



**Tuesday, May 16, 2023
Regular Meeting**

**Weaver High School
415 Granby Street
Hartford, CT 06103
5:30 p.m.**

1. Opening

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Opening Statement

2. Dialogue Session

- 2.1 Public Comment

3. Reports

- 3.1 Report of the Chair
- 3.2 Report of the Superintendent
- 3.3 Teaching & Learning Committee Report
- 3.4 Policy Committee Report
- 3.5 Family & Community Engagement Committee Report
- 3.6 Finance & Audit Committee Report

4. Business Agenda

- 4.1 Contract Approval: Summer Experience Contracts
- 4.2 Second Reading and Adoption: Policies listed below
- 4.3 First Reading: Policy 5141 - Health Services

5. Consent Agenda

- 5.1 Approval of Consent Agenda
- 5.2 Contract Continuation Approval: ParentSquare, Inc.
- 5.3 Approval: E-Rate
- 5.4 Appointment of Impartial Hearing Officers
- 5.5 Approval: Accept B&G Facility Roof Replacement as Complete
- 5.6 Acceptance of Funds: School Based Health Alliance

5.7 Approval of Minutes (4/18/23)

6. Executive Session (Discussion of Documents Related to Collective Bargaining)

6.1 Enter Executive Session

6.2 Exit Executive Session

7. Business Agenda

7.1 Approval of: Proposed Collective Bargaining Agreement with The Hartford Federation of Substitute Teachers

8. Closing

8.1 Adjournment

3. Reports

Subject **3.3 Teaching & Learning Committee Report**

Meeting May 16, 2023 - Regular Meeting

Type Information, Reports

Teaching & Learning Committee (Wednesday, April 26, 2023)

Members present

Shonta Browdy, Yvette Bello, Francoise Deristel-Leger

Staff present

Madeline Negron, Jennifer Hoffman

1. Special Education: In House Programming

The presentation is attached.

2. Update: Summer Programs

The presentation is attached.



Teaching and Learning Committee Development of In-District Programs

Jennifer Hoffman
Assistant Superintendent for Special Education
April 26, 2023



Objectives



- 1) Review the continuum of services and supports offered to students in both general and special education settings
- 2) Highlight the existing in-district services
- 3) Highlight the professional learning opportunities offered
- 4) Identify challenges and opportunities in the development of in-district services
- 5) Open for questions



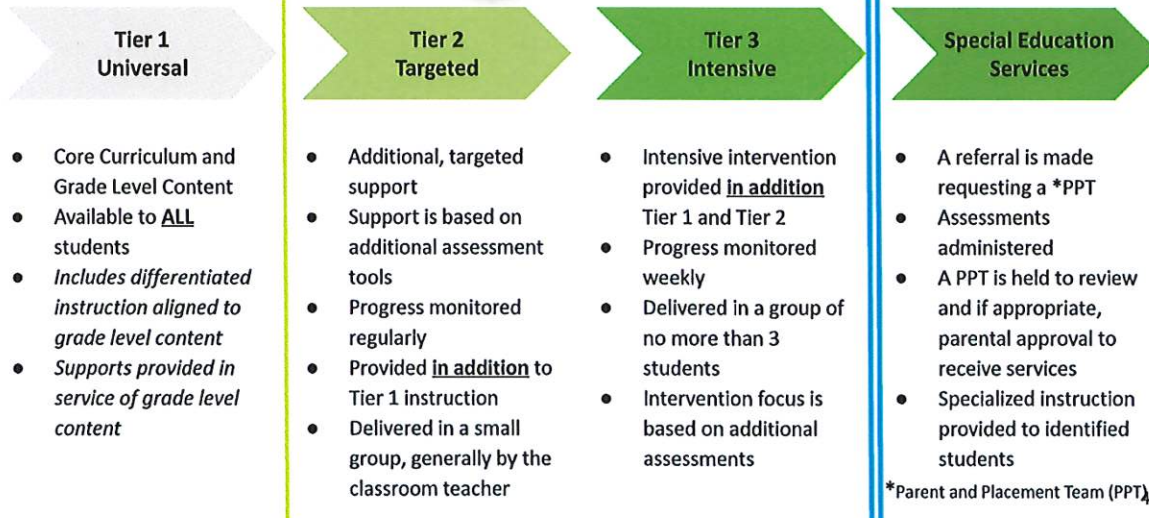
To support the full potential of each and every student.

Our goal is to ensure that all students with disabilities have access to and benefit from the general education curriculum.

We support students who have been identified as requiring special education in district schools, CREC and LEARN magnet schools, Open Choice, and neighboring communities if they are Hartford residents.



General Education Setting



2022-2023 HPS Special Education Service Delivery Models

Location	General Education Classroom				Special Education Classroom	Specialized Placement		
MOST INCLUSIVE					MOST RESTRICTIVE			
Model	Consultation	Support Facilitation	Co-Teaching	In-Class Resource	Out-of-Class Resource	Self-Contained Zoned school	Self-Contained: In-District Special Program	Out-of-District School/Hospital/Homebound/Residential Placement
Description	No direct Special Ed. service; Spec. Ed. teacher provides consultative support to Gen. Ed. teacher to plan & monitor instructional strategies	Student receives all support in general ed class. Support provided by both special ed and general ed teachers. Teachers plan, instruct and assess together. Gen. Ed. & Spec. Ed. teacher collaboratively plan and deliver instruction based on the IEP	Student receives all support in general ed class. Support provided by both special ed and general ed teachers. Teachers plan, instruct and assess together	Student receives direct instruction in general ed class. Special education teacher provides in class modifications during small group or independent time	Student stays in general ed classes for most of the day. Special education teacher provides specialized instruction outside of the general education classroom	Direct, full-time Spec. Ed support; Spec. Ed. teacher/therapist/clinician provides specially designed instruction in all content areas, specialized instruction	Referral process will be followed. Direct, full-time Spec. Ed support; Spec. Ed. teacher/therapist/clinician provides specially designed instruction in all content areas, specialized instruction	Referral process will be followed, only after Consultation with Special Education Director occurs, data is reviewed and Sr. Ed. Director is consulted as well for final review.
Application	No direct Special Ed. service	Appropriate when: data shows student can be successful in the general education curriculum with the same supports available to all student	Appropriate when: data shows student needs consistent, ongoing support from a general education teacher and consistent, ongoing support and specially designed instruction from Spec. Ed. teacher	Appropriate when: data shows student requires explicit & specially designed instruction	Appropriate when: data shows student requires explicit & specially designed instruction in a separate classroom, to learn and practice skills and strategies with minimal distraction.	Appropriate when: data shows student needs intensive, explicit, specially designed instruction,	Consistent, full-time support, due to complex needs and enhanced supervision to ensure safety	Appropriate when: data shows student requires highly restrictive & highly specialized setting due to multiple, complex needs related to the significance & severity of their disability;

Current In-District Services



HPS serves 268 students in our four In-District Specialized programs.

	RISE	IGOAL	STEP	Transition Learning Resource Room
Program Description	An educational setting for students in need of increased social, emotional, and behavioral supports with access to the mainstream environment.	An educational setting for students with complex learning, behavioral, cognitive and/or neurodevelopmental profiles. In this setting, students learn the academic, independent functioning, communication, and social emotional skills to graduate from high school ready for post-secondary transition.	A transition program for students aged 18-22 that have completed high school credits, but require additional functional living skills to be an active member in the community.	A transition learning resource room developed as a result of the need for a LRE continuum of services to support students in the mainstream with complex learning, neurodevelopmental, cognitive, and social-communication profiles.
Location and Enrollment	MLK - 17 students West Middle - 15 students HPHS - 26 students	Burns - 7 students Breakthrough North - 8 students Parkville - 22 students MD Fox - 18 students ELAMS - 12 students Rawson - 33 students Kennelly - 9 students Milner - 16 students HPHS - 21 students Weaver - 17 students	HPHS - 26 students	Naylor - 10 students
	Total - 71 students	Total - 163 students	Total - 26 students	Total - 10 students

Challenges and Opportunities



	Challenges	Opportunities
Staffing	Vacancies in key positions including: <ul style="list-style-type: none"> • Special Education Teachers • Speech-Language Clinicians • Paraprofessionals 	High leverage strategies through Professional Learning Recruitment opportunities <ul style="list-style-type: none"> • See breakdown on next slide • Recruiting fairs held 3/24/23 and 4/5/23
Space	Lack of available classroom space to host programs	Collaboration with principals to develop plan for identifying space in highest need buildings for AY 23-24
Funding	End of ESSER in June 2024	Build plan for long-term sustainability with ESS including exploring grant opportunities

Professional Learning



Special Education Teachers/Related Staff	<ul style="list-style-type: none"> • Eight targeted district led Professional Learning (PL) sessions for Connecticut Special Education Data System (CT-SEDS) • Drop-In Compliance Hours (3 times per week) • General in-person or virtual support • Compliance requests • Special Education Advisory Meetings (1 time per month) • Special Education Teacher Feedback Sessions regarding CT-SEDS with the Connecticut State Department of Education
Social Workers	<ul style="list-style-type: none"> • CT-SEDS • Trauma-informed practices • Risk-Assessments • De-escalation strategies
Paraeducators	<ul style="list-style-type: none"> • Year long PL focused on "Permission to Feel" by Dr. Brackett • Focus on understanding SEL and how to support the students with whom they work



Summer Programs 2023

Dr. Madeline Negron
April 26, 2023



Expanded Summer Programs



	K-5 Early Start Program	Middle School Program	ESY Program
Audience	Entering Grades K-5 *Include Pre-K (Age 4)	Entering Grades 6, 7, 8	PreK-12 as indicated by IEP
Possible Program Dates	July 5 – July 28 4 weeks Monday - Friday	July 5 – July 28 4 weeks Monday - Friday	July 5 – July 28 (iGoal) July 5 – July 28 (STEP) 4 weeks Monday – Friday
Program Hours	8:15 a.m. – 12:15 p.m. Academic 12:15- 4:00 p.m. CBO Enrichment Morning Academic/Afternoon Enrichment	8:15 a.m. – 4:00 p.m. CBO Run	8:15 a.m. – 12:15 p.m. Morning Academic/Afternoon Enrichment
Academic Focus	Reading/Writing Math Science SEL	CBO Run	Pre-academic Skills/Transitional Skills Reading/Writing Math SEL
Registration Deadline	May 26, 2023		

Expanded Summer Programs (Continued)



	Summer Bridge	Credit Recovery
Audience	Entering Grade 9*	Grades 9 – 12**
Program Dates	TBD	June 26-August 1 6 weeks Monday-Thursday
Program Hours	7:30 a.m. – 12:30 p.m.	7:30 – 12:30 p.m.
Academic Focus	TBD	ELA, Math, Social Studies, Science PE, Health, Spanish
Registration Deadline	TBD	June 5, 2023

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	K-5 Early Start Program	Middle School Program	ESY Program	Summer Bridge	Credit Recovery
Sites	10	1	10		2
	<p>Zone 1: AF STEM (Students from AF STEM, Montessori @ Fisher, Rawson & Breakthrough North) West Middle (Students from West Middle & Noah Webster)</p> <p>Zone 2: Global (Students from Global & Wish) SAND (Students from SAND)</p> <p>Zone 3: Kennelly (Students from Kennelly, ESM & Breakthrough South) ELAMS (Students from ELAMS, Parkville & Montessori @ Batch) Sanchez (Students from Sanchez & Burns)</p> <p>Zone 4: Kinsella (Students from Kinsella & Belances) MD Fox (Students from MD Fox) Naylor (Students from Naylor & Bellizzi)</p>	<p>All Zones: Burr/ BSTEM (Students from Milner, BSTEM, Burr, McDonough, MLK,) (2 iGoals, 2 RISE)</p>	<p>Zone 1: AF STEM (3 iGoals, 2 Pre-K iGoals) West Middle (2 drop in classes, 3 RISE)</p> <p>Zone 2: Global (none) SAND (none)</p> <p>Zone 3: Kennelly (none) ELAMS (4 iGoals) Sanchez (3 iGoals)</p> <p>Zone 4: Kinsella (none) MD Fox (2 iGoals) Naylor (none)</p>	TBD	<p>Zone 1 & 2: Weaver (Students from Weaver, Kinsella, University, Bukeley North, Great Path & Classical)</p> <p>Zone 3 & 4: HPHS (Students from HPHS, SMSA, Bukeley, HMTCA & Pathways) (3 STER, 3 iGoals, 1 SPED/ Credit Recovery support)</p>

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Program Enrollment



	Enrollment Criteria
K-5 Early Start Program	Students invited based on iReady Winter Cut Scores
Middle School Program	Open to all students currently in grades 5 - 7
Credit Recovery	Open to <ul style="list-style-type: none">Any student who has previously failed a core content courseAny Personalized Pathways student who previously did not complete a PBL module

Transportation



- Families must submit an on-time program registration form to access transportation.
- At the conclusion of the registration period, HPS' Transportation department will coordinate the transportation services for all students.
- Transportation for KG - 8 Hartford students, will be provided at the end of the academic and the afternoon enrichment period.
- Transportation services for KG - 8 suburban students is to be determined. Meetings will be scheduled with vendors to discuss options.
- Transportation will be provided for Credit Recovery.

3. Reports

Subject **3.4 Policy Committee Report**

Meeting May 16, 2023 - Regular Meeting

Type Information, Reports

Policy Committee (Monday, May 1, 2023)

Members present

AJ Johnson, Philip Rigueur, Tyrone Walker, Shonta Browdy

Staff present

Bethany Silver, Deb Chameides

Lori Mizerak

1. Second Reading

1.01 Student Attire

The committee reviewed and moved the policy forward for a second reading and adoption.

1.02 School Governance Councils

The committee reviewed and moved the policy forward for a second reading and adoption.

1.03 Recodification (several policies)

The committee reviewed and moved the policies forward for a second reading and adoption.

1.04 Legislative & Advocacy Committee

The committee tabled the item for further review.

2. First Reading

2.01 Health Services Policy (5141)

The committee reviewed it and moved the policy forward for a first reading.

3. Discussion

The items below were tabled to the next meeting.

3.01 Juneteenth

3.02 Bylaw 9020 - Public Statement

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3. Reports

Subject **3.5 Family & Community Engagement Committee Report**

Meeting May 16, 2023 - Regular Meeting

Type Information, Reports

Family & Community Engagement Committee (Thursday, May 4, 2023)

Members present

Philip Rigueur, Tyrone Walker, Yahaira Escribano

Staff present

Nuchette Black-Burke, Jesse Sugarman, Sherri Davis-Googe

1.01 Contract Continuation Approval: ParentSquare, Inc.

The committee reviewed the item and moved it forward.

1.02 Summer Experience Contracts

The committee reviewed the item and moved it forward.

1.03 Approval: Accept B&G Facility Roof Replacement as Complete

The committee reviewed the item and moved it forward.

2. Reports

All reports are attached.

- 2.01 School Governance Councils
- 2.02 Welcome Center Report
- 2.03 Title I Funds



Family & Community Engagement Committee

Summer Programs 2023 Planning

May 4, 2023



The Summer Experience



	K-5 Early Start Program	Middle School Program
Audience	Entering Grades K-5 *Include Pre-K	Entering Grades 6, 7, 8
Program Dates	July 5 – July 28 4 weeks Monday - Friday	July 5 – July 28 4 weeks Monday - Friday
Program Hours	8:15 a.m. – 12:15 p.m. 12:15- 4:00 p.m. <i>Morning Academic/Afternoon Enrichment</i>	8:15 a.m. – 4:00 p.m. <i>Youth Development/Enrichment</i>

The 2023 Summer Enrichment Program is focused on providing developmentally appropriate experience and opportunities for our beautiful and capable students with projected outcomes in the following areas:

- Developing problem solving skills
- Social/Emotional Communication skills
- Importance of Attendance and Punctuality

These skills will assist with preparation towards the next grade level. All areas will be assessed by the completion of a pre/post survey.



2023 Early Start Enrichment Program had a total of 12 interested partners who applied through the RFP process through the city.

- 2-4-1 CARE Inc.
- ActUp Theater
- Boys And Girls Club of Hartford
- Catholic Charities
- Connectikids, Inc.
- Lifetime Center LLC
- The Dream Big College
- Girls Scouts of CT
- Hartford City Mission
- Hartford Camp Courant
- Organized Parents Makes a Difference (OPMAD)
- The Village



Agency	Requested Amount	Number of Students	Location	Scope of Services
OPMAD	\$150,000.00	30 per grade (240 across sites)	Kennelly/ ELAMS	<ul style="list-style-type: none"> • Literacy, Math, Science, arts, sports & life skills • 2023 Theme "Culture Camp" learn about different cultures (music, food, art and language classes)
The Village	\$70,971.00	100	Sanchez	<ul style="list-style-type: none"> • Activity blocks: arts, literacy, STEM, exercise, etc. • Social Emotional Learning • Team Building activities • Field Trip Fridays

**The Summer Experience
through Partnerships Contracts**



Agency	Requested Amount	Number of Students	Location	Scope of Services
Camp Courant	\$75,000.00	100	Global	<ul style="list-style-type: none"> Swim lessons, arts and craft, sports STEM learning, healthy choices, Girls empowerment Round trip transportation with a bus monitor
ConnectiKids Inc.	\$66,560.00	180	West Middle/ Naylor	<ul style="list-style-type: none"> Book Club Programing Social Emotional Learning Life skills learning courses Fun Fridays off-campus field trips

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**The Summer Experience
through Partnerships Contracts**



Agency	Requested Amount	Number of Students	Location	Scope of Services
Catholic Charities	\$75,000.00	60	ELAMS	<ul style="list-style-type: none"> Discovering their neighbourhood, Opportunities for positive peer relationships, team work skills Offering Summer Survivor program Addressing the pandemic disruption in academic and social-emotional learning Field Trips
Boys & Girls Club	\$126,000.00	90(per site)	West Middle/ Naylor	<ul style="list-style-type: none"> Academic Support (literacy, math & science) Positive Youth Development Activities Health, wellness and nutrition to focus on building self-esteem Field Trips

6



Agency	Requested Amount	Number of Students	Location	Scope of Services
2-4-1 CARE, Inc	\$100,000.00	100	AFSTEM/ Kennelly/ Kinsella	<ul style="list-style-type: none"> • Develop problem solving skills through sports • Students will be experience a variety of sports (soccer, flag football, team handball, RAD ball, Fencing, etc.)



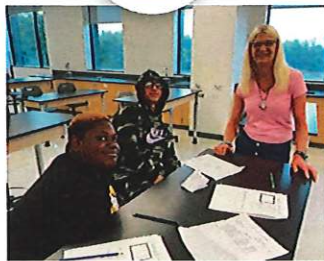
Middle School Program Summer 2023				
Agency	Allocated Amount	Number of Students	Location	Scope of Services
Village/ Catholic Charities	\$200,000.00	300	Burr/BStem	<ul style="list-style-type: none"> • Students learn history, landmark, custom, etc. of surrounding communities • STEAM (Science Technology Engineering Art Music) Programming • Leadership development, career preparation & advocacy



Next Steps

- Work with our communications department to create marketing materials
- Partner with the Office of Performance and Accountability for the Summer registration process
- Communicate to Partners the process for Summer data collection
- Summer programming starts on July 5th

Questions?





ParentSquare

Family & Community Engagement
May 4, 2023



ParentSquare
Contract Overview



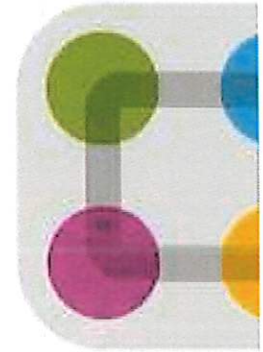
- Continuation of ParentSquare contract for '23-'24 School Year
- Cost - \$86,625 annual
- Funding Source: Title I
- Originally began as a pilot in April of '21, fully implemented in June of '21

ParentSquare

Overview



- Equitable, all-in-one platform to provide communications between families and teachers, families and schools, and families and the district
- Integrates with existing SIS PowerSchool - Student Information is ported from PowerSchool to ParentSquare nightly
- Central Office, Teachers, Principals, FCSSPs, School Nurses, SESs can send communications
- Communication forms:
 - Direct messages with families
 - Posts
 - SmartAlerts (Automated phone call or text message)
- Includes direct training for Site Administrators and easy to understand training videos and materials for teachers and families.



ParentSquare

ParentSquare

Overview



ParentSquare is an *Opt-out* platform, not an *Opt-in* platform. All families are automatically registered, whether they download the app or not. Families don't need to opt in.

Customizable: Families can choose...

- **How** they receive communications via email or text, or phone call
- **When** they receive communications
 1. *Digest* - families receive all messaging at the same time each day - 6PM
 2. *Immediate* - sender can override digest to send urgent communications immediately
- **Preferred language**

ParentSquare
An All-In Communication
platform providing savings to the district

Features include:

Teachers: Classroom Families Communication
News Posts, photos, Direct Messages, translation, Sign-ups, Calls for class meetings
Schools & District: Families Communication

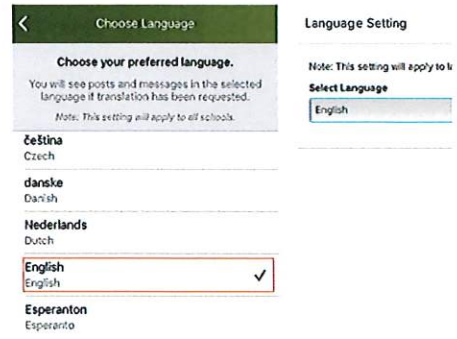
- News Posts with customizable content
- Emergency Communication
- SecureDocs: Online forms and document management
- Cards *Looking to expand to*
- One-click Attendance Messages
- Meeting Sign-up, Calendar
- Automatic translation



ParentSquare Translation Services



- Families can choose to receive communications in preferred language
- ParentSquare automatically translates into 13 different languages
 - English
 - Spanish
 - Portuguese
 - Arabic
 - Haitian Creole
 - French
 - Hindi
 - Myanmar
 - Croatian
 - Albanian
 - Tamil
 - Telugu
 - Urdu



ParentSquare Communication Effectiveness



2022-2023 SY Data
as of 4/25/23

16,981
STUDENTS →

3,705
STAFF & TEACHERS →

20,087
PARENTS →

Contactability
increases during
school year.

97%
CONTACTABLE



16,981 STUDENTS' FAMILIES →

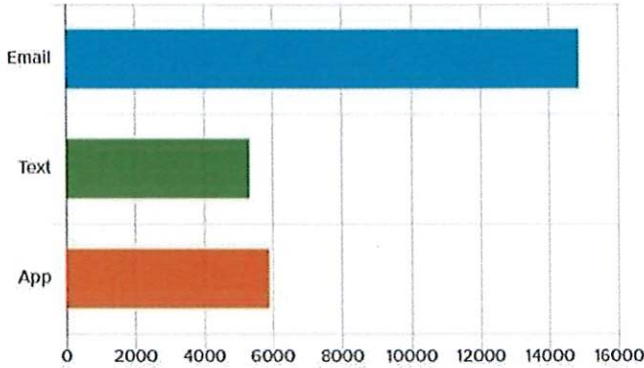
- CONTACTABLE 16,456 →
At least one student contact is contactable
- NON-CONTACTABLE 479 →
No student contact is contactable
- NO CONTACT INFO 46 →
There are no student contacts listed

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ParentSquare Communication Effectiveness



REACH METHODS



EMAIL

15,155 (75%) Parents with emails

14,875 (74%) Opted to receive emails

14,875 (74%) Receiving emails

0 (0%) Failed emails

TEXT

19,287 phone

5,353 texts

5,353 texts

5,353 texts

0 (0%) Failed texts

APP

7,714 (38%) Parents with app

5,905 (29%) Receiving notifications

2022-2023 SY Data as of 4/25/23

0% failed emails and 0% failed texts

ParentSquare Contract Details



Item & Description	Billing Start Date	Term (Months)	Quantity	Unit Price	
Engage	July 1, 2023	12	16,500	\$4.25 / year	\$70
Secure Documents	July 1, 2023	12	16,500	\$1.00 / year	\$16

\$86,6

FEATURES:

- Urgent Alerts • Personalized Auto Notices • Social Media & Website Share • Attendance Notifications • Posts & Newsletters
- Classroom Communications • Direct Messaging • StudentSquare • Appointments • Volunteering & Sign Ups • Volunteer Hours
- Directory • Forms & Permission Slips • Calendar & Event RSVPs • Invoices & Payments • Polls & Surveys • Fundraising
- Resource Hub • SIS Integrations w/ SSO • Analytics & Reporting • Archiving • Mobile App & Web Portal • Language Translation

May School Governance Council Overview



Please join us!
Annual School Governance Council Showcase

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**LAS ESCUELAS PÚBLICAS DE HARTFORD PRESENTAN:
LA 3RA EXHIBICIÓN ANUAL DEL CONSEJO DE GOBERNANZA ESCOLAR**

¡ÚNASE A NOSOTROS PARA UNA NOCHE DE COMIDA, CELEBRACIONES Y APRENDIZAJE!

MARTES 30 DE MAYO DE 2023
5:30 PM - 7:00 PM

Escuela Intermedia de Martin Luther King Jr.
25 Ridgefield St., Hartford CT 06112
*Interpretación en español y cuidado de niños proporcionado

RSVP AQUÍ 

••••• ❁ •••••

HARTFORD ASOCIACIONES FAMILIARES Y COMUNITARIAS
EST. 1983

••••• ❁ •••••

**HARTFORD PUBLIC SCHOOLS PRESENTS:
THE 3RD ANNUAL SCHOOL GOVERNANCE COUNCIL SHOWCASE**

JOIN US FOR AN EVENING OF FOOD, CELEBRATIONS AND LEARNING!

TUESDAY, MAY 30 2023
5:30 PM - 7:00 PM

Martin Luther King Jr. Middle School
25 Ridgefield Street, Hartford CT 06112
*Spanish interpretation and childcare provided

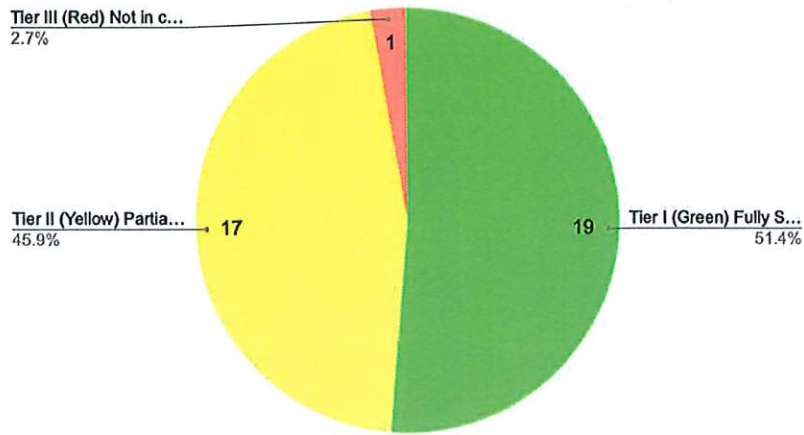
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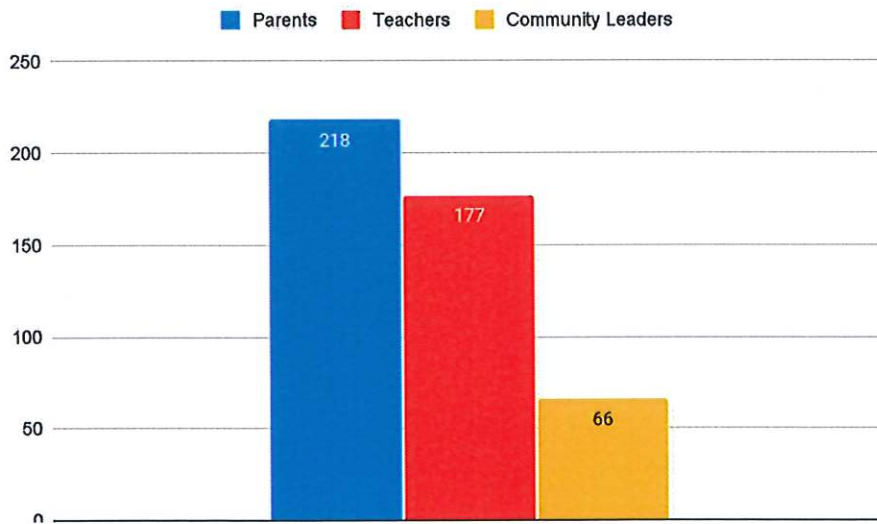
HARTFORD FAMILY AND COMMUNITY PARTNERSHIP
EST. 1983

Data Infographics

SGC Overview



Data Infographics



	(7)	(5)	Leaders (2)	Members (14)	PTO/PO/PTA	Elections Dates		ted
nie Fisher Montessori	7	4	1	12	No		Incomplete	9/5/22
nie Fisher STEM	6	5	2	13	Yes		Incomplete	9/5/22
ances ERL	7	5	2	14	Yes	10/2021	Complete	9/5/2022
ances STEM***	7	5	2	14	Yes	10/2021	Complete	9/5/22
akthrough I (South)	7	5	2	14	Yes	October 2022	Complete	10/13/2022
akthrough II (North)	7	5	2	14	Yes	September 2022	Complete	9/25/22
ikeley High	6	4	2	12	Yes		Incomplete	9/5/2022
rns Latino	6	1	2	9	Yes		Incomplete	9/5/22
rr Middle School*** Elections held waiting roster	7	5	2	14	Yes	3/2023	Incomplete	4/4/23
pital Prep.	3	4	2	9	Yes		Incomplete	10/21/2022
ssical	4	5	2	11	Yes		Incomplete	9/5/22

						9/1/2022	te	/2022
Global Communications	7	5	1	13	Yes	October 2021	Incomplete	9/5/2022
Great Path	7	5	2	14	Yes	June 2021	Complete	6/30/21
MTCA	4	4	1	9	Yes	October 2021	Incomplete	9/5/2022
PHS	7	5	2	14	Yes	October 2021	Complete	9/5/2022
Kennelly	7	5	2	14	Yes	10/22	Complete	10/14/2022
insella Magnet	7	5	2	14	Yes	10/26/2022	Complete	10/27/2022
l.D. FOX	7	5	2	14	Yes	10/2022	Complete	11/3/2022
Mary Hoover-ESM	4	4	2	10	Yes	2021	Incomplete	4/4/2023
McDonough Middle	5	5	2	12			Incomplete	11/29/2022
ilner Middle	7	5	2	14		10/1/22	Complete	11/3/22

MLK Middle	7	5	2	14		10/12/21	Complete	10/11/21
Montessori at Batchelder	6	4	2	12	Yes		Incomplete	9/5/22
Moylan (ELAMS)	4	3	2	9	Yes		Incomplete	9/5/22
Naylor School	3	4	2	9	Yes		Incomplete	9/5/22
Noah Webster	7	5	0	12	Yes	October 2022	Incomplete	10/21/2022
Parkville School		4		4				
Pathways	5	5	2	12	Yes		Complete	10/21/22
Rawson	6	5	2	13	Yes	10/31/22	Incomplete	11/29/22
Renzulli	7	5	2	14	Yes	10/27/22	Complete	10/21/2022

Sanchez	4	3	0	14	Yes		Complete	9/5/22
SAND	7	5	2	14	Yes	October 2021	Complete	9/5/22
SMSA	3	5	2	10	Yes		Incomplete	10/18/2022
University High	7	5	2	14	Yes	10/15/2021	Complete	9/5/22
Weaver High	5	5	2	12	No	10/10/2022	Complete	4/5/23
West Middle	7	5	2	14	No	October 2021	Complete	10/11/22
Wish	7	5	2	14	Yes	2022	Complete	11/30/22

WELCOME CENTER REPORT SUMMARY – APRIL 2023

Total Intakes- 542

CCR: 32 Complaints, 17 Concerns, 493 Requests

TOP 10 REASONS:

Hygiene Kits - 310 intakes = 300 Hygiene kits were sent to schools. 10 Hygiene Kits/Assistance

Transportation - 82 intakes = 56 Transportation/Requests, 23 Transportation/Information, 2 Transportation/Concerns, 1 Transportation/Complaint

Homeless - 62 intakes = 35 Homeless/Information, 12 Homeless/Well- Being Calls, 12 Homeless/New, 2 Homeless/Requests, 1 Homeless/Assistance

Principal/Staff – 15 intakes = 13 Principal-Staff/Complaints, 2 Principal-Staff/Concerns

Suspension - 6 intakes = 3 Suspension/Complaints, 3 Suspension/ Concerns

Choice/Enrollment - 6 intakes = 3 Choice-Enrollment/ Requests, 2 Choice-Enrollment/ Concerns, 1 Choice-Enrollment/ Application

School Supplies – 6 intakes = 6 Assistance

Clothing – 6 intakes = 6 Assistance

Safety Transfers – 5 intakes = 5 Safety Transfer/ Requests

Working Papers – 5 intakes = 5 Working Papers/ Requests

TOP 5 SCHOOLS:

ELEM: Naylor-30, SAND-28, Burns-27, Parkville-25, Wish-22

MIDDLE: Milner-27, MLK-27, Burr-22, McDonough-22, Bellizzi-17

HIGH: HPHS-46, Weaver-40, Bulkeley-26, UHSSE-5, Great Path-5

OTHER: OOD-48, New Students-8, New Visions-3

MCKINNEY VENTO:

12 students were identified under the McKinney Vento program.

DONATIONS: 300 Hygiene totes were donated from Dignity Grows and distributed to schools.

OTHER:

The Welcome Center is working in partnership with United Way on their Dolly Parton Imagination Library Initiative, to provide free books for Hartford Kids under age 5 delivered to their home. In the month of April there were 10 registrations completed through the Welcome Center.

3. Reports

Subject **3.6 Finance & Audit Committee Report**

Meeting May 16, 2023 - Regular Meeting

Type Information, Reports

Finance & Audit Committee (Monday, May 8, 2023)

Members present

Kimberly Oliver, Philip Rigueur, Jim Shmerling, Yahaira Escribano, Tyrone Walker, Francoise Deristel-Leger

Staff present

Philip Penn, Jesse Sugarman, Nuchette Black Burke, Joel Figueroa, Deb Chameides

1. Items for the Regular Meeting

1.01 Approval: E-Rate

The committee reviewed the item and moved it to the regular meeting.

1.02 Acceptance of Funds: School Based Health Alliance

The committee reviewed the item and moved it to the regular meeting.

1.03 Contract Continuation Approval: ParentSquare, Inc.

The committee reviewed the item and moved it to the regular meeting.

1.04 Contract Approval: Summer Experience Contracts

The committee reviewed the item and moved it to the regular meeting.

2. Updates and Reports

Informational: 2.01 YTD 2022-23 Financials - through March

The committee reviewed the financial report. It is attached.



MEMO

From: Phillip J. Penn

A handwritten signature in black ink, appearing to read "P. Penn", is positioned to the right of the "From:" field.

To: Dr. Leslie Torres-Rodriguez

Date: May 4, 2023

Re: March Financial Results

Attached please find our year to date financial results through Period 9, the month ended March 31, 2023.

At the close of our third fiscal quarter, expenditures across all funding sources totaled \$270.4 million, a sequential increase of \$65.3 million from the end of February. The outsized level of spending in March primarily reflected three payroll cycles in the month (compared with our normal two), a \$19 million increase in our tuition payments and a ramp-up in grant spending in advance of our internal March 31 requisition entry deadline. During the month, we also brought current our journal entries to record fringe benefits, which are running fairly close to what we expected at this point in the year.

Encumbrances at the end of March were \$66.3 million, a drop of about \$17 million from the end of February. The sequential decline was entirely attributable to converting tuition costs from encumbered to actual paid expenses, as noted in the paragraph above.

A number of new developments emerged in the last month that have a direct impact on our outlook for the remainder of the 2022-23 year.

On the positive side:

- The state legislature fixed the problem we noted about a year ago with the Special Education Excess Cost grant. As a result, we're projecting we will receive about \$6.5 million from that grant, compared with a budgeted amount of \$5.0 million.
- The ARPA Interdistrict Magnet Tuition Coverage grant (née tuition offset grant) came in at nearly \$7.2 million. We had conservatively projected \$3.0 million.

On the negative side:

- CREC informed us that the total amount of the Special Education costs we owe them for 2022-23 will be \$3.5 million higher than what we had originally expected, despite the number of students served remaining essentially unchanged (an increase of nine students). Because additional students are not the source of the change, the higher expense must derive from a combination of an increase in the number of services provided to the special education students served by CREC and a significant jump in CREC's special education rates from the prior year. More detailed exhibits of our Special Education spending with CREC are included at the end of this report.
- In a similar vein, Southington Public Schools indicated that Special Education costs for our residents attending those schools will be about \$450,000 higher than we expected. Southington



is one of many school districts (including HPS) that use CREC's rates for their own billing practices, which raises a concern that we may have increased financial liability attributable to Special Education costs from those districts.

- We increased the estimated cost of our use of natural gas for the year by \$500,000. Although the heating season was a relatively mild one, changes in the cost of the underlying gas price is causing the increase.

Based on our known variances that we have detailed over the last few months (increase in CREC tuition, drop in Magnet revenue, increased Special Ed transportation costs, etc.) and the new items detailed above, our estimated deficit for the 2022-23 year is \$2.0 to \$2.5 million. We are closely monitoring our fringe benefit expenses, particularly healthcare claims, as they can be especially volatile toward the end of the fiscal year.

Importantly, I need to stress again that the \$5.6 million we had in our non-lapsing account held by the City were originally planned to be used in the 2022-23 budget. We will not be able to balance the 2022-23 budget unless those funds are transferred to us, which will require action by the City Council.

Let me know if you have any questions on the information above or the attached Period 9 financial reports.

CREC Tuition for Special Education			
CREC Tuition for Special Education	2021-2022	2022-2023	Increase
Number of Special Education Students	993	1,002	0.9%
Amount	\$12,461,955	\$17,045,830	36.8%
Per Pupil	\$12,550	\$17,012	35.6%

CREC Special Education Rates					
	2021-2022	2022-2023	Increase	2023-2024	Increase
Special Education Teacher	\$43.69	\$57.89	32.5%	\$60.21	4.0%
Paraprofessional	\$32.73	\$38.73	18.3%	\$40.28	4.0%
Social Worker	\$45.00	\$117.50	161.1%	\$122.20	4.0%
School Psychologist	\$117.50	\$117.50	0.0%	\$122.20	4.0%
Speech Therapist	\$117.50	\$117.50	0.0%	\$122.20	4.0%
Speech Therapist Assistant	\$57.50				
Occupational Therapist	\$115.00	\$115.00	0.0%	\$119.60	4.0%
Physical Therapist	\$115.00	\$115.00	0.0%	\$119.60	4.0%
Nurse (RN)		\$115.00		\$119.60	4.0%
Nurse (LPN)	\$43.50	\$49.41	13.6%	\$51.39	4.0%
Homebound Tutor	\$37.50	\$48.34	28.9%	\$50.24	3.9%
BCBA	\$100.00				
Registered Behavior Tech				\$48.76	



All Funds Budget
 Financial Position Report as of 4/26/2023
 For: 7/1/2022 to 3/31/2023 Period: 1 to 9



Description	Series	FY 2022-23 Adopted Budget	FY 2022-23 Adjusted Budget	Year To Date Expenditures	Year To Date Encumb/ Committed	Balance
Certified Salaries	100	148,556,779	151,682,246	95,932,297	-	55,749,950
Severance/Other	199	1,215,000	1,215,000	2,469,716	-	(1,254,716)
Certified Salaries Total		149,771,779	152,897,246	98,402,013	-	54,495,234
Non Cert Salaries	200	60,375,649	65,588,559	42,773,346	-	22,815,213
Severance/Other	299	383,498	525,070	1,285,487	-	(760,417)
Non Certified Salaries Total		60,759,147	66,113,629	44,058,833	-	22,054,796
Instructional Improvements	322	3,323,268	12,825,927	4,325,543	3,385,562	5,114,823
Professional Services	333	3,131,676	13,181,047	4,922,586	4,084,911	4,087,082
MHIS/IT Services	335	3,075,236	3,035,236	2,556,427	-	478,809
Professional Contracts & Svs		9,530,180	29,042,210	11,804,556	7,470,472	9,680,713
Maint Supplies & Services	442	384,500	389,429	242,698	95,352	51,378
Maintenance Contracts	443	3,237,089	3,527,628	2,462,284	946,356	139,223
Rental - Equip & Facilities	444	1,819,386	2,028,098	1,421,336	116,061	490,701
Building Improvements	445	641,500	3,468,079	947,961	281,058	2,239,060
Purchased Property Services		6,082,476	9,413,234	5,074,279	1,438,826	2,920,362
Transportation	551	21,657,931	23,709,249	16,107,098	6,462,564	1,139,588
Communications	553	2,380,739	5,718,049	3,932,923	136,563	1,648,564
Advertising	554	309,106	303,608	218,755	36,061	48,791
Printing & Binding	555	76,750	69,494	1,226	-	68,267
Tuition	556	100,998,020	99,685,170	33,744,626	44,623,842	21,316,702
Travel & Conferences	558	170,309	257,160	103,174	-	153,986
Misc Services	559	875,028	1,111,200	358,652	92,002	660,546
Systemwide Purchased Svs Total		126,467,884	130,853,929	54,466,454	51,351,032	25,036,444
Instructional & Other Supplies	610	5,870,232	12,466,553	2,899,997	1,229,055	8,337,501
Utilities	620	9,395,846	9,409,148	6,514,429	2,726,285	168,433
Text & Library Books	640	118,179	114,331	27,894	15,833	70,604
Misc Supplies	690	1,008,675	5,108,588	827,004	718,094	3,563,490
Supplies & Materials Total		16,392,931	27,098,619	10,269,323	4,689,267	12,140,029
Equipment	730	1,577,637	7,201,381	1,237,395	1,081,495	4,902,071
Outlay Total		1,577,637	7,201,381	1,237,395	1,081,495	4,902,071
Organization Dues	810	221,637	236,200	171,974	3,273	60,952
Legal Judgments	820	220,000	120,000	57,100	-	62,900
Other Operating Expenses	899	(4,950,422)	(4,088,153)	357,986	187,599	(4,633,738)
Other Misc Expend Total		(4,508,785)	(3,731,954)	587,060	190,872	(4,509,886)
Fringe Benefits/Insurances	990	56,440,639	58,050,515	44,497,155	38,893	13,514,466
Contingency	998	-	-	-	-	-
Indirect	999	25,350	649,391	-	-	649,391
Sundry Total		56,465,989	58,699,906	44,497,155	38,893	14,163,857
All Funds Budget Total		422,539,238	477,588,201	270,397,069	66,260,858	140,930,274



General Fund Budget
Financial Position Report as of 4/26/2023
For: 7/1/2022 to 3/31/2023 Period: 1 to 9



Description	Series	FY 2022-23 Adopted Budget	FY 2022-23 Adjusted Budget	Year To Date Expenditures	Year To Date Encumb/ Commitment	Balance
Certified Salaries	100	82,586,376	80,547,146	52,548,044	-	27,999,102
Severance/Other	199	1,215,000	1,215,000	213,459	-	1,001,541
1 Certified Salaries Total		83,801,376	81,762,146	52,761,503	-	29,000,643
Non Cert Salaries	200	37,814,549	37,608,430	25,034,347	-	12,574,083
Severance/Other	299	383,498	383,498	375,794	-	7,704
1 Non Certified Salaries Total		38,198,047	37,991,928	25,410,142	-	12,581,786
Instructional Improvements	322	285,649	3,373,025	1,572,365	1,425,893	374,767
Professional Services	333	1,245,178	1,423,296	908,667	322,689	191,940
MHIS/IT Services	335	2,278,990	2,278,990	1,959,243	-	319,747
Professional Contracts & Svs		3,809,817	7,075,311	4,440,275	1,748,582	886,454
Maint Supplies & Services	442	382,000	382,000	239,684	94,966	47,350
Maintenance Contracts	443	3,124,853	3,371,716	2,383,123	881,228	127,599
Rental - Equip & Facilities	444	1,520,933	1,545,918	1,044,762	73,578	427,578
Building Improvements	445	612,900	727,190	246,565	91,100	389,525
Purchased Property Services		5,640,686	6,026,824	3,914,135	1,140,871	992,052
Transportation	551	21,054,178	20,989,218	14,530,799	6,394,530	63,890
Communications	553	485,955	508,735	449,375	6,784	52,576
Advertising	554	71,606	47,973	21,250	13,091	13,631
Printing & Binding	555	51,250	30,471	-	-	30,471
Tuition	556	92,715,120	91,784,720	29,736,957	41,245,392	20,802,371
Travel & Conferences	558	112,509	173,335	86,131	-	87,204
Misc Services	559	471,402	437,847	270,758	49,215	117,874
Systemwide Purchased Svs Total		114,962,020	113,972,298	45,095,269	47,709,012	21,168,017
Instructional & Other Supplies	610	1,840,449	1,761,456	1,073,032	322,099	366,326
Utilities	620	7,515,516	7,518,316	5,284,758	2,179,992	53,566
Text & Library Books	640	22,600	9,967	3,081	4,595	2,290
Misc Supplies	690	448,895	546,324	212,100	109,995	224,229
Supplies & Materials Total		9,827,460	9,836,063	6,572,971	2,616,682	646,411
Equipment	730	567,216	596,752	190,167	146,427	310,638
1 Outlay Total		567,216	596,752	190,167	146,427	310,638
Organization Dues	810	146,837	125,232	105,898	948	18,385
Legal Judgments	820	220,000	120,000	57,100	-	62,900
Other Operating Expenses	899	(5,342,206)	(5,075,831)	189,733	112,016	(5,377,579)
Other Misc Expend Total		(4,975,569)	(4,830,599)	352,731	112,964	(5,296,294)
Fringe Benefits/Insurances	990	33,637,633	33,037,961	34,760,721	38,893	(1,761,653)
Contingency	998	-	-	-	-	-
Indirect	999	(1,455,407)	(1,455,407)	-	-	(1,455,407)
Sundry Total		32,182,226	31,582,555	34,760,721	38,893	(3,217,060)
General Fund Budget Total		284,013,279	284,013,279	173,497,913	53,513,431	57,001,934



Special Fund Budget
 Financial Position Report as of 4/27/2023
 For: 7/1/2022 to 3/31/2023 Period: 1 to 9



Grant Name	Grant Year	FY 2022-23 Adopted Budget	FY 2022-23 Adjusted Budget	YTD Expenditures	YTD Encumb/Committed	Year To Date Revenue	Balance
Federal Grants:							
23045 - ADULT EDUCATION PIP	2023	40,000	40,000	-	-	0	40,000
21015 - AMERICAN RESCUE PLAN ARP-ESSER	2021	-	34,413,143	22,187,475	5,250,740	8,217,300	6,974,927
23012 - ARP ESSER SPPT	2023	198,987	400,000	43,544	-	0	356,456
21038 - ARP HCY II Homeless Children&Youth	2021	-	385,096	40,867	-	0	344,229
22139 - ARP IDEA PART B 611	2022	-	1,082,595	608,483	70,240	303,532	403,872
22149 - ARP IDEA PART B 619 PRESCHOOL	2022	-	127,576	84,746	-	4,000	42,831
22039 - ARP/ESSER HCYI Homeless Child&Youth	2022	-	64,800	-	-	0	64,800
22025 - CARL D. PERKINS	2022	-	-	(564)	-	0	564
23025 - CARL D. PERKINS	2023	591,485	673,150	235,722	80,280	0	357,148
22120 - CONSOLIDATED TITLE 3 IMMIGRANT	2022	-	15,999	-	5,147	0	10,852
22683 - CT CHILDREN MEDICAL CENTER-	2022	-	983,585	99,080	-	0	884,505
23683 - CT CHILDREN MEDICAL CENTER-	2023	-	-	81,551	-	0	(81,551)
22030 - EDUC-HOMELESS CHILDREN-YOUTH	2022	-	64,800	36,412	5,000	0	23,388
20013 - ESSER (COVID-19) CARES ACT	2020	-	-	922	-	0	(922)
22033 - ESSER II - FAMILY RESOURCE CENTER	2022	-	125,000	-	-	0	125,000
21014 - ESSER II SET-ASIDE (CRRSA ACT)	2021	-	1,207,514	4,704	5,259	0	1,197,551
21013 - ESSER II (CRRSA ACT) Covid-19	2021	-	14,665,907	5,012,110	1,341,043	4,732,000	8,312,754
22031 - ESSER II Bonus Dyslexia Recovery	2022	-	37,050	36,786	-	0	264
22029 - ESSER II Bonus Spec Population \$25K	2022	-	25,000	25,007	-	0	(7)
22026 - ESSER II SPED Recovery Activities	2022	-	105,605	32,853	7,009	8,900	65,743
23027 - FAFSA CHALLENGE	2023	-	20,000	1,255	6,076	0	12,670
22140 - IDEA PART B SECTION 611	2022	982,361	2,519,643	1,894,066	371	0	625,206
23140 - IDEA PART B SECTION 611	2023	6,549,072	6,549,072	1,789,473	905,413	3,021,387	3,854,186
22150 - IDEA PART B, SECTION 619 PRE-	2022	30,617	176,341	103,717	-	0	72,624
23150 - IDEA PART B, SECTION 619 PRE-	2023	204,114	204,114	5,968	-	96,094	198,146
22051 - OD ESSA SIG C02-BURNS	2022	-	92,771	36,362	1,625	65,300	54,784
23051 - OD ESSA SIG C02-BURNS	2023	405,300	500,000	89,299	22,353	71,104	388,349
22054 - OD ESSA SIG C02-MILNER	2022	-	193,041	100,379	4,421	162,040	88,241
23054 - OD ESSA SIG C02-MILNER	2023	425,324	500,000	118,367	9,750	96,413	371,883
22053 - OD ESSA SIG C02-MLKING	2022	-	192,877	81,640	-	60,841	111,236
23053 - OD ESSA SIG C02-MLKING	2023	425,000	385,624	21,419	-	35,510	364,205
22055 - OD ESSA SIG C02-SAND	2022	-	80,462	75,473	4,123	65,000	866
23055 - OD ESSA SIG C02-SAND	2023	390,000	375,000	151,090	63,832	186,084	160,078
22056 - OD ESSA SIG C02-SMSA	2022	-	202,777	145,779	5,435	189,000	51,563
23056 - OD ESSA SIG C02-SMSA	2023	500,000	375,000	157,024	18,556	174,254	199,420
22057 - OD ESSA SIG C02-WISH	2022	-	57,379	19,167	32,163	40,000	6,049
23057 - OD ESSA SIG C02-WISH	2023	390,000	500,000	92,081	114,576	170,817	293,343
22052 - OD ESSA SIG C02-WHS	2022	-	292,982	135,661	20,290	212,822	137,030
23052 - OD ESSA SIG C02-WHS	2023	500,000	400,000	142,169	28,891	160,770	228,940
22159 - SPECIAL EDUCATION STIPEND	2022	-	10,000	6,000	-	10,000	4,000
22169 - SPECIAL EDUCATION STIPEND PARAS	2022	-	5,000	5,000	-	5,000	-
21019 - TITLE 1 PART A 1003 SIG (BULKELEY)	2021	-	-	94	-	0	(94)
21017 - TITLE 1 PART A 1003 SIG (PARKVILLE)	2021	-	-	7,101	-	0	(7,101)
23011 - TITLE 1, PART D, NEG & DEL	2023	68,673	42,937	-	-	0	42,937
22110 - TITLE 2 PART A, TEACHERS	2022	170,400	313,094	165,872	244	0	146,978
23110 - TITLE 2 PART A, TEACHERS	2023	1,136,003	1,136,003	722,943	360	738,317	412,700
22115 - TITLE 3 PART A, ENGLISH LANGUAGE	2022	81,485	343,628	257,459	26,703	48,347	59,466
23115 - TITLE 3 PART A, ENGLISH LANGUAGE	2023	543,235	543,235	162,831	4,026	169,844	376,378
21010 - TITLE I IMPROVING BASIC PROGRAMS	2021	-	-	(41)	-	0	41
22010 - TITLE I IMPROVING BASIC PROGRAMS	2022	2,593,222	3,595,503	1,550,047	43,334	540,000	2,002,123
23010 - TITLE I IMPROVING BASIC PROGRAMS	2023	12,397,228	12,669,101	5,876,561	186,695	6,060,912	6,605,845
22127 - TITLE IV-A SOC SUPPT & ACAD ENRICH	2022	141,915	460,891	171,559	4,438	125,000	284,893
23127 - TITLE IV-A SOC SUPPT & ACAD ENRICH	2023	946,097	934,571	323,258	3,830	0	607,483
Total Federal Grants:		29,710,517	88,087,864	42,938,772	8,272,221	25,770,588	36,876,871



Special Fund Budget
 Financial Position Report as of 4/27/2023
 For: 7/1/2022 to 3/31/2023 Period: 1 to 9



Grant Name	Grant Year	FY 2022-23 Adopted Budget	FY 2022-23 Adjusted Budget	YTD Expenditures	YTD Encumb/Committed	Year To Date Revenue	Balance
State Grants:							
22304 - ADULT EDUCATION - PROVIDER	2022	-	-	8,549	1,000	0	(9,549)
23304 - ADULT EDUCATION - PROVIDER	2023	1,729,660	1,810,566	1,033,474	29,659	1,207,044	747,433
23316 - ADULT EDUCATION CEE1-LITERACY	2023	110,228	112,211	74,807	37,404	0	-
23308 - ADULT EDUCATION CEE2 - URBAN	2023	6,076	6,461	-	6,461	79,115	-
22306 - ALLIANCE - GOVENORS TURNAROUND	2022	-	-	25,080	-	0	(25,080)
23306 - ALLIANCE - GOVENORS TURNAROUND	2023	27,740,159	25,904,562	15,179,351	857,244	16,697,671	9,867,968
22878 - CHILD HEALTH & DEVELOP INSTITUTE	2022	-	-	-	-	4,345	-
23229 - COMMISSIONER'S NETWORK S1 HPHS	2023	-	830,358	190,108	128,262	428,043	511,988
23228 - COMMISSIONER'S NETWORK S2-	2023	-	605,000	101,037	141,709	223,230	362,254
22271 - CSDE - TEAM MENTORSHIP PROGRAM	2022	-	-	-	-	41,583	-
23490 - CT DEPT OF PUBLIC HEALTH	2023	875,000	875,000	599,777	-	234,030	275,222
22507 - DEPT OF AG - CT GROWN 4 CT KIDS	2022	-	18,971	6,622	3,297	0	9,052
23496 - DEPT OF PUBLIC HEALTH - ORAL	2023	-	50,000	-	-	50,000	50,000
23224 - EXTENDED SCHOOL HOUR	2023	325,000	339,084	-	-	0	339,084
23200 - FAMILY RESOURCE CENTER PROGRAM	2023	508,250	508,625	-	-	0	508,625
23267 - FIRST ROBOTICS GRANT UHSSE	2023	-	6,250	-	-	0	6,250
23284 - INTERDIST MAGNET	2023	-	146,000	-	2,000	0	144,000
23280 - INTERDIST MAGNET	2023	-	1,619,420	9,461	4,000	0	1,605,959
23327 - MAGNET DEVELOPMENT & PLANNING	2023	-	61,000	44,889	11,505	0	4,606
23520 - MAGNET SCHOOL JOINT MAGNET	2023	850,000	850,000	573,090	-	292,518	276,910
22323 - MAGNET SCHOOL OPERATING GRANT	2022	-	-	47,135	570	0	(47,705)
23323 - MAGNET SCHOOL OPERATING GRANT	2023	56,546,141	48,786,160	30,984,246	746,920	36,049,031	17,054,994
22320 - OPEN CHOICE SLOTS (RECEIVING DIST)	2022	-	-	-	-	57,141	-
23320 - OPEN CHOICE SLOTS (RECEIVING DIST)	2023	150,000	150,000	80,445	-	0	69,555
23317 - PARENT TRUST FUND GRANT	2023	-	19,197	-	2,667	0	16,530
22218 - PRIORITY SCHOOL DISTRICTS	2022	-	-	2,305	-	0	(2,305)
23218 - PRIORITY SCHOOL DISTRICTS	2023	4,399,999	4,415,953	2,639,937	5,271	2,358,176	1,770,745
22618 - PSD FamilyFee Replacement SchReadi	2022	-	-	573	-	0	(573)
23227 - PSD-SUMMER SCHOOL	2023	375,000	389,859	388,893	-	194,930	966
23492 - SBHC-MATERNAL HEALTH & CHILD	2023	125,000	125,000	72,766	-	31,250	52,234
22615 - SCHOOL READINESS GRANT	2022	-	-	3,683	-	0	(3,683)
23615 - SCHOOL READINESS GRANT	2023	2,190,000	2,190,000	1,272,454	2,447	1,034,400	915,099
22428 - SCHOOL SECURITY GRANT	2022	-	123,360	-	-	0	123,360
23256 - SHEFF OC EDUCATIONAL	2023	-	7,200	-	-	0	7,200
23283 - SHEFF SETTLEMENT-OC	2023	-	134,225	31,923	-	0	102,302
23215 - STATE BILINGUAL EDUCATION	2023	216,080	393,539	183,869	-	0	209,670
22531 - STATE EDUCATION RESOURCE	2022	-	25,000	18,179	-	25,000	6,821
23498 - SUPPT FOR PREGNANT/PARENTING	2023	(400,000)	-	-	-	0	-
Total State Grants:		95,746,593	90,503,001	53,572,654	1,980,416	59,007,506	34,949,931




Special Fund Budget
 Financial Position Report as of 4/27/2023
 For: 7/1/2022 to 3/31/2023 Period: 1 to 9



Grant Name	Grant Year	FY 2022-23 Adopted Budget	FY 2022-23 Adjusted Budget	YTD Expenditures	YTD Encumb/Committed	Year To Date Revenue	Balance
Private/Foundation Grants/Fees:							
22706 - BARR FOUNDATION G-II	2022	-	203,288	114,342	38,579	0	50,368
23706 - BARR FOUNDATION G-II	2023	50,000	100,000	17,285	70,434	100,000	12,281
23904 - Choral Club of Hartford	2023	-	-	-	-	56,983	-
22570 - CT COALITION AGAINST DOMESTIC	2022	-	1,000	288	-	1,000	712
22702 - DALIO FOUNDATION	2022	-	23,121	13,625	773	0	8,722
23702 - DALIO FOUNDATION	2023	-	31,000	651	6,234	31,000	24,115
22982 - FEE COLLECTION - PRE-K	2022	-	-	-	-	-44	-
23982 - FEE COLLECTION - PRE-K	2023	12,000	24,500	12,411	209	77,286	11,880
99950 - Grants Accounting Sundry	2099	-	-	(7,781,803)	-	0	7,781,803
22795 - HARTFORD FOUNDATION PUBLIC	2022	-	31,685	701	4,108	0	26,876
23795 - HARTFORD FOUNDATION PUBLIC	2023	-	13,500	7,901	3,900	13,500	1,699
22585 - INSURANCE BILLING - MEDICAID(SBCH)	2022	-	-	(1,004)	-	0	1,004
23585 - INSURANCE BILLING - MEDICAID(SBCH)	2023	2,904,628	2,904,628	1,779,665	-	283,814	1,124,962
23590 - INSURANCE BILLING - MEDICAL REIMB	2023	2,281,826	2,281,826	1,296,401	23,868	318,469	961,557
22803 - JEAN FRANK SCHOLARSHIP FUND	2022	-	43,000	-	-	0	43,000
23662 - L.E.A.P	2023	-	75,000	39,150	-	0	35,850
22662 - L.E.A.P.	2022	-	972,689	346,864	-	-625,621	625,825
22810 - LAURA BUSH FOUNDATION / LIBRARIES	2022	-	5,000	5,000	-	5,000	-
22951 - MULTISOURCE - FOR SCHOOL	2022	-	2,000	1,525	-	0	475
23951 - MULTISOURCE - FOR SCHOOL	2023	-	2,690	757	12	4,690	1,920
19969 - PARTNERSHIP FUNDS (VARIOUS	2019	-	-	1,659	-	0	(1,659)
22969 - PARTNERSHIP FUNDS (VARIOUS	2022	-	-	132	-	0	(132)
23969 - PARTNERSHIP FUNDS (VARIOUS	2023	-	11,787	-	-	6,000	11,787
22728 - PRATT & WHITNEY	2022	-	5,000	630	-	20,000	4,370
22752 - QUALVOICE LLC	2022	-	12,500	-	1,548	0	10,952
23891 - RISE AND SHINE CT	2023	-	2,500	-	-	2,500	2,500
23555 - SPECIAL EDUCATION EXCESS COST	2023	5,329,382	5,329,382	2,893,931	2,316,484	5,021,596	118,967
23884 - STOCKTON FARMER/MEGAN BRADLEY	2023	1,013	1,013	-	-	1,013	1,013
23751 - THE DICK'S SPORTING GOODS	2023	-	-	-	-	5,000	-
23531 - THE STATE EDUCATION RESOURCE	2023	-	-	-	-	2,500	-
22743 - TRAVELERS	2022	-	393,490	32,637	20,759	404,824	340,094
22987 - TUITION BILLING - SPECIAL EDUCATION	2022	1,490,000	2,536	28,409	-	-63,588	(25,873)
23987 - TUITION BILLING - SPECIAL EDUCATION	2023	1,000,000	2,466,002	1,574,168	7,851	650,278	883,983
23966 - WISE ISIDORE & SELMA TRAVEL	2023	-	43,920	1,492	-	0	42,427
23707 - YOUTH COMMISSION MINI GRANT	2023	-	1,000	910	31	1,000	59
Total Private/Foundation Grants/Fees:		13,068,849	14,984,057	387,729	2,494,790	6,330,610	12,101,539
Total All Grants:		138,525,959	193,574,922	96,899,156	12,747,426	91,108,704	83,928,340



MEMO

From: Phillip J. Penn 
To: Dr. Leslie Torres-Rodriguez
Date: May 1, 2023
Re: COVID-19 Relief Grant Spending

Hartford Public Schools expended or encumbered approximately \$8.4 million of our Federal COVID relief grants in the month of March, the highest monthly total recorded since we began tracking the data. Total expenditures over the life of the grants now stands at \$73.7 million, or roughly 48% of the total we were awarded. The table that follows summarizes that spending by grant:

Grant	Spending Deadline	Total Grant Award	Total Spent or Encumbered	Change From 2/28/2023	Amount Remaining
ESSER I/CARES Act	9/30/2022	\$10,314,679	\$10,289,326	\$0	\$0
ESSER II	9/30/2023	\$45,730,706	\$28,840,548	\$1,998,695	\$16,890,158
ARP/ESSER III	9/30/2024	<u>\$98,589,663</u>	<u>\$34,582,914</u>	<u>\$6,444,603</u>	<u>\$64,006,749</u>
Total		\$154,635,048	\$73,712,788	\$8,443,298	\$80,896,906

The higher rate of spending in March reflected three payroll periods during the month (compared with the normal two) and a lot of activity to enter requisitions by the internal March 31 deadline.

As I mentioned last month, Cabinet members will discuss potential reallocation of remaining ESSER funds for the 2023-24 year in our May 10 meeting. Decision made in that meeting (and any follow-on discussions) will in turn help guide strategic decisions of what roles and programs will need to be funded in the post-ESSER period. I have also been asked to join a State taskforce examining the post-ESSER fiscal cliff, which I'm hoping will provide some insight into the planning strategies that other districts are utilizing.

A breakdown of the expenditures in each grant by object code follows on the next three pages.

ESSER I/CARES ACT

Expenditures through 9/30/22

OBJECT	ACCOUNT DESCRIPTION	2020-21 EXPENDED	2021-22 EXPENDED	2022-23 EXPENDED	ENCUMBRANCES	TOTAL
511360	TEACHER-REG	45,828.44	0.00	0.00	0.00	45,828.44
511361	TEACHER-PT	0.00	143,706.39	0.00	0.00	143,706.39
511400	SOC WKR-REG	0.00	855,653.87	0.00	0.00	855,653.87
511401	SOC WKR-PT	0.00	396.00	0.00	0.00	396.00
512280	SUPPORTIVE STAFF-REG	200,940.33	288,156.61	0.00	0.00	489,096.94
512281	SUPPORTIVE STAFF-PT	0.00	1,326.92	0.00	0.00	1,326.92
512282	SUPPORTIVE STAFF-OT	0.00	3,256.25	0.00	0.00	3,256.25
512461	NURSE-PT	0.00	10,082.71	0.00	0.00	10,082.71
512562	SPEC POLICE OFF-OT	0.00	7,365.74	0.00	0.00	7,365.74
512591	FOOD SERVICE WORKER PT	53,823.43	55,747.30	0.00	0.00	109,570.73
512680	CUSTODIAN-REG	232,682.74	373,408.59	0.00	0.00	606,091.33
512682	CUSTODIAN-OT	37,052.09	55,038.59	0.00	0.00	92,090.68
529997	FRINGE BENEFITS-CERT	11,773.33	183,488.11	0.00	0.00	195,261.44
529998	FRINGE BENEFITS-NON-CER	206,584.97	287,025.56	0.00	0.00	493,610.53
533220	INSTR PROG IMPROVE SVS	310,750.00	13,000.00	0.00	0.00	323,750.00
533305	OTHER PROF TECH SVS	288,142.47	357,029.37	0.00	0.00	645,171.84
544300	MAINT & CUSTODIAL SERV	0.00	28,612.00	0.00	0.00	28,612.00
555301	POSTAGE	0.00	20,000.00	0.00	0.00	20,000.00
555303	INTERNET COMMUNICATIONS	382,838.93	429,660.59	0.00	0.00	812,499.52
555900	MISC PURCHASED SVS	10,683.00	0.00	0.00	0.00	10,683.00
566110	INSTRUCTIONAL SUPPLIES	306,590.08	147,000.83	0.00	0.00	453,590.91
566504	TECHNOLOGY RELATED SUPP	46,310.40	28,227.30	0.00	0.00	74,537.70
566909	SUPPLIES AND MATERIALS	575,561.09	166,037.29	0.00	0.00	741,598.38
577340	EQUIPMENT	91,749.00	73,353.80	0.00	0.00	165,102.80
577348	COMPUTER/TECH RELATED H	3,871,861.93	4,810.11	0.00	0.00	3,876,672.04
599999	INDIRECT - OVERHEAD	47,424.11	36,345.36	0.00	0.00	83,769.47
	Expense Total	6,720,596.34	3,568,729.29	0.00	0.00	10,289,325.63

ESSER II

Expenditures through 3/31/23

OBJECT	ACCOUNT DESCRIPTION	2021-22 EXPENDED	2022-23 EXPENDED	ENCUMBRANCES	TOTAL
511020	ADMINISTRATOR-REG	168,269.23	0.00	0.00	168,269.23
511021	ADMINISTRATOR-PT	0.00	0.00	0.00	0.00
511040	DIRECTOR/ASST-REG	0.00	0.00	0.00	0.00
511240	PRIN/VP-REG	111,660.27	312,154.92	0.00	423,815.19
511241	PRIN/VP - PT	26,134.66	18,025.76	0.00	44,160.42
511360	TEACHER-REG	4,513,501.51	191,149.76	0.00	4,704,651.27
511361	TEACHER-PT	314,768.42	314,334.67	0.00	629,103.09
511363	TEACHER-SUBS	0.00	63,371.92	0.00	63,371.92
511365	TCHR-STIPENDS & ATHLETI	525,553.66	44,610.18	0.00	570,163.84
511400	SOC WKR-REG	282,118.16	196.12	0.00	282,314.28
511997	BONUS CERTIFIED	545,400.00	0.00	0.00	545,400.00
512040	DIRECTOR/ASST-REG	76,846.15	52,899.08	0.00	129,745.23
512280	SUPPORTIVE STAFF-REG	339,535.89	158,172.43	0.00	497,708.32
512281	SUPPORTIVE STAFF-PT	43,065.23	58,770.60	0.00	101,835.83
512282	SUPPORTIVE STAFF - OT	956.19	7,490.81	0.00	8,447.00
512321	CLERICAL - PT	0.00	120.73	0.00	120.73
512322	CLERICAL - OT	0.00	3,170.72	0.00	3,170.72
512461	NURSE-PT	6,600.00	5,697.15	0.00	12,297.15
512462	NURSE - OT	8,052.24	0.00	0.00	8,052.24
512540	PARAPROFESSIONAL-REG	13,324.65	19,670.45	0.00	32,995.10
512541	PARAPROFESSIONAL-PT	48,269.50	6,671.60	0.00	54,941.10
512560	SPEC POLICE OFF-REG	12,652.22	0.00	0.00	12,652.22
512561	SPEC POLICE OFF-PT	17,238.00	0.00	0.00	17,238.00
512562	SPEC POLICE OFF-OT	41,841.04	21,197.09	0.00	63,038.13
512681	CUSTODIAL PART TIME	3,000.00	0.00	0.00	3,000.00
512682	CUSTODIAN-OT	19,278.46	17,322.36	0.00	36,600.82
512997	BONUS NON-CERTIFIED	250.00	141,572.00	0.00	141,822.00
529997	FRINGE BENEFITS-CERT	1,204,204.80	129,198.20	0.00	1,333,403.00
529998	FRINGE BENEFITS-NON-CER	199,551.34	120,833.35	0.00	320,384.69
533210	INSTR CONTRACT SVS	5,516,890.00	71,582.00	271,993.00	5,860,465.00
533220	INSTR PROG IMPROVE SVS	1,363,400.00	32,209.50	179,303.13	1,574,912.63
533230	PUPIL SVS: NON-PYRL SVS	1,516,110.00	0.00	0.00	1,516,110.00
533240	FIELD TRIPS	0.00	19,831.13	78,647.87	98,479.00
533250	PARENT ACTIVITIES	0.00	0.00	3,100.00	3,100.00
533303	STAFF DEVELOPMENT	0.00	5,439.00	1,688.00	7,127.00
533305	OTHER PROF TECH SVS	1,321,219.87	689,859.45	51,912.86	2,062,992.18
544038	RENTAL OF TABLES & CHAIRS	0.00	510.00	2,082.97	2,592.97
544300	MAINT & CUSTODIAL SERVICES	33,775.38	0.00	0.00	33,775.38
544410	RENTAL OF FACILITIES	48,000.00	0.00	0.00	48,000.00
544500	BUILDINGS & GROUNDS IMPROVEMENTS	0.00	0.00	25,055.00	25,055.00
555100	STUDENT TRANSP	993,731.30	1,551,987.39	31,314.25	2,577,032.94
555107	BUS TICKETS	0.00	0.00	11,985.75	11,985.75
555303	INTERNET COMMUNICATIONS	305,977.24	243,391.86	17,704.74	567,073.84
555400	ADVERTISEMENT	10,000.00	0.00	0.00	10,000.00
555900	MISC PURCHASED SVS	34,299.60	0.00	56,683.00	90,982.60
566110	INSTRUCTIONAL SUPPLIES	254,932.48	187,155.25	306,338.01	748,425.74
566113	TRAINING SUPPLIES	1,699.50	3,614.93	17,458.64	22,773.07
566130	MAINT & CUSTODIAL SUPPL	331,003.12	0.00	0.00	331,003.12
566504	TECHNOLOGY SUPPLIES	0.00	12,478.41	18,593.34	31,071.75
566903	ATHLETIC SUPPLIES	0.00	0.00	1,524.50	1,524.50
566904	AWARDS & INCENTIVES	48,067.12	178,431.99	146,681.44	373,180.55
566905	STUDENT UNIFORMS	0.00	8,234.04	37,936.13	46,170.17
566909	SUPPLIES AND MATERIALS	708,756.82	77,447.33	183,920.12	970,124.27
577340	EQUIPMENT	0.00	171,450.05	274,717.21	446,167.26
577341	FURNITURE/FIXTURES	0.00	47,249.50	134,885.45	182,134.95
577438	COMPUTER/TECH RELATED HARDWARE	13,848.00	589.98	26,018.42	40,456.40
588300	RELOCATION EXPENSE	13,838.99	26,379.30	0.00	40,218.29
588906	INCENTIVES FOR STAFF	16,932.10	67,753.78	37,624.52	122,310.40
599999	INDIRECT - OVERHEAD	786,602.20	0.00	0.00	786,602.20
	Expense Total	21,841,155.34	5,082,224.79	1,917,168.35	28,840,548.48

ARP/ESSER III

Expenditures through 3/31/23

OBJECT	ACCOUNT DESCRIPTION	2021-22 EXPENDED	2022-23 EXPENDED	ENCUMBRANCES	TOTAL
511020	ADMINISTRATOR-REG	187,500.08	283,846.00	0.00	471,346.08
511021	ADMINISTRATOR-PT	0.00	41,800.00	0.00	41,800.00
511040	DIRECTOR/ASST-REG	321,492.39	355,786.37	0.00	677,278.76
511041	DIRECTOR - PT	0.00	1,450.74	0.00	1,450.74
511240	PRIN/VP-REG	127,578.09	388,067.62	0.00	515,645.71
511241	PRIN/VP-PT	0.00	37,858.66	0.00	37,858.66
511360	TEACHER-REG	0.00	3,830,347.15	0.00	3,830,347.15
511361	TEACHER-PT	49,087.50	184,865.50	0.00	233,953.00
511363	TEACHER-SUBS	11,750.00	20,000.00	0.00	31,750.00
511365	TEACHER STIPENDS/ATHLETIC	0.00	294,750.00	0.00	294,750.00
511380	GUIDANCE COUNSELOR	0.00	33,730.33	0.00	33,730.33
511400	SOCIAL WKR-REG	0.00	862,796.15	0.00	862,796.15
511401	SOCIAL WKR-PT	0.00	2,340.00	0.00	2,340.00
511997	BONUS CERTIFIED	0.00	2,256,257.00	0.00	2,256,257.00
512180	MANAGER-REG	0.00	274,245.84	0.00	274,245.84
512280	SUPPORTIVE STAFF-REG	54,979.58	1,396,745.66	0.00	1,451,725.24
512281	SUPPORTIVE STAFF-PT	2,383.51	2,707.16	0.00	5,090.67
512320	CLERICAL - REG	0.00	4,526.00	0.00	4,526.00
512461	NURSE-PT	0.00	5,834.81	0.00	5,834.81
512540	PARAPROFESSIONAL-REG	0.00	313,861.46	0.00	313,861.46
512560	SPEC POLICE OFF-REG	0.00	28,086.95	0.00	28,086.95
512561	SPEC POLICE OFF-PT	0.00	8,621.65	0.00	8,621.65
512562	SPEC POLICE OFF-OT	0.00	54,714.21	0.00	54,714.21
512591	FOOD SERVICE WORKER-PT	0.00	158.72	0.00	158.72
512680	CUSTODIAN-REG	28,241.70	321,797.33	0.00	350,039.03
512997	BONUS NONCERTIFIED	0.00	768,121.10	0.00	768,121.10
529997	FRINGE BENEFITS-CERT	136,563.61	1,908,261.07	0.00	2,044,824.68
529998	FRINGE BENEFITS-NON-CER	35,010.46	1,095,419.33	0.00	1,130,429.79
533220	INSTR PROG IMPROVE SVS	189,929.30	89,469.49	94,308.31	373,707.10
533230	PUPIL SVS: NON-PAYROLL SERVICES	0.00	1,169,700.00	501,300.00	1,671,000.00
533240	FIELD TRIPS	0.00	1,560.00	389.40	1,949.40
533305	OTHER PROF TECH SVS	1,015,793.30	2,343,840.07	3,558,305.93	6,917,939.30
544300	MAINT & CUSTODIAL SERVICES	0.00	31,325.00	13,425.00	44,750.00
544410	RENTAL OF FACILITIES	0.00	120,000.00	0.00	120,000.00
544500	BUILDING & GROUNDS IMPROVE	0.00	701,396.00	164,903.00	866,299.00
555303	INTERNET COMMUNICATIONS	706,125.41	1,392,014.71	83,194.80	2,181,334.92
555900	MISC PURCHASED SVS	0.00	40,250.00	158.00	40,408.00
566110	INSTRUCTIONAL SUPPLIES	761,865.64	635,091.26	240,821.32	1,637,778.22
566113	TRAINING SUPPLIES	485,266.87	0.00	0.00	485,266.87
566130	MAINT & CUSTODIAL SUPP	0.00	190,492.75	201,571.25	392,064.00
566504	TECHNOLOGY RELATED SUPP	42,326.55	55,200.00	107,316.80	204,843.35
566904	AWARDS & INCENTIVES	0.00	9,022.25	34,004.02	43,026.27
566909	SUPPLIES & MATERIALS	28,761.70	6,194.19	0.00	34,955.89
577340	EQUIPMENT	0.00	114,173.48	207,000.00	321,173.48
577341	FURNITURE & FIXTURES	0.00	0.00	2,692.10	2,692.10
577348	COMPUTER/TECH RELATED H	2,535,282.74	734,849.47	73,562.00	3,343,694.21
588100	ORGANIZATION DUES AND FEES	0.00	7,500.00	0.00	7,500.00
599999	INDIRECT - OVERHEAD	160,948.30	0.00	0.00	160,948.30
	Expense Total	6,880,886.73	22,419,075.48	5,282,951.93	34,582,914.14

4. Business Agenda

Subject	4.1 Contract Approval: Summer Experience Contracts
Meeting	May 16, 2023 - Regular Meeting
Type	Action
Recommended Action	Motion that the Hartford Board of Education authorize the Superintendent to execute contracts with the agencies listed below, for the term outlined in the contracts, not to exceed the specified amounts.

Hartford Public Schools will offer comprehensive summer learning and enrichment opportunities which includes: HPS Early Start, Middle Grades, Special Education, Summer Bridge, and Credit Recovery program. We are partnering with community-based organizations to lend their expertise in enrichment programming with a focus on: social emotional development, and arts and wellness, and College/Career Exploration for our Early Start, Middle School, and Summer Bridge.

The summer programs offered include:

- **Early Start Programming**
Select students K-5 are invited to attend Early Start based on iReady assessment data. The first half of the day will include courses such as reading, writing, math, science, and social emotional learning. Families can also sign up for optional afternoon enrichment activities provided by Community-Based Organizations (CBO's).
- **Middle School Programming**
All HPS students entering grades 6, 7, or 8 can sign up for our Middle School Program. CBOs will offer full-day enrichment and cultural experiences.
- **Summer Bridge**
All students entering Grade 9 can attend Summer Bridge. The program prepares students for the transition to high school by offering courses that teach critical thinking and communication skills. Students will also work on developing a plan for post-secondary success.

Community Based Organizations were invited to apply for Summer Enrichment Funding through a Request for Proposal (RFP). CBO's were asked to present a program that addressed direct services to youth and integrates social-emotional learning in enrichment activities. CBO's are expected to maintain a 75% attendance rate during the program. Will look to work with the Performance Office to determine a pre and or post survey for students in the enrichment programs.

Agency	Requested Amount	Number of Students	Location
OPMAD	\$150,000	30 per grade (240)	BT South
The Village	70,971	Up to 100	The Village

Lifetime Center LLC	75,000	Up to 20	SAND
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Camp Courant	75,000	Up to 100	Global
Connecti Kids Inc.	66,560	Up to 180	West Middle/ Naylor

Catholic Charities	75,000	Up to 60	ELAMS
Boys & Girls Club	63,000	Up to 90/	West Middle/ Naylor

2-4-1 CARE, Inc	90,854	Up to 100	AnnieF/ BT South
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File Attachments
[Summer Program 2023 Presentation .pdf \(697 KB\)](#)

4. Business Agenda

Subject	4.2 Second Reading and Adoption: Policies listed below
Meeting	May 16, 2023 - Regular Meeting
Type	Action
Recommended Action	Motion that the Hartford Board of Education adopt the policies listed below.

Policies with edits:

Policy 5132 Student Attire

Policy 1110.3 School Governance Councils

Policies with recodification (no content was edited, only a change in policy number)

District Accreditation 1531/6200 - change to 1531

Report Cards - change from 6142 to 6146.12

Grading - change from 6146 to 6146.1

Smoking & Tobacco Use from 4118.51/4218.51 to 4118.232/4218.232

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4. Business Agenda

Subject **4.3 First Reading: Policy 5141 - Health Services**

Meeting May 16, 2023 - Regular Meeting

Type Procedural

File Attachments

[5151 - Student Health Services Revised 11172015 May2023.pdf \(290 KB\)](#)

Students

Student Health Services

School District Medical Advisor

The Board of Education shall appoint a school district medical advisor and appropriate medical support service personnel including nurses.

The school district medical advisor, in cooperation with the Board and the board of health/health department for the school district, shall:

1. Plan and administer each school's health program,
2. Advise on the provision of school health services,
3. Provide consultation on the school health environment, and
4. Perform any other duties as agreed between the advisor and the appointing board of education.

School health efforts shall be directed toward detection and prevention of health problems and to emergency treatment, including the following student health services:

1. Appraising the health status of pupils;
2. Counseling pupils, parents, and others concerning the findings of health examination;
3. Encouraging correction of defects;
4. Helping prevent and control disease;

5. Providing emergency care for student injury and sudden illness;
6. Maintaining school health records.

Health Records

There shall be a health record for each student enrolled in the school district which will be maintained in the school nurse's room. Health records shall be maintained in accordance with the Board's Access to Student Records and Confidentiality Policy.

Student health records are covered by the Family Educational Rights and Privacy Act (FERPA) and are exempt from the Health Insurance Portability Act (HIPAA) privacy rule. However, it is recognized that obtaining medical information from health care providers will require schools to have proper authorization and to inform parents that such information once released by health care providers is no longer protected under HIPAA but is covered under FERPA.

Data related to health information in the schools can be shared in summary, without student identifying information, when appropriate.

Regular Health Assessments

Prior to enrollment in kindergarten, each child shall have a health assessment by one of the following medical personnel of the parents or guardians choosing to ascertain whether the student has any physical disability or other health problem tending to prevent him or her from receiving the full benefit of school work and to ascertain whether such school work should be modified in order to prevent injury to the student or to secure for the student a suitable program of education:

1. a legally qualified physician;
2. an advanced practice registered nurse;
3. a registered nurse;
43. a physician's assistant;
45. a school medical advisor;
56. a legally qualified practitioner of medicine, an advanced practice registered nurse or a physician assistant stationed at any military base.

Such health assessment shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure, and a chronic disease assessment which shall include, but not be limited to, asthma;
2. Updating of immunizations required under C.G.S. 10-204a as periodically amended;
3. Vision, hearing, postural, and gross dental screenings;
4. If required by the school district medical advisor, testing for tuberculosis and sickle cell anemia or Cooley's anemia;:- Students born in high risk countries and entering school in Connecticut for the first time should receive either TST (tuberculin skin test) or IGRA (interferon gamma release assay). Any individual found to be positive shall have an appropriate medical management plan developed that includes a chest radiograph. Students not already known to have a positive test for tuberculosis shall be tested if they meet any of the risk factors for TB infection, as described in the administrative regulations accompanying this policy.
5. Any other information including a health history as the physician believes to be necessary and appropriate.

Health assessments shall also be required in grades 6 or 7 and in grades 9 or 10 by a legally qualified physician of each student's parents or guardians own choosing, or by the school medical advisor, or the advisor's designee, to ascertain whether a student has any physical disability or other health problem. Such health assessments shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure, and a chronic disease assessment which shall include, but not be limited to, asthma;
2. Updating of immunizations required under C.G.S. 10-204a and the Department of Public Health, Public Health Code, 10-204a-2a, 10-204-3a and 10-204a-4.
3. Vision, hearing, postural, and gross dental screenings;
4. If required by the school district medical advisor, testing for tuberculosis and sickle cell anemia or Cooley's anemia;
5. Any other information including a health history as the physician believes to be necessary and appropriate.

A child will not be allowed, as the case may be, to begin or continue in district schools unless health assessments are performed as required. Students transferring into the district must provide evidence of required Connecticut vaccinations, immunizations, and health assessments at enrollment and prior to school attendance.

Health assessments will be provided by the school medical advisor or the advisor's designee without charge to all students whose parents or guardians meet the eligibility requirement of free and reduced priced meals under the National School Lunch Program or for free milk under the special milk program.

The Board of Education shall annually designate a representative to receive reports of health assessments and immunizations from health care providers.

Health assessment results and recommendations signed by the examining physician or authorized medical personnel shall be recorded on forms provided by the Connecticut State Board of Education and kept on file in the school the student attends. Upon written authorization from the student's parent or guardian, original cumulative health records shall be sent to the chief administrative officer of the school district to which such student moves and a true copy of the student's cumulative health records maintained with the student's academic records. The Superintendent of Schools, or designee, shall notify parents of any health related problems detected in health assessments and shall make reasonable efforts to assure that further testing and treatment is provided, including advice on obtaining such required testing or treatment.

Students who are in violation of Board requirements for health assessments and immunizations will be excluded from school after appropriate parental notice and warning.

Student Medical Care at School

School personnel are responsible for the immediate care necessary for a pupil whose sickness or injury occurs on the school premises during school hours or in school-sponsored and supervised activities, as well as the administration of medication to students, in accordance with Board policy and state law and regulations.

Schools shall maintain files of Emergency Information cards for each pupil. If a child's injury requires immediate care, the parent or guardian will be called by telephone by the nurse, the building principal, or other personnel designated by the principal, and advised of the pupil's condition. When immediate medical or dental attention is indicated, and when parents or guardians cannot be reached, the student will be transported to the nearest hospital unless otherwise indicated on the student's Emergency Information card. In this event, the family physician/dentist and school district medical advisor will be notified of school district actions.

Vision Screening

All students in grades K, 1, 3, 4 & 5 will be screened using a Snellen chart, or equivalent screening, by the school nurse or school health aide. An equivalent screening device or an automated vision screening device may be used for such vision screening. Additional vision screenings will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student in question. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any defect of vision, with a brief statement describing such defect.

As necessary, special educational provisions shall be made for students with disabilities.

Hearing Screening

All students will be screened for possible hearing impairments in grades K, 1, 3, 4, & 5. Additional audiometric screenings will be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any defect of hearing, with a brief statement describing such defect.

As necessary, special educational provisions shall be made for students with disabilities.

Postural Screening

School nurses will screen all female students in grades 5 and 7 and male students in grade 8 or 9 for scoliosis or other postural problems. Additional postural screenings will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any postural defect of problem, with a brief statement describing such defect or disease.

As necessary, special educational provisions shall be made for students with disabilities.

Tuberculin Testing

NOTE: The Connecticut Department of Public Health discourages routine TB testing of all students at school enrollment or for any of the required health assessment. It is recommended that students, at each mandated health assessment, be screened for their risk of exposure to TB. A child, determined to be at risk for exposure to TB should be required to be tested.

Students born in high risk countries who are entering schools in Connecticut for the first time should receive either a TST (tuberculin skin test) or an IGRA (interferon-gamma release assay). Anyone found to be positive shall have an appropriate medical management plan developed that includes a chest radiograph.

A test for tuberculosis should be performed if any of the following risk factors prevail:

1. birth in a high risk country of the world see list of countries in Appendix and do not have a record of a TST (tuberculin skin test) or IGRA (interferon-gamma release assay) performed in the United States;

2. travel to a high risk country, staying at least a week with substantial contact with the indigenous population since the previously required examination;

3. extensive contact with persons who have recently come to the United States since the previously required examination;

4. contact with persons suspected to have tuberculosis, or

5. lives with anyone who has been in a homeless shelter, jail or prison, uses illegal drugs or has an HIV infection.

Immunizations/Vaccinations

The Hartford Public Schools follows immunization and vaccination requirements of the Connecticut Department of Public Health. No student will be allowed to enroll in district schools without vaccination against smallpox and adequate immunization against the following diseases:

1. Measles

2. Rubella

3. Poliomyelitis

4. Diphtheria

5. Tetanus

6. Pertussis

7. Mumps

8. Hemophilus influenza type B

9. Any other vaccine required by section 19a-7f of Connecticut General Statutes.

10. Hepatitis B

11. Varicella (Chickenpox)

12. Hepatitis A

13. Pneumococcal disease

14. Influenza

15. Meningococcal disease

All students in grades K-12 are required to have received 2 doses of measles, mumps and rubella vaccine or serologic proof of immunity. Student entering kindergarten and seventh grade shall show proof of having received 2 doses of varicella vaccine, laboratory confirmation of immunity, or present a written statement signed by a physician, physician assistant or advanced practice registered nurse indicating the individual has had varicella based on family or medical history.

All seventh grade students must show proof of 1 dose of meningococcal vaccine and 1 dose of Tdap in addition to the completion of the primary DTP series.

Students shall be exempt from the appropriate provisions of this policy when:

1. They present a certificate from a physician, physician assistant, advanced practice registered nurse, or local health agency stating that initial immunizations have been given and additional immunizations are in process under guidelines and schedules specified by the Commissioner of Health Services; or

2. They present a certificate from a physician, physician assistant, or advanced practice registered nurse stating that in the opinion of such medical provider immunization is medically contraindicated because of the physical condition of such child. Such certification shall be provided on the medical exemption certificate form developed by the Department of Public Health and available on its website; or

3. They present a written statement from their parents or guardians that such immunization would be contrary to the religious beliefs of such child or his/her parents/guardians; such statement to be officially acknowledged by a notary public or a judge, a court clerk/deputy clerk, a town clerk, a justice of the peace, a Connecticut attorney, or a school nurse, and such religious exemption was granted prior to April 28, 2021 (by midnight April 27, 2021). Such student retains this exemption through grade twelve, even if the student transfers to another school in Connecticut; or

Note: To be eligible for such an exemption, a student: (a) must have been enrolled in school in Grades K-12 on or before midnight April 28, 2021; and (b) must have submitted a valid religious exemption prior to midnight, April 27, 2021. Students must meet both conditions in order to be eligible for a religious exemption.

4. In the case of a child enrolled in pre-school or pre-kindergarten on or before April 28, 2021 whose parent/guardian appropriately submitted a statement necessary for the religious exemption shall have until September 1, 2022 to comply with Connecticut's required immunizations or within fourteen days after transferring to a different public or private school, whichever is later. The deadline for such pre-school/pre-K student complying with the immunization requirements can be altered if the school/district is provided with a written

declaration from the child's physician, physician assistant or advanced practice registered nurse recommending a different immunization schedule for the child.

5. In the case of measles, mumps or rubella, present a certificate from a physician, physician assistant or advanced practice registered nurse or from the Director of Health in such child's present or previous town of residence, stating that the child has had a confirmed case of such disease; or

6. In the case of Haemophilus influenza type B has passed his or her fifth birthday; or

7. In the case of diphtheria, tetanus and pertussis, has a medical exemption confirmed in writing by a physician, physician assistant or advanced practice registered nurse (per C.G.S. 19a-7f).

The school nurse will report to the local Director of Health any occurrence of State of Connecticut defined reportable communicable diseases.

Note: In the situation regarding the religious exemption, a child is considered enrolled in school on or before April 28, 2021 as a parent/guardian provides documentation, consistent with District policy, establishing that such child is eligible to attend school in the district in the current or upcoming school year based upon age and residency, and that the family intends for the child to do so, whether the District refers to eligibility as "registration" or "enrollment." Families that took such steps, on or before April 28, 2021, toward having children attend Kindergarten for the 2020-2021 school year would be considered enrolled in the District as a Kindergarten student. Such a student would be eligible for a religious exemption if the student also provided a valid religious exemption statement by midnight on April 27, 2021. (CSDE Guidance-5/25/21)

Oral Health Assessments

Parents are encouraged to have oral health assessments for their child(ren) prior to public school enrollment, in grade 6 or 7, and in grade 9 or 10. Such assessment may be conducted by a dentist, dental hygienist, physician, physician assistant (PA), or an advanced practice registered nurse (APRN), if he or she is trained in conducting such assessments as part of a DPH-approved training program. When conducted by a dentist the oral assessment must include a dental examination. If another such provider conducts the assessment, it must include a visual screening and risk assessment.

Parent/guardian consent is required prior to the oral health assessment. The assessment is to be made in the presence of the parent/guardian or another school employee. The parent/guardian must receive prior written notice and have a reasonable opportunity to opt his/her child out of the assessment, be present at the assessment, or provide for the assessment himself or herself.

A child's public school enrollment continued attendance shall not be denied for his/her failure to receive the oral health assessment.

The District may host a free oral health assessment event at which a qualified provider performs such oral health assessments. Parents/guardians will be given prior notice of such a

free screening event providing the parents/guardians the opportunity to opt their children out of the assessment event. If the parent/guardian does not do so, the child must receive an assessment free of charge. The child is prohibited by the legislation from receiving any dental treatment as part of the assessment event without the parent's/guardian's informed consent.

The results of an oral health assessment shall be recorded on forms supplied by the State Board of Education. The provider performing the assessment must completely fill out and sign the form. Recommendations by the provider shall be in writing. For any child who receives an oral health assessment, the results must be included in the child's cumulative health record.

Appropriate school health personnel shall review the assessment results. If it is determined that a child needs further testing or treatment, the Superintendent shall give written notice to the child's parent/guardian and make reasonable efforts to ensure that further testing or treatment is provided. Such efforts include determining whether the parent/guardian obtained the necessary testing or treatment for the child and, if not, advising the parent or guardian on how to do so. The results of the further testing or treatment must be recorded on the assessment forms and reviewed by school health personnel.

As with other school health assessments no records of oral health assessments may be open to public inspection; and each provider who conducts an assessment for a child seeking to enroll in a public school must provide the assessment results to the school district's designated representative and a representative of the child.

Health Assessments/Interscholastic Sports Programs

Any student participating in an interscholastic sports program must have a health assessment, within the past thirteen months prior to the first training session for the sport or sports. After the initial examination, repeat examinations are required every ~~two-year~~thirteen months. Each participant in a sport program must complete a health questionnaire before participating in each sport.

Parents are expected to use the services of their private physician. If a student is unable to obtain a health assessment from his/her personal physician for financial or other reasons, an examination can be arranged with school medical advisor. Health assessment results shall be recorded on forms provided by the Connecticut State Board of Education, signed by the examining physician, school medical advisor or advisor's designee, filed in the student's health folder, and maintained up to date by the school nurse.

Health Assessments/Interscholastic Sports Programs

Coaches and physical education staff shall insure appropriate monitoring of an athlete's physical condition.

Student Medical Care at School

School personnel are responsible for the immediate care necessary for a student whose sickness or injury occurs on the school premises during school hours or in school sponsored and supervised activities.

Schools shall maintain files of Emergency Information cards for each student. If a child's injury requires immediate care, the parent or guardian will be called by telephone by the nurse, the building Principal, or other personnel designated by the Principal, and advised of the student's condition. When immediate medical or dental attention is indicated, and when parents or guardians cannot be reached, the student will be transported to the nearest hospital unless otherwise indicated on the student's Emergency Information card. In this event, the family physician/dentist and school district medical advisor will be notified of school district actions.

(cf. 5142 - Student Safety)

(cf. 5141.4 - Child Abuse and Neglect)

(cf. 5141.5 - Suicide Prevention)

(cf. 6142.1 - Family Life and Sex Education)

(cf. 6142.5 - Interscholastic/Intramural Athletics)

(cf. 6171 - Special Education)

Legal Reference: Connecticut General Statutes

10-203 Sanitation.

10-204 Vaccination.

10-204a Required immunizations (as amended by PA 15-174 and PA 15-242 and PA 21-6)

10-204c Immunity from liability

10-205 Appointment of school medical advisors.

10-206 Health assessments, as amended by PA 07-58, PA 11-179 and PA 18-168

10-206a Free health assessments.

10-207 Duties of medical advisers, (as amended by P.A. 12-198)

10-208 Exemption from examination or treatment.

10-208a Physical activity of student restricted; boards to honor notice.

10-209 Records not to be made public.

10-210 Notice of disease to be given parent or guardian.

10-212 School nurses and nurse practitioners.

10-212a Administration of medicines by school personnel.

10-213 Dental hygienists.

10-214 Vision, audiometric and postural screenings: When required; notification of parents re defects; record of results.

10-214a Eye protective devices.

10-214b Compliance report by local or regional Board of Education.

10-217a Health services for children in private nonprofit schools. Payments from the state, towns in which children reside and private nonprofit schools.

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g)

42 U.S.C. 1320d-1320d-8, P.L. 104-191, Health Insurance Portability and Accountability Act of 1996 (HIPAA)

PA 18-168 An Act Concerning the Department of Public Health's Recommendations Regarding Various Revisions to the Public Health Statutes, Sections 7-9, 539 & 540

Students

Student Health Services (continued)

Legal Reference: ~~Connecticut General Statutes~~

~~10-203 Compliance with public health statutes and regulations.~~

~~10-205 Appointment of school medical advisors.~~

~~10-207 Duties of medical advisers.~~

~~10-209 Records not to be public.~~

~~10-212 School nurses and nurse practitioners.~~

Policy adopted: September 14, 1999

HARTFORD PUBLIC SCHOOLS

Policy updated: November 1, 2005

Policy updated: November 17, 2015

Hartford, Connecticut

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5. Consent Agenda

Subject	5.2 Contract Continuation Approval: ParentSquare, Inc.
Meeting	May 16, 2023 - Regular Meeting
Type	Action (Consent)
Dollar Amount	\$86,625.00
Budget Source	Special Funds: Title 1
Recommended Action	Motion that the Hartford Board of Education authorize the Superintendent to execute a contract with Parent Square, Inc., for the term outlined in the contract, ending June 30, 2024, at an amount not to exceed \$86,625.

Hartford Public Schools is requesting a contract renewal for the Family School Communications platform, Parent Square. Parent Square is a district-wide communications software as a service platform that encompasses all district, school, and classroom level communications with our families.

- ParentSquare is an equitable all-in-one communications platform that will provide communications between families and teachers, families and schools, and families and the district
- It provides the mass communication tools of our existing platform (robocalls, emails, text messages) plus a phone app for families and staff who choose to use it. Families can download the app, access through the web portal, or continue to receive their messages via phone, email, and text.
- It integrates with our existing SIS PowerSchool
- Parent Square allows for direct two-way communication with families and instantly translates into the 13 languages that HPS selected from over 100 languages available: English, Spanish, Arabic, Haitian Creole, French, Hindi, Myanmar (Burmese), Portuguese, Croatian, Albanian, Tamil, Telugu, and Urdu.
- It provides access to analytics to help schools improve accuracy of student contact information

- It provides online school forms and documents and electronic signature capability for items like Field trip forms, Health Forms using the SecureDoc feature, and Parent-teacher conference sign-ups via the Sign-Up feature.
- Parent Square offers families greater control and convenience with how they receive school and district communications; families decide to set, and re-set, how they want to receive their school communications -- with the exception of emergency alerts (which can be overridden by schools or the district to immediately notify families).
- Parent Square also provides easy, one-click Student Attendance Communications for families.
- ParentSquare includes direct training for administrators and easy to understand training videos and materials for teachers and families.

File Attachments

[23-24 Parent Square Renewal Presentation.pdf \(716 KB\)](#)

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5. Consent Agenda

Subject	5.3 Approval: E-Rate
Meeting	May 16, 2023 - Regular Meeting
Type	Action (Consent)
Dollar Amount	\$159,399.00
Recommended Action	<p>Motion that the Hartford Board of Education, a legally authorized board under Connecticut State Law, authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered and Certification Form for the services and/or products, for the fiscal year 07/01/2023 - 06/30/2024.</p> <p>Furthermore, that the board authorizes payment of the applicant's share subject to the following conditions:</p> <p>Approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and;</p> <p>Receipt of services during the fiscal year 07/01/2023-06/30/2024.</p>

The Schools and Libraries Program of the Universal Service Fund makes discounts available to eligible schools and libraries for telecommunication services, Internet access, and internal connections. The E-Rate program is intended to ensure that schools and libraries have access to affordable telecommunications and information services.

Each year the Universal Service Administrative Company requires that each local school board endorse the applications filed by the district administration and commit to funding its share (the non-discounted portion) of the applications. The Hartford Board of Education has passed similar resolutions since this program requirement was initiated after a recommendation of program auditors.

- E-Rate funding is broken into 2 categories. Category 1 services include leased fiber and internet services while Category 2 includes network equipment: wireless access points, network switches, routers, firewalls and cabling.
- The Category 1 application includes funding to support the District's 56 leased fiber circuits connect schools to the network and a 10 Gigabit Internet Connection This amount figures in the actual cost to supply the current level of services.
- The Category 2 application for 2023/24 requests funds to purchase 1835 licenses for the district's wireless network. The intent is to renew the licensing for the wireless access points to keep the wireless network across the district in compliance and operational.
- This year we are applying for \$1,324,374.61 in telecom, internet and internal connection services specifically for the district. Of this total, if awarded USAC would pay \$1,164,976.42 while the Hartford Public Schools would contribute \$159,398.19.
- E-Rate rules require that sponsoring Boards of Education approve applications for E-Rate funds on record at a regular meeting of the Board.

HBOE 2023 Erate C1 Telecommunications					
Company	Description of service	Total Request	Erate Reimbursement	HBOE amount	Reimbursement %
Crown Castle	Fiber Optic connections	\$731,040.00	\$657,936.00	\$73,104.00	90%
CT DAS Internet	10 Gigabit Internet Access	\$54,120.00	\$48,708.00	\$5,412.00	90%
Totals	Erate Category 1 Request	\$785,160.00	\$706,644.00	\$78,516.00	90%
HBOE 2023 Erate C2 Internal Connections					
Company	Description of Service	Total Request	Erate Reimbursement	HBOE amount	Reimbursement %

Total Communications	Internal Connections	\$539,214.61	\$458,332.42	\$80,882.19	85%
Totals	Erate Category 2 Request	\$539,214.61	\$458,332.42	\$80,882.19	85%
Totals - HBOE	Erate Request	\$1,324,374.61	\$1,164,976.42	\$159,398.19	88%

5. Consent Agenda

Subject	5.4 Appointment of Impartial Hearing Officers
Meeting	May 16, 2023 - Regular Meeting
Type	Action (Consent)
Recommended Action	That the Hartford Board of Education authorizes the Superintendent to appoint Pullman and Comley LLC attorneys Stephan Sedor, Frederic Ury, Mark Sommaruga, Gwaina Wauldon and Zachary Schurin as impartial hearing officers for the purposes of expulsion hearings pursuant to Connecticut General Statute Sections 10-233d.

Connecticut law requires boards of education to provide a hearing process for students who are recommended for expulsion from school. Such hearings may be conducted by the Board of Education itself or a single hearing officer or a multi-member impartial hearing panel appointed by the Board of Education. Connecticut General Statute Section 10-233d.

Pullman and Comley LLC Educational law group Attorneys Stephan Sedor, Frederic Ury, Mark Sommaruga, Gwaina Wauldon and Zachary Schurin are all experienced attorneys skilled in Education Law. They are familiar with Hartford's school system, as well as applicable laws and procedures. Their bios are attached for your review.

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5. Consent Agenda

Subject	5.5 Approval: Accept B&G Facility Roof Replacement as Complete
Meeting	May 16, 2023 - Regular Meeting
Type	Action (Consent)
Recommended Action	The Hartford Board of Education accepts the roof replacement work at Buildings & Grounds Facility Roof Replacement, State Project #064-0315 RR, as complete. Furthermore, that the Board of Education approves the request for final payment and submittal of the SCG-1049F form to the Office of School Construction Grants & Review for the audit to commence.

The State Department of Administrative Services, Office of School Construction Grants & Review (OSCGR) requires that School Building Committees and Board of Education certify that they accept school construction projects as complete prior to OSCGR approving the final payment and sending the project to audit.

The Hartford School Building Committee (HSBC), working through Arcadis/O&G/C&R Program Management, has confirmed completion of the work, and received approval of the work by the Department of Buildings & Grounds for the following projects:

Buildings & Grounds Facility Roof Replacement – State Project #064-0315RR

At this time, acceptance of the work by the Board of Education is requested.

History:

April 2020 - Board approved the Educational Specifications for this project.

December 2020 - Board approved the Roof Facility Drawings

We are now at the final stage of accepting the project as complete.

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5. Consent Agenda

Subject	5.6 Acceptance of Funds: School Based Health Alliance
Meeting	May 16, 2023 - Regular Meeting
Type	Action (Consent)
Recommended Action	Motion that the Hartford Board of Education authorize the Superintendent to accept funds from the School Based Health Alliance, in the amount of \$265,260.

The School-Based Health Alliance is awarding us a grant in the amount of \$265,260 (during school year 2023-2024) to be used to upgrade our 17 dental clinics to a digital x-ray system. This is an important upgrade for the following reasons:

- The results of the digital x-ray can be viewed immediately
- Time saved on process of developing x-ray will allow us to see more students
- The quality of a digital x-ray is superior
- There is no need to use bio-hazardous chemicals for developing
- Money saving on chemicals, machine maintenance, and the x-ray film
- More immediate access to the x-rays as students transfer between schools

Note that the turnaround to accept the funds came in between regular Board Meetings, therefore per HPS Policy, the Chair/Leadership team approved the acceptance, with the understanding there is no negative financial impact to the district, and this will now be added as a procedural item on the regular meeting agenda.

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5. Consent Agenda

Subject	5.7 Approval of Minutes (4/18/23)
Meeting	May 16, 2023 - Regular Meeting
Type	Action (Consent), Minutes
Recommended Action	Motion to approve minutes as attached.

Regular Meeting (Tuesday, April 18, 2023)

Members present

Kimberly Oliver, Shonta Browdy, Philip Rigueur, AJ Johnson, Yvette Bello, Francoise Deristel-Leger, Tyrone Walker

1. Opening

1.1 Call to Order

1.2 Roll Call

1.3 Opening Statement

2. Dialogue Session

2.1 Public Comment

Davon Chambers, attends Achievement First and works with advocacy for legacy. Davon is advocating for drivers education for students. Says it is difficult to afford a driver's education program and would like to see the program brought back into high schools.

Akem James, attends Achievement First and works with advocacy for legacy. Is also advocating for a driver's education program within Hartford Public Schools.

Akelia Joames, Is a senior at Achievement First and works with advocacy for legacy. Is also advocating for a driver's education program in our High Schools.

Isaiah Branch, attends Two Rivers Magnet and works with advocacy for legacy. Is also advocating for a driver's education program for high school students.

Shelayah Brown, attends Two Rivers Magnet and works with advocacy for legacy. Is also advocating for a driver's education program for high school students.

Damone McLean, is in 7th grade at Two Rivers Magnet and is advocating for a driver's education program in our high schools.

Corey Betts, recently elected president of NAACP. Says that the Hartford branch of the organization is very concerned about reports from the community regarding Hartford Public Schools. Says the district can do a better job of engaging with the community, updating information on the website, providing information on specific courses, the chronic absenteeism rates, filling vacancies, completing renovation projects in a timely manner, and would like diversity numbers by schools and throughout central office.

Patricia Mack, provided a report of the Mayor Carrie Saxon-Perry mural at SAND School. Invited board members to attend the mural reveal event scheduled for Saturday, June 10th at SAND School.

Michael Downes, President of the Hartford Federation of Substitute Teachers. Says substitute teachers are still upset that they did not receive a retention bonus. Discussed an occurrence of violence against a substitute teacher at Mary Hooker school and says they are looking into it. Finally, supports implementing a comprehensive driver's education program back into Hartford High Schools.

Carol Gayle, President of the Hartford Federation of Teachers. Thanked the students who participated in the night's public comment. Says HFT supports the calendar as presented to the board. Reported that though the ESS results were promising the funds allocated through the contract should go to schools and staff so they can do that work.

Michelle Jefferson, Is a licensed clinical social worker and wanted to update the board about a situation involving her child by a teacher who called her an idiot. Michelle met with the principal and is not satisfied with the outcomes. Wants to know about professional development offered to teachers and whether there is training to mitigate implicit biases by teachers against students.

Alyssa Peterson, stated that there are members of the community that would like to see HPS and CREC work together to develop a sustainable funding strategy. Praised the Superintendent for her efforts to keep schools open. Acknowledged the bussing budget and said that we should be more active to reduce that budget and enhance community schools.

John Walton, talked about process and wanted to ensure that the Board of Education knew who was being impacted by the decisions leaders make.

3. Reports

All reports can be found in the meeting's agenda.

3.1 Report of the Chair

3.2 Report of the Superintendent

3.3 Teaching & Learning Committee Report

3.4 Policy Committee Report

3.5 Family & Community Engagement Committee Report

3.6 Finance & Audit Committee Report

4. Business Agenda

Action: 4.1 Contract Continuation Approval: Effective School Solutions (ESS)

Motion that the Hartford Board of Education authorize the Superintendent to execute a contract with Effective School Solutions, for the term outlined in the contract, ending June 30, 2024, at an amount not to exceed \$1,733,660.

Motion by Francoise Deristel-Leger, second by Tyrone Walker.

Final Resolution: Motion Passed

Aye: Kimberly Oliver, Shonta Browdy, Philip Rigueur, Yvette Bello, Tyrone Walker

Abstain: AJ Johnson, Francoise Deristel-Leger

Action: 4.2 Contract Continuation Approval: DecisionEd

Motion that the Hartford Board of Education authorize the Superintendent to execute a contract with DecisionEd, for the term outlined in the contract, ending June 30, 2024, at an amount not to exceed \$58,200.

Motion by Francoise Deristel-Leger, second by AJ Johnson.

Final Resolution: Motion Passed

Aye: Kimberly Oliver, Shonta Browdy, Philip Rigueur, AJ Johnson, Yvette Bello, Francoise Deristel-Leger, Tyrone Walker

Action: 4.3 Second Reading and Adoption: 2023-24 District Calendar

Motion that the Hartford Board of Education adopt the 2023-24 District School Calendar.

Motion by Tyrone Walker, second by Francoise Deristel-Leger.

Final Resolution: Motion Passed

Aye: Kimberly Oliver, Shonta Browdy, Philip Rigueur, AJ Johnson, Yvette Bello, Francoise Deristel-Leger, Tyrone Walker

Action: 4.4 Second Reading and Adoption: Policy 6172 - Alternative Education Programs

Motion that the Hartford Board of Education adopt Policy 6172 - Alternative Education Programs.

Motion by Francoise Deristel-Leger, second by Tyrone Walker.

Final Resolution: Motion Passed

Aye: Kimberly Oliver, Shonta Browdy, Philip Rigueur, AJ Johnson, Yvette Bello, Francoise Deristel-Leger, Tyrone Walker

Procedural: 4.5 First Reading: Policies listed below

No vote is required at this time.

5. Consent Agenda

Action (Consent): 5.1 Approval of Consent Agenda

Resolution: Motion to approve consent agenda items.

Motion to approve consent agenda items.

Motion by Francoise Deristel-Leger, second by Tyrone Walker.

Final Resolution: Motion Passed

Aye: Kimberly Oliver, Philip Rigueur, AJ Johnson, Yvette Bello, Francoise Deristel-Leger

Nay: Shonta Browdy

Abstain: Tyrone Walker

Action (Consent): 5.2 Contract Continuation: Allovue

Resolution: Motion that the Hartford Board of Education authorize the Superintendent to execute a contract with Allovue, for the term outlined in the contract, ending June 30, 2026, at an amount not to exceed \$317,750.

Motion to approve consent agenda items.

Motion by Francoise Deristel-Leger, second by Tyrone Walker.

Final Resolution: Motion Passed

Aye: Kimberly Oliver, Philip Rigueur, AJ Johnson, Yvette Bello, Francoise Deristel-Leger

Nay: Shonta Browdy

Abstain: Tyrone Walker

Action (Consent): 5.3 Approval: Healthy Food Certification

Resolution: Motion that, Pursuant to C.G.S. Section 10-215f, the Hartford Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups. Furthermore, The Hartford Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales.

Motion to approve consent agenda items.

Motion by Francoise Deristel-Leger, second by Tyrone Walker.

Final Resolution: Motion Passed

Aye: Kimberly Oliver, Philip Rigueur, AJ Johnson, Yvette Bello, Francoise Deristel-Leger

Nay: Shonta Browdy

Abstain: Tyrone Walker

Action (Consent): 5.4 Resolution: Appointment of School Building Committee Member

Resolution: Motion that the Hartford Board of Education appoint Yvette Bello to serve on the Hartford School Building Committee.

Motion to approve consent agenda items.

Motion by Francoise Deristel-Leger, second by Tyrone Walker.

Final Resolution: Motion Passed

Aye: Kimberly Oliver, Philip Rigueur, AJ Johnson, Yvette Bello, Francoise Deristel-Leger

Nay: Shonta Browdy

Abstain: Tyrone Walker

Action (Consent): 5.5 Resolution: Approval of Authorized Signatory for Hartford Public Schools - Paul Foster

Resolution: Motion that the Hartford Board of Education designates, in the absence of the Superintendent, Deputy Superintendent Paul Foster, as the authorized signatory for the district on approved contracts, grants, etc. in compliance with the district's policy; effective April 19, 2023.

Motion to approve consent agenda items.

Motion by Francoise Deristel-Leger, second by Tyrone Walker.

Final Resolution: Motion Passed

Aye: Kimberly Oliver, Philip Rigueur, AJ Johnson, Yvette Bello, Francoise Deristel-Leger

Nay: Shonta Browdy

Abstain: Tyrone Walker

Action (Consent), Minutes: 5.6 Approval of Minutes (3/21/23)

Resolution: Motion to approve minutes as attached.

Motion to approve consent agenda items.

Motion by Francoise Deristel-Leger, second by Tyrone Walker.

Final Resolution: Motion Passed

Aye: Kimberly Oliver, Philip Rigueur, AJ Johnson, Yvette Bello, Francoise Deristel-Leger

Nay: Shonta Browdy

Abstain: Tyrone Walker

6. Closing

Action: 6.1 Adjournment

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7. Business Agenda

Subject	7.1 Approval of: Proposed Collective Bargaining Agreement with The Hartford Federation of Substitute Teachers
Meeting	May 16, 2023 - Regular Meeting
Type	

6. Executive Session (Discussion of Documents Related to Collective Bargaining)

Subject	6.2 Exit Executive Session
Meeting	May 16, 2023 - Regular Meeting
Type	Action
Recommended Action	Motion to come out of executive session and reconvene in regular session.

8. Closing

Subject	8.1 Adjournment
Meeting	May 16, 2023 - Regular Meeting
Type	Action
Recommended Action	Motion to adjourn.