissioner Gary Bazzano. The motion
92 passed by a vote of **7-0**.
93

94 **CITY OF HARTFORD**
95 **PLANNING & ZONING COMMISSION RESOLUTION**
96 **215 PEARL STREET**
97 **SPECIAL PERMIT FOR DRINKING & ENTERTAINMENT PLACE, ACCESSORY**
98 **OUTDOOR CAFÉ WITH DRINKING PLACE, AND DOWNTOWN SIGNAGE**
99

100 **Whereas,** The City of Hartford Planning & Zoning Commission reviewed the application for a
101 special permit at 215 Pearl Street (parcel ID 246-341-018), for a combined Drinking
102 & Entertainment Assembly Place, with Accessory Outdoor Café associated with a
103 Drinking Place, and Downtown signage; and
104

105 **Whereas,** The applicant is also requesting to make various site plan improvements, including
106 renovations of the building façades, construction of a new deck and of patio,
107 rearrangement of the side yard parking lot, and various other landscaping
108 improvements, all of which require site plan review; and
109

110 **Whereas,** The City of Hartford Zoning Regulations (the Regulations) allow for the concurrent
111 review of a special permit request and a site plan review, per Section 1.3.3.D; and
112

113 **Whereas,** The zoning district assigned to the property is DT-2, Downtown district; and
114

115 **Whereas,** The subject property is located in the Ann Street National Historic District; and
116

117 **Whereas,** The subject property is occupied by an existing Civic Building, built in 1924, and an
118 existing parking lot located in the side yard; and
119

120 **Whereas,** The proposed principal uses, Drinking Place & Entertainment Assembly Place, are
121 both permitted uses in the DT-2 district subject to use-specific conditions and subject
122 to special permit approval; and
123

124 **Whereas,** The applicant submitted a menu, floor plans, a security plan, a parking management
125 plan, and a noise mitigation plan per Section 3.3.5.I.(5), and the project otherwise
126 meets the use-specific conditions of a combined Drinking & Entertainment
127 Assembly Place; and
128

129 **Whereas,** The proposed accessory use, Outdoor Café per Section 3.5.2.B, is a permitted
130 accessory use in the DT-2 district; and
131

132 **Whereas,** Outdoor Cafes associated with a Drinking Place require special permit approval, per
133 Section 3.5.2.B; and

134
135 **Whereas,** The application meets all the use-specific conditions required for Outdoor Cafes
136 associated with a Drinking Place per Section 3.5.2.B, including the general location
137 and enclosure requirements; and
138

139 **Whereas,** The change of use, building renovations, and site work proposed (increase in the
140 site’s impervious surface ratio from 79 to 81% and semi-pervious ratio from 0% to
141 10%; addition of a secondary entrance on the building western façade;
142 rearrangement of the parking lot which will remain in the side yard; proposed
143 service uses to occupy 100% of the building) all comply with the Civic Building
144 type requirements per Section 4.10.2; and
145

146 **Whereas,** The proposed new elevated deck and patio are classified as Outdoor Accessory
147 Structures, Deck & Patio, per Section 4.20.4.B; they are permitted in the DT-2
148 district and meet the size, height, setback, and enclosure requirements of Section
149 4.20.4.B; and
150

151 **Whereas,** The proposed landscaping plan includes the removal of two trees located in lot’s
152 front yard, the planting of three new trees (including two shade trees in the front yard
153 and one flowering tree in the side yard near the patio), and other landscaping
154 elements; the City Forester has reviewed the plan and has directed the applicant to
155 officially request a tree removal permit and request confirmation of the amount to
156 pay into Hartford’s Tree Account to mitigate the amount of tree Diameter at Breast
157 Height (DBH) not replaced in-kind, per Section 6.6. of the Regulations; and
158

159 **Whereas,** The proposed work includes repair to a portion of the sidewalk located in the public
160 right-of-way, which DPW reviewed and commented on; and
161

162 **Whereas,** The proposed vehicular and bicycle parking meet the requirements of Section 7.2
163 and the design standard of Section 7.3; and
164

165 **Whereas,** Section 8.1.3(E) of the Zoning Regulations states that the Planning & Zoning
166 Commission may independently review whether signage proposed in Downtown
167 Districts is acceptable pursuant to special permit review; and
168

169 **Whereas,** The two proposed channel letterset wall signs – which will read “215 Pearl”,
170 measure 9.4 sf each, and be internally illuminated – will be installed on the north and
171 west elevation of the elevated deck, facing Pearl Street and Service Court; this
172 proposed location represents a deviation from Section 8.3 regarding Wall Signs and
173 therefore requires special permit approval; and
174

175 **Whereas,** The Historic Preservation Commission approved the proposed façade renovations
176 and sitework on April 21, 2021 (P&Z-COMM-2021-0361) and the proposed signs
177 received historic review approval on April 15, 2022 (P&Z-ADMIN-2022-2999); and

178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220

Whereas, The Regulations specifically describe DT districts as intended for “the highest intensity of development in the city, while respecting the historic building scale of the downtown and the adjacent blocks” and mentions that “each [DT] district permits a mix of uses and is intended to create an active atmosphere throughout the day and into the evening”; and

Whereas, The requested special permit and site plan will help achieve goals listed in the Grow400 section (Make Hartford’s economy more prosperous) and the Play400 section (Make Hartford’s culture more vibrant), namely by encouraging an infill project, supporting the reuse of a unique, historic building, providing a new venue and event space for the community to host gatherings, and helping to revitalize a key asset in the Downtown area; and

Now therefore Be It

Resolved, The City of Hartford Planning & Zoning Commission hereby ~~denies~~/approves the special permit and site plan for at 215 Pearl Street (parcel ID 246-341-018), for a combined Drinking & Entertainment Assembly Place, with Accessory Outdoor Café associated with a Drinking Place, and Downtown signage, with the following condition of approval:

1. The applicant shall provide proof to the Planning & Zoning Division of having obtained a tree removal permit and having paid the required tree replacement fee to Hartford’s Tree Account, as determined by the City Forester.

Be It Further,

Resolved, This 28th day of June, 2022.

- b. **CONTINUED from 6/14 - 89 Arch St** – Request for Special Permit for an Adult Use Cannabis Retailer per Section 3.3.10. Owner: 89 Arch St Htfd, LLC; Applicant: Derrick Gibbs, Jr. c/o Gregory Piecuch. Close Hearing Deadline: July 19, 2022.

Continued to the PZC 7/12 Meeting.

- c. **WITHDRAWN- 668 Blue Hills Ave** – Request for Special Permit for Smoking Place per Section 3.3.5.N and Section 1.3.4. Owner: Taiesha Welborn; Applicant: Smokers Essentials c/o Michael Reynolds. Open Hearing Deadline: July 28, 2022.

- d. **40 Coventry St** – Request for a Special Permit and Site Plan Review for a 1-story addition to an existing Civic Building not shown on a previously approved master plan, located on a parcel zoned MX-2 with the Campus Overlay, pursuant to Section 5.1.2.C,

221 Section 1.3.3. D and Section 1.3.4. Owner: City of Hartford; Applicant: InterCommunity
222 Health Care c/o Fraser Walsh. Open Hearing Deadline: July 28, 2022.
223

224 Director Aimee Chambers presented the staff report.
225

226 Mr. Fraser Walsh, Mr. Samuel Sargeant, and Mr. Tyler Booth were present on behalf of
227 the applicant.
228

229 Mr. Tyler Booth provided an overview of InterCommunity's services. He stated that
230 they did not have adequate space to provide the proper care to community members and
231 were prepared to invest \$2 million with the proposed project.
232

233 Mr. Tyler Booth stated they would like to add additional walkways once the
234 environmental review on the property is completed. Commissioner Aaron Gill asked if
235 walkways would be beneficial. Mr. Tyler Booth noted they would be beneficial for the
236 larger campus, but that they may be out of their purview at the time.
237

238 Mr. Samuel Sargeant stated that they had proposed the porch-type primary entrance
239 because it was more harmonious with the current architecture, allowed for cover from
240 weather, and ensured an ADA accessible entrance.
241

242 Public comment was opened and there were no comments or testimony from the public.
243

244 Commissioners David McKinley and Aaron Gill stated the applicant should explore
245 some pedestrian safety solutions on the lot for the short and long term.
246

247 Commissioner Aaron Gill a **MOTION** to **APPROVE** the request as recommended by
248 staff and to allow for the entrance type deviation, **SECONDED** by Commissioner
249 Jonathan Harding. The motion passed by a vote of **7-0**.
250

251 **CITY OF HARTFORD**
252 **PLANNING & ZONING COMMISSION RESOLUTION**
253 **40 COVENTRY STREET**
254 **SPECIAL PERMIT AND SITE PLAN REVIEW FOR A 1-STORY ADDITION TO AN**
255 **EXISTING CIVIC BUILDING NOT SHOWN ON A PREVIOUSLY APPROVED MASTER**
256 **PLAN, ON A PARCEL ZONED MX-2 WITH THE CAMPUS OVERLAY**
257

258 **Whereas,** The City of Hartford Planning & Zoning Commission reviewed the application for a
259 special permit and site plan review at 40 Coventry Street (also known as 80
260 Coventry Street per the assessor's database, parcel ID 193-056-071), for a 1-story
261 addition to an existing Civic Building not shown on a previously approved master
262 plan, on a parcel zoned MX-2 with the Campus Overlay, as required by Section
263 5.1.2.C; and
264

265 **Whereas,** Per Section 5.1.2.C of the Regulations for parcels designated with the Campus
266 Overlay, a special permit is required for site modifications to a Civic Building Type
267 not shown on a previously approved master plan, as may be amended from time to
268 time; and
269

270 **Whereas,** The subject property is zoned MX-2, Multi-Use Mix district, with the Campus
271 Overlay; and
272

273 **Whereas,** The subject property is not located a historic district and does not currently have any
274 historic designation; and
275

276 **Whereas,** An approved master plan for the subject property could not be located in the City's
277 records; and
278

279 **Whereas,** The City of Hartford Zoning Regulations (the Regulations) allow for the concurrent
280 review of a special permit request and a site plan review, per Section 1.3.3.D; and
281

282 **Whereas,** The parcel has a total of eight buildings and two large surface lots; and
283

284 **Whereas,** The parcel's historic and current use is as a hospital, with accessory health care and
285 medical office uses permitted as well, pursuant to the description of the
286 Government/Higher Education/Hospital Facilities use in Section 3.3.2.B; and
287

288 **Whereas,** The scope of work of this application is limited to one building, referred to as 40
289 Coventry Street, and its surrounding area; this building is 1-story tall, measures
290 4,300 gross square feet, and is surrounding by surface parking; it is currently utilized
291 by InterCommunity Health Care as a medical office and outpatient facility; and
292

293 **Whereas,** Given its form and current use, the building at 40 Coventry Street is considered a
294 Civic Building Type per Section 4.10; and
295

296 **Whereas,** The application is a request to build a 1-story, 4,000 sf addition to the 40 Coventry
297 Street building; and
298

299 **Whereas,** The application also includes other proposed site improvements, including: the
300 planting of new trees, stormwater management improvements, new curbing, and new
301 pedestrian walkways; no changes are proposed to the surrounding parking lot, or to
302 any existing signage, lighting, or fencing; and
303

304 **Whereas,** The application does not propose any change of use; and
305

306 **Whereas,** The proposed work complies with the building type requirements of Section 4, the
307 Campus Overlay requirements of Section 5, as well as the Sitework, Landscaping,
308 and Parking requirements of Section 7 of the Zoning Regulations; and

309
310 **Whereas,** The Regulations specifically describe MX districts as districts as intended for large-
311 scale institutional facilities, and the Regulations also state that the MX-2 district is
312 “often paired with the Campus Overlay to accommodate larger scale users with
313 multiple buildings in one setting”; and
314

315 **Whereas,** The requested special permit and site plan are generally consistent with the Plan of
316 Conservation and Development (POCD); of note, the proposed project is located
317 within the North End Wellness District, one of ten transformative project areas
318 identified in the POCD – and while the proposed application will not necessarily
319 transform the area, it will improve and expand the services of a key healthcare
320 provider in the area, which is consistent with the vision for the North End Wellness
321 District; and
322

323 Now therefore Be It
324

325 **Resolved,** The City of Hartford Planning & Zoning Commission hereby ~~denies~~/approves the
326 special permit and site plan for 40 Coventry Street (known as 80 Coventry Street per
327 the assessor’s database, parcel ID 193-056-071), for a 1-story addition to an existing
328 Civic Building Type not shown on a previously approved master plan and for related
329 site improvements, with the following conditions of approval:

- 330 1. The City Forester shall provide final sign-off on the applicant’s landscaping
331 plan.
- 332 2. Prior to the issuance of Building & Trades permits, the applicant shall obtain
333 written sign-off from the MDC on the proposed fire water line connection.
- 334 3. Prior to the issuance of Building & Trades permits, the applicant shall obtain
335 written sign-off from the Fire Marshal on the proposed fire water line
336 connection.
- 337 4. The applicant shall explore modifying the site plan to include a pedestrian
338 pathway or walkway connecting the 40 Coventry St building to the 46 and 56
339 Coventry Street buildings.

- 340
341 e. **10 Love Ln** – Request for Special Permit for Library Use per Section 3.3.2.C and 1.3.4.
342 Owner: Northeast Neighborhood Partners Inc.; Applicant: Christopher Nardi. Open
343 Hearing Deadline: July 28, 2022.
344

345 Chair Josye Utick and Commissioner Aaron Gill stated they were on the Board of
346 Contributors for the Library, but did not believe this would interfere with their ability to
347 review the application.
348

349 Director Aimee Chambers presented the staff report.
350

351 Mr. Chris Nardi, Mr. Patrick McKenna, and Ms. Mary Zambazakis were present on
352 behalf of the applicant. Mr. Patrick McKenna, Interim Director and Project Manager of

353 Community Solutions, stated he was excited about the partnership opportunity with the
354 Library and services to be provided to the community.

355
356 Public comment was opened and there were no comments or testimony from the public.
357

358 Commissioner Aaron Gill a **MOTION** to **APPROVE** the request as recommended by
359 staff, **SECONDED** by Commissioner Gary Bazzano. The motion passed by a vote of **7-**
360 **0**.
361

362 **CITY OF HARTFORD**
363 **PLANNING & ZONING COMMISSION RESOLUTION**
364 **10 LOVE LANE**
365 **SPECIAL PERMIT FOR LIBRARY/MUSEUM USE**
366

367 **Whereas,** The City of Hartford Planning & Zoning Commission reviewed the application for a
368 special permit for the Library/Museum use at 10 Love Lane (parcel ID 217-105-
369 143), per Section 1.3.4 and Section 3.3.2.C of Hartford’s Zoning Regulations; and
370

371 **Whereas,** The subject property is zoned CX-2, Commercial-Industrial Mix district; and
372

373 **Whereas,** The subject property is listed on the National Historic Register as M. Swift & Sons
374 Company; and
375

376 **Whereas,** The subject property is commonly known as the Swift Factory, a recently revitalized
377 community hub with a mission to create jobs, foster economic development, engage
378 local youth, and enhance neighborhood safety, for which a site plan review was
379 approved in 2016 and later amended in 2017 (see amended site plan dated July 18,
380 2017; refer to P&Z-ASPREV-2016-0035); and
381

382 **Whereas,** The purpose of the special permit application is to allow the relocation and
383 expansion of the Hartford Public Library Barbour Branch, currently located at 261
384 Barbour Street, to a new location at 10 Love Lane; and
385

386 **Whereas,** The proposed new library branch is to be operated by Hartford Public Library, in
387 collaboration with Community Solutions, the manager of the Swift Factory; and
388

389 **Whereas,** The proposed new library branch would be located in the southernmost 2-story brick
390 building on the 10 Love Lane parcel; it is referred to as “Building 4” in previously
391 approved site plans for the Swift Factory and in the site plan submitted as part of this
392 application; and
393

394 **Whereas,** The proposed new library branch would be occupy approximately 15,000 sf,
395 distributed across the basement (1,560 sf), the ground floor (7,450 sf) and the second
396 floor (7,700 sf), with the primary entrance located on Love Lane; and

397
398 **Whereas,** The new library branch is proposed to have a neighborhood library space on the
399 ground floor, which will offer programs focused on literacy and youth/teens
400 programs, and a learning and skills training center (Next Gen @ Swift) on the
401 second floor, which will offer various classes and programs and will include four
402 classrooms (two 25-seat regular classrooms, one computer lab, and one simulation
403 lab focused on technology and light manufacturing learning) and a 125-person
404 capacity community room; and
405
406 **Whereas,** The Library/Museum use per Section 3.3.2.C is a permitted use in the CX-2 subject
407 to the approval of a special permit by the Planning & Zoning Commission; and
408
409 **Whereas,** The building in which the library is proposed to be located is considered a General
410 Building Type per Section 4.8 of the Zoning Regulations; and
411
412 **Whereas,** Civic and institutional uses, which include the Library/Museum use category, are
413 permitted uses for the first and upper stories of the General Building Type per
414 Section 4.8.2.C; and
415
416 **Whereas,** The proposed activities and programs to be offered at the new library branch, as well
417 as the inclusion of classrooms for learning and skills-training in the Next Gen @
418 Swift component of the new branch, are consistent with the Library/Museum use as
419 described in the Regulations Section 3.3.2.C; and
420
421 **Whereas,** The applicant has proposed to do minor exterior work to the subject building,
422 including in-kind replacement of doors and windows, for which the applicant
423 received historic approval (refer to P&Z-ADMIN-2022-3200); and
424
425 **Whereas,** No other sitework is proposed at this time, and the applicant has confirmed that sign
426 permits will be applied for at a later stage; and
427
428 **Whereas,** The request for a special permit will help achieve several goals listed in the POCD,
429 namely to fund and enhance the City's libraries (Play 400), to improve early literacy
430 proficiency (Live400), to establish financial literacy education (Live400), to support
431 college and career readiness on a continuum (Grow400), to scale up internship
432 programs in growing sectors (Grow400), to prepare youth for college and careers
433 (Grow400), and to shift adult education to contextualized training (Grow400),
434 among other goals from the Workforce Development and Entrepreneurship sections
435 of the Grow400 chapter; and
436
437 Now therefore Be It
438
439 **Resolved,** The City of Hartford Planning & Zoning Commission hereby ~~denies~~/approves the
440 request for a special permit for the Library/Museum use at 10 Love Lane (parcel ID

217-105-143), which use is to be located on the basement, ground floor, and second floor of the southernmost building on the parcel referred to as “Building 4” on the site plan submitted as part of this application, per Section 1.3.4 and Section 3.3.2.C of Hartford’s Zoning Regulations.

Be It Further,

Resolved, This 28th day of June, 2022.

VI. NEW BUSINESS

- a. 333 Homestead Ave – Use Determination Request by Upper Albany NRZ

Moved to the PZC 7/12 Meeting.

- b. Metro Hartford Rapid Routes Study – Documents are available at <https://metrohartfordrapidroutes.com/study-documents/>

Ms. Amy Pettine and Cara Radzins provided a presentation on the Rapid Routes Study with an overview of the process, public participation in the study, and overall findings. They noted they were taking public comments on the draft recommendation, and were seeking support from the City.

Commissioner Aaron Gill stated he was excited to see the study happen, and that his concern was to push for quicker rides and extend the amount of bus lanes to encourage greater use of public transportation.

Commissioner Guy Neumann stated he was concerned about the reduction in the number of bus stops and ensuring accessibility for disabled community members. Ms. Amy Pettine stated that the reduction in stops did not necessarily mean reduced accessibility, and that the study’s recommendations would only be a starting point for the final design.

Commissioner David McKinley stated he wanted a balance of speed and quality for bus transportation and better real time information about bus arrivals.

Ms. Amy Pettine noted they were meeting with staff to go over specific study questions. Commissioners agreed they wanted more information on staff questions before they endorse the study.

- c. Director’s Report

- i. Complete Streets Update – Sent via email. Documents available on <https://www.meetinginfo.org/meetings/1733>

485 d. Chair's Report
486 No report.

487
488 **VII. ADJOURNMENT**

489 Commissioner David McKinley made a **MOTION** to adjourn the meeting, **SECONDED** by
490 Commissioner Gary Bazzano and the meeting was adjourned at 8:38p.m.

491
492 **Respectfully Submitted by:**
493 **Paige Berschet, Administrative Assistant**

DRAFT