

COURT OF COMMON COUNCIL



MEETING JANUARY 13, 2020

7:00 P.M.

Martin Luther King
"I have a dream"

**CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103**

AGENDA
MEETING OF THE COURT OF COMMON COUNCIL
JANUARY 13, 2020

ACTION TAKEN

COMMUNICATIONS

1. Mayor Bronin, with accompanying resolution authorizing the City to sell 126 and 130 New Park Avenue, 161 Francis Avenue, and 8 Francis Court to the New Samaritan Corporation.

HEARING DATE - Tuesday, February 18, 2020

2. MAYOR BRONIN, with accompanying resolution confirming the appointment of Gloria Brown to the Permanent Commission on the Status of Hartford Women.
3. MAYOR BRONIN, with accompanying resolution confirming the appointments of Adriane Jefferson and Kailey Townsend as members of the Film, Video, Digital, Media, and Social Media Commission
4. MAYOR BRONIN, with accompanying resolution confirming the appointment of Rachel (Jae) Aviles and Gregory Chambers to the LGBTQ+ Commission.
5. MAYOR BRONIN, with accompanying resolution that authorizes and empowers the Mayor or his designee to execute and deliver the Access Agreement, and any and all amendments thereto legal instrument between the City and the Board of the Energy Improvement District allowing access to and use of the Site for the purposes of the Solar Panel Project.
6. MAYOR BRONIN, Submission for Council's review of the Annual Report of the Planning and Zoning Commission for the City of Hartford for the year 2019.

REPORTS

7. PUBLIC BUILDING DEDICATION COMMITTEE, with accompanying Updated Guidelines adopted by the committee.

RESOLUTIONS

8. (COUNCIL PRESIDENT ROSADO) (COUNCILMAN CLARKE II) (COUNCILMAN LEBRON) (COUNCILWOMAN ROSSETTI) (COUNCILWOMAN SURGEON) Resolution to appoint Councilman Thomas J. Clarke II as Majority Leader for a term Commencing January 13, 2020 and ending December 31, 2021.
9. (COUNCIL PRESIDENT ROSADO) (COUNCILMAN CLARKE II) (COUNCILMAN SANCHEZ) (COUNCILWOMAN ROSSETTI) (COUNCILWOMAN SURGEON) (COUNCILMAN LEBRON) Resolution establishment of Council Standing Committees and appointment of Chairperson and members.
10. (COUNCIL PRESIDENT ROSADO) (COUNCILMAN CLARKE II) (COUNCILMAN SANCHEZ) (COUNCILWOMAN ROSSETTI) (COUNCILWOMAN SURGEON) (COUNCILMAN LEBRON) Resolution for the adoption of Council Rules for the term 2020-2024.
11. (COUNCILWOMAN BERMUDEZ) (COUNCILMAN MICHOM) Resolution appointing Wildaliz Bermudez as Minority Leader to the Court of Common Council for a term commencing on January 1st, 2020 and ending on December 31st, 2021.

Attest:

John V. Bazzano
City Clerk



Luke A. Bronin
Mayor

ITEM # 1 ON AGENDA

January 13, 2020

Honorable Maly D. Rosado, Council President and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

Re: Sale of 126 and 130 New Park Avenue, 161 Francis Avenue, and 8 Francis Court to New Samaritan Corporation

Dear Council President Rosado,

Attached for your consideration is a resolution for consideration by the Court of Common Council (the "Council") which would authorize the City of Hartford ("City") to sell 126 and 130 New Park Avenue, 161 Francis Avenue, and 8 Francis Court (collectively, "The Property") to the New Samaritan Corporation ("New Samaritan"). This item was originally submitted to the Council last fall, and is being resubmitted given that there is a new Council.

New Samaritan is an independent 501(c)(3) non-profit corporation with extensive experience in developing a full range of housing for the elderly. It has developed approximately 2,500 units of housing in Connecticut and Massachusetts and is the largest, not-for profit provider of affordable senior housing services in the State of Connecticut.

It is the sponsor of nearly thirty U.S. Department of Housing and Urban Development (HUD) Section 202: Supportive Housing developments for the elderly.

New Samaritan would like to acquire the Property in order to construct a four-story residential building consisting of 22 units. All 22 units would be one-bedroom units receiving rental assistance under HUD's Project Rental Assistance Contract.

The project is designed to support seniors as they grow older, enabling them to age in community. Based on their nearly 50-years of experience in providing affordable senior housing, New Samaritan has worked closely with the project architect to include design features tailored to the senior population. The proposed design includes the following common areas: group physical and occupational therapy room; community room with community warming kitchen; laundry room; resident service coordinator's office; private exam room; media room and activity area.

The inclusion of these spaces will allow for the efficient provision of supportive services, enhancing residents' health, wellness and their ability to age in place.

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

The cost of the proposed development is approximately \$6.7M. New Samaritan has requested a U.S. Department of Housing and Urban Development (HUD) Section 202 Capital Advance in the amount of \$4,501,900 toward the development of the project. In addition to these funds, New Samaritan Corporation voted at their meeting on May 30, 2019 to commit \$2,000,000 toward the development of the proposed project.

To date, New Samaritan Corporation has paid \$32,812.50 for environmental studies on the property which were necessary to submit their application to HUD. Cumulatively, New Samaritan has invested approximately \$165K in the project (inclusive of environmental studies, architectural work, and consulting fees for assembly and submission of the HUD application).

The proposed purchase price is \$87,000. This price reflects the current Fair Market Value of the Property as determined by the City Assessor's Office.

The sale would be contingent upon the approval of New Samaritan's HUD 202 Grant for the construction of senior housing that has been submitted to, and is under review by, the U.S. Department of Housing and Urban Development. A decision is expected from HUD by December 31, 2019.

The project has received the endorsement and support of the Parkville NRZ, and from Representative Minnie Gonzales, 3rd District.

Thank you for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Luke A. Bronin', written in a cursive style.

Luke A. Bronin
Mayor

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 13, 2020

WHEREAS, New Samaritan Corporation ("New Samaritan") proposes to acquire four city-owned vacant parcels located at 126 and 130 New Park Avenue, 161 Francis Avenue, and 8 Francis Court (collectively, the "Property") for the development and construction of a four-story building comprised of 22 units of senior housing; and

WHEREAS, New Samaritan is an independent 501(c)(3) non-profit corporation with extensive experience in developing a full range of housing for the elderly, and has developed approximately 2,500 units of housing in Connecticut and Massachusetts, making them the largest, not-for profit provider of affordable senior housing services in the State of Connecticut; and

WHEREAS, New Samaritan proposes to construct the improvements, estimated at approximately \$6.7M, with a U.S. Department of Housing and Urban Development (HUD) Section 202 capital advance in the amount of \$4,501,900, which application is under review by HUD; and

WHEREAS, New Samaritan has voted, at their meeting on May 30, 2019, to commit \$2,000,000 toward the development of the proposed project; and

WHEREAS, The proposed purchase price is \$87,000, which is the current Fair Market Value of the Property as determined by the City Assessor's Office; and

WHEREAS, The sale would be contingent upon the approval of New Samaritan's HUD 202 application that is currently under review, with a decision expected by December 31, 2019; and

WHEREAS, The sale will be subject to review and recommendation by the Planning and Zoning Commission in accordance with C.G.S. Section 8-24; and

WHEREAS, The project has received the endorsement and support from the Parkville NRZ and Representative Minnie Gonzales, 3rd District; now, therefore be it

RESOLVED, That the Court of Common Council hereby authorizes the Mayor to sell 126 and 130 New Park Avenue, 161 Francis Avenue, and 8 Francis Court to the New Samaritan Corporation as set forth herein, subject to the approval of the Section 202 funding from the U.S. Department of Housing and Urban Development; and be it further

RESOLVED, That the Mayor is hereby authorized to execute any and all manner of documents, including easements or rights of way required for utilities, and to take such actions as he and the Corporation Counsel may deem appropriate and in the best interest of the City in order to effectuate the above transaction; and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the above-transaction or any

other documents, or to take any of the other aforesaid actions; and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing such agreements and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



Luke A. Bronin
Mayor

ITEM # 2 ON AGENDA

January 13, 2020

Honorable Maly Rosado, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

Re: Appointment to the Permanent Commission on the Status of Hartford Women

Dear Council President Rosado,

Attached for your consideration is a resolution confirming my appointment of Gloria Brown to the Permanent Commission on the Status of Hartford Women. This item was originally submitted to the Council last fall, and is being resubmitted given that there is a new Council.

The purpose of the Commission is to assist in the elimination of gender-based discrimination and help improve the status of women in Hartford. The Commission is charged with studying the conditions of Hartford women and making findings and recommendations to the Mayor and Council.

Ms. Brown is a Reverend that has been supporting the work of the commission for the past few months. She holds a Bachelors, Masters and Doctoral degree from North Carolina College of Theology.

I am pleased to appoint Ms. Brown to the Permanent Commission on the Status of Hartford's Women. Her resume is attached for your review.

Thank you for your consideration.

Respectively submitted,

A handwritten signature in dark ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 13, 2020

WHEREAS, The Permanent Commission on the Status of Hartford Women is charged with assisting in the elimination of gender-based discrimination and helping to improve the status of women in the city of Hartford, and

WHEREAS, The Commission is composed of twenty members, who shall be appointed by the Mayor and confirmed by the Court of Common Council, for a term of two years, and

WHEREAS, The Mayor has appointed Gloria Brown to the Permanent Commission on the status of Hartford Women; now, therefore be it

RESOLVED, That the Court of Common Council hereby confirms the following appointment:

Gloria Brown (D) – Replacing Annette Medero
30 Woodland Street Apt #8-D, Hartford, CT 06105
For a term expiring January 13, 2022



Luke A. Bronin
Mayor

ITEM # 3 ON AGENDA

January 13, 2020

Honorable Maly Rosado, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

Re: Appointments to the Hartford Film, Video, Digital, Media and Social Media Commission

Dear Council President Rosado,

Attached for your consideration is a resolution confirming the appointments of Adriane Jefferson and Kailey Townsend as members of the Film, Video, Digital, Media, and Social Media Commission. This item was originally submitted to the Council last fall, and is being resubmitted given that there is a new Council.

The purpose of the Commission is to promote the use of Hartford's assets for the production of films and other media. The Commission will consist of up to nine members who are knowledgeable in any one or more of the subject areas that are within the purview of the Commission.

Ms. Jefferson is currently an Arts Program Manager for the State of Connecticut where she provides career development for young creative professionals. She holds an M.A in Arts Administration from Savannah College of Arts and Design.

Ms. Townsend works for Travelers as a social media associate. She is an Obama Foundation Community Leadership Corps participant and holds a B.A in Communications from the University of Connecticut.

Their resumes are attached for your review. Thank you for your consideration.

Respectfully submitted,

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Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 13, 2020

WHEREAS, The Hartford Film, Video, Digital, Media and Social Media Commission shall promote the use of Hartford locations, facilities, freelancers, independent entities and services for the production of films, videos, television programs, audio recordings, digital efforts, social media efforts, and other media-related products, and

WHEREAS, The Commission is composed of nine members, who shall be appointed by the Mayor and confirmed by the Court of Common Council, for a term of four years, and

WHEREAS, The Mayor has appointed Adriane Jefferson and Kailey Townsend to the Hartford Film, Video, Digital, Media and Social Media Commission; now, therefore be it

RESOLVED, That the Court of Common Council hereby confirms the following appointments:

Adriane Jefferson (D) – Vacancy
130 Norwood Avenue, New London, CT 06320
For a term expiring January 13, 2024

Kailey Townsend (D) – Vacancy
20 Front Street Apt. #320, Hartford, CT 06103
For a term expiring January 13, 2024



Luke A. Bronin
Mayor

ITEM # 4 ON AGENDA

January 13, 2020

Honorable Maly Rosado, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

Re: Appointments to the LGBTQ+ Commission

Dear Council President Rosado,

Attached for your consideration is a resolution confirming the appointment of Rachel (Jae) Aviles and Gregory Chambers to the LGBTQ+ Commission. This item was originally submitted to the Council last fall, and is being resubmitted given that there is a new Council.

The purpose of the Commission is to assist in the elimination of bigotry, discrimination and prejudice against individuals of the lesbian, gay, bisexual, transgender, and questioning community in the city of Hartford. The Commission may do so by making recommendations to the Council on policies, services, goals, and administration and their impact on the LGBTQ+ community as well as holding public forums, providing and gathering information, and serving as a clearinghouse for information and resources.

Mx. Aviles has worked as a program facilitator for the Re Center Race & Equity Education and holds a Bachelor of Arts degree in Communications from Pace University.

Mr. Chambers serves as the chair of the diversity, equity, and inclusion committee through BlumShapiro and has a Bachelor of Arts in American Studies from Tufts University.

I am pleased to appoint these committed individuals to this important commission. Their resumes are attached for your review.

Thank you for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 13, 2020

WHEREAS, The LGBTQ+ Commission assists in the elimination of bigotry, discrimination and prejudice against individuals who are lesbian, gay, bisexual, transgender, queer, and/or questioning, and

WHEREAS, The Commission is composed of fifteen members, who shall be appointed by the Mayor and confirmed as members by the Court of Common Council, for a term of three years, and

WHEREAS, The Mayor has appointed Rachel (Jae) Aviles and Gregory Chambers to the LGBTQ+ Commission; now, therefore be it,

RESOLVED, That the Court of Common Council hereby confirms the following appointment:

Rachel (Jae) Aviles (D) – Vacancy
535 Hillside Avenue, Hartford CT, 06106
For a term expiring January 13, 2023

Gregory Chambers (D) – Vacancy
81 Ridgefield Street, Hartford CT, 06112
For a term expiring January 13, 2023



Luke A. Bronin
Mayor

ITEM # 5 ON AGENDA

January 13, 2020

Honorable Maly D. Rosado, Council President and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

Re: City of Hartford Energy Improvement District Board Solar Panel Project

Dear Council President Rosado,

The City of Hartford's Energy Improvement District Board (the "Board"), in accordance with its statutory mission to promote projects in Hartford that both increase energy efficiency and reliability and further commerce and industry, issued a request for proposals for the design, engineering, construction, and maintenance of a photovoltaic power system, consisting of solar panels (the "Project"), to be installed on the former landfill at 180 Liebert Road in Hartford. This project, while similar to the existing solar array at the capped landfill, would be unique in that it has the potential to offer fixed cost green power to residents of Hartford.

The Board must enter into a number of legal instruments to carry out the Project including, but not limited to, a power purchase agreement, a site access agreement, and/or an interconnection agreement with its selected vendor. Additionally, given that the City owns the former landfill, the appropriate legal instrument will have to be entered into by and between the City and the Board relative to allowing access to and use of this site for the purposes of the Project.

Attached for your consideration is a resolution authorizing the City to execute and deliver a site access agreement and to take such other actions as would effectuate and/or further the Project.

The Office of Sustainability is happy to answer any questions you may have. Thank you for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 13, 2020

WHEREAS, In August of 2016, pursuant to state statute, the Hartford Court of Common Council (the "Council") created, by ordinance, the City of Hartford Energy Improvement District (the "District"), consisting of the entire area within Hartford's municipal boundaries, and the District board (the "Board"); and

WHEREAS, The Board, which is comprised of residents, business representatives, and city staff, is both able to distribute energy and required by state statute to promote projects in the District that both increase energy efficiency and reliability and further commerce and industry therein; and

WHEREAS, The Board issued a Request for Proposals (the "RFP") for the design, engineering, construction and maintenance of a photovoltaic power system (the "Solar Panel Project") to be installed on the former Hartford landfill located at 180 Liebert Road in Hartford (the "Site"), which Site is owned by the City of Hartford (the "City"); and

WHEREAS, The Board must enter into a number of legal instruments with the selected vendor to carry out the Solar Panel Project including, but not limited to, a Power Purchase Agreement and/or an Interconnection Agreement; and

WHEREAS, Given that the Site is owned by the City, the appropriate legal instrument will have to be entered into by and between the City and the Board allowing access to and use of the Site for the purposes of the Solar Panel Project (the "Access Agreement"); now, therefore, be it

RESOLVED, That the Council hereby authorizes and empowers the Mayor or his designee to execute and deliver the Access Agreement, and any and all amendments thereto, and to take such actions, upon and subject to such terms and conditions that the Mayor or his designee and the Office of the Corporation Counsel deem appropriate and in the best interests of the City, in order to effectuate and/or further the Solar Panel Project; and be it further

RESOLVED, That the Mayor or his designee is hereby authorized to execute and deliver any other documents and to take such other actions, upon and subject to such terms and conditions that the Mayor or his designee and the Office of the Corporation Counsel may deem appropriate and in the best interests of the City, in order to effectuate and/or further the Solar Panel Project; and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor or his designee fail to execute and deliver the aforementioned agreements or other documents, or to take any of the other aforesaid actions; and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor or his designee executing and

delivering such agreements and documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor or his designee and the Office of the Corporation Counsel.



Luke A. Bronin
Mayor

ITEM # 6 ON AGENDA

Report

January 13, 2020

Honorable Maly Rosado, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Planning and Zoning Commission Annual Report

Dear Council President Rosado,

Attached for your review is the annual report submitted on behalf of the Planning and Zoning Commission for the City of Hartford. This annual report is mandated by City Ordinance and recounts the activities of the commission for 2019.

Please direct any and all questions on this report to the commission.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
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PLANNING & ZONING COMMISSION

Year-End Report

December 31, 2019

In 2019, the Planning & Zoning Commission continued to improve upon its zoning code, which earned additional awards and national recognition. Interesting projects are happening all over the city, as further described below. Half of the Commission's membership turned over this year, and we were pleased to welcome 2 attorneys, 2 real estate developers, and an architect, each exemplifying a strong commitment to public service and each more than satisfying the stringent professional requirements required by City charter. Staffing levels have stabilized, and we continue to see progress in the professionalism of the administration of the code. It remains our privilege and pleasure to serve the City of Hartford.

A. COMMISSION GOVERNANCE

- Said goodbye to Lisa Silvestri, Commission Counsel; David Blatt, Sandra Bobowski, and John Thomas, regular Commission members; and Toni Gold, alternate member
- Welcomed three new full Commission members, Andrew Cascudo (I), David McKinley (D), and Josye Utick (D), and two new alternate members, Guy Neumann (I) and Jonathan Harding (D)
- Elected Gary Bazzano (R) to serve as representative to CRCOG
- Welcomed a new planning director, Aimee Chambers, and planner, Elizabeth Sanderson

B. SUBSTANTIVE ACHIEVEMENTS

- Completed 1 round of technical and substantive edits (in February) to advance innovation in the areas of (among others):
 - Solar energy
 - Fresh foods in schools
 - Accessory dwelling units
 - Stormwater runoff
 - Signage
- Approved various special permit (public hearing) applications, including those related to:
 - Park improvements by Riverfront Recapture on Charter Oak Landing
 - Signage for Dillon Stadium
 - The Bracket Knoll housing development in Northeast
 - A billboard digital conversion that will bring significant sums into the Complete Streets Fund
 - A major expansion at Hartford Hospital
 - The Metropolitan District Commission's sewer project (in several locations)
 - Downtown and Park Street restaurants seeking liquor permits
 - A new subdivision on Wyllys Street for housing
 - A master plan update for Westbrook Village
 - A master plan for the University of Hartford
 - A new facility for the Boys and Girls Club in the South End

- Received national attention for our zoning and planning efforts in *Atlantic Monthly's* CityLab and Lincoln Land Institute's "Land Matters" podcast
- Received state media attention from the *CT Mirror*, *Hartford Business Journal*, and *Hartford Courant* on topics including Hartford Hospital, I-84 planning, town-gown relations, parking reforms, AirBnb, and the City Plan
- Added 2 more awards to the 8 awards already received since 2016 for planning, economic development, and sustainability: the American Council for an Energy-Efficient Economy "Cities to Watch" award and the CEDAS "Best Practices" Award
- Continued to support the work of the Commission's Climate Action Plan and the Office of Sustainability, online at www.hartford.gov/climate
- Pursuant to Commission powers to interpret its zoning regulations per Section 3.2.3.A.(1), gave an interpretation of the use table and zoning district NX-1 for a senior housing facility on North Main Street
- Wrote a letter supporting a Knox grant application to the State Department of Energy & Environmental Protection Urban Gardens program for the Enfield Street garden
- And most importantly, embarked on the process of creating a new City Plan:
 - Initiated public input over the summer
 - Developed a 25-question survey with 898 responses
 - Conducted 39 meetings involving 996 people
 - 3 Booths
 - 7 Short Presentations (10-30 minutes)
 - 15 Long Presentations (30-60 minutes)
 - 14 Working Group meetings (90 minutes)
 - Audiences included City Commission Chairs, incoming City Council members, and people of all ages, from 7th graders to the Obama Fellows to seniors at both City senior centers
 - Identified the overall theme as "Hartford400"
 - Identified five components & created working groups for each:
 - Play400: Culture More Vibrant
 - Grow400: Economy More Prosperous
 - Move400: Transport More Mobile
 - Live400: Community More Equitable
 - Green400: Environment More Sustainable
 - Began drafting a public version of the plan for February-March release

C. CHAIR OUTREACH

- Liaised with various City departments, Commissions, and working groups
- Liaised with various third parties, including private property owners, real estate developers, community organizations, and nonprofit organizations
- Gave several presentations about Hartford's zoning code or sustainability efforts at academic, professional and community forums, including for/at: American Bar Association Section of Real Property, Trust, and Estate Annual Meeting, the American Institute of Architects Annual Conference, University of Virginia, Municipal Art Society NYC, CCSU Sustainability Symposium, Sorbonne-Paris, Lincoln Land Institute for Land Policy Conference, Suffolk University, University of Kentucky, CT Economic Development Association webinar, WPKN Radio, WTNH, among other venues



CITY OF HARTFORD PUBLIC BUILDINGS DEDICATION COMMITTEE

Luke Bronin, Mayor and Committee Chair
Thea Montanez, Interim COO
Maly Rosado, Council President
John Q. Gale, Assistant Majority Leader
Wildaliz Bermudez, Minority Leader

ITEM # 7 ON AGENDA

Report

January 13, 2020

Honorable Maly Rosado, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

Dear Members of the Court of Common Council,

The Public Buildings Dedication Committee held a meeting on December 4th, 2019 at 6:00pm in the Function Room of City Hall. At this meeting, the committee adopted the attached updated guidelines which will help guide their future discussions on items referred to the body.

Committee Attendance:

Mayor Luke Bronin, Councilman John Gale, Interim COO Thea Montanez, Vas Srivastava, David Grant and Rebecca Lurye.

Motion to adopt updated committee guidelines was made by Councilman John Gale and seconded by Thea Montanez with no discussion.

Votes Taken:

Chair: Luke Bronin, Mayor – Yes
Member: Glendowlyn Thames, Council President – Absent
Member: John Gale, Chairperson of the Planning, Economic Development and Housing Committee – Yes
Member: Wildaliz Bermudez, Minority Leader – Absent
Member: Thea Montanez, Interim COO – Yes

Respectfully submitted,

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Luke A. Bronin
Mayor



CITY OF HARTFORD PUBLIC BUILDINGS DEDICATION COMMITTEE POLICIES AND PROCEDURE

*Adopted July 8, 2013
Amended November 20, 2019*

I. PURPOSE

The City of Hartford Public Buildings Dedication Committee has the authority to make recommendations to city council for the placement of any commemorative marker on any City of Hartford owned property in which the Committee desires to commemorate a person, place or thing for any approved reason. This sets forth the guidelines and procedures for the naming of any piece or parcel of public land and any public building or street in accordance with the City of Hartford Municipal Code Section 2-197.

II. DEFINITIONS

1. **Honorary Naming:** An honorary naming consists of the installation of signage at a public space . It does not entail a permanent change of name. Public space that is eligible for honorary naming includes an intersection of two or more city streets, one block of a city street, a street corner, a section of a public park, and a room within a City owned or operated building.
2. **Official Renaming:** An official renaming consists of replacement of an existing name with a new name. Public space that is eligible for official renaming includes city streets and any municipally owned property.

III. CRITERIA

The naming of City facilities in honor of individuals (deceased or living) or community organizations (active or non-active) may be considered under the following conditions (for both honorary namings and official renamings):

1. The individual(s) or organization, must have had a personal connection to the space being renamed or have had significantly enhanced the development or quality of life of the space, the neighborhood in which the space is located, or the city as a whole, and;
2. The individual(s) or organization must have historical, cultural or social significance for future generations, and;
3. The name(s) of the individual or organization engenders a strong positive image, and;
4. The name is appropriate for the location and its history and culture, and;
5. The naming has broad public support;
6. The Town Clerk will create a checklist or certification process that must be presented indicating a fulfillment of each criteria. This checklist or documents of the certification process must be submitted to the City Council with the request.

IV. PROCESS FOR HONORARY NAMING IF THE PERSON(S) IS DECEASED:

1. Individual(s) or groups requesting an honorary naming shall submit, to any Council member, a written proposal which addresses each of the above referenced criteria. The proposal must be accompanied by a petition signed by 100 or more Hartford residents, at least 50 of whom shall be residents of the neighborhood in which the public space to be named is located.
2. A Council member may submit, for inclusion on the agenda for a Council meeting, a resolution authorizing the honorary naming. The proposal and petition shall be attached to the resolution.
3. The Council shall refer the resolution to Public Hearing and the Public Buildings Dedication Committee and may refer the resolution to any Council Committee having jurisdiction over such matters.
4. If the public space to be named is located in a Recreation Center, Community Center, or city park, the council shall notify the Parks & Recreation Advisory Commission of the proposal and of the date of the public hearing on the proposal.
5. Once a public hearing has been held and the Public Buildings Dedication Committee has made its recommendations, the Council may take action on the resolution in accordance with the City Charter.

V. PROCESS FOR HONORARY NAMING IF THE PERSON(S) IS ALIVE:

1. Individual(s) or groups requesting an honorary naming shall submit, to any Council member, a written proposal which addresses the aforementioned criteria. The proposal must be accompanied by a petition signed by 100 or more Hartford residents, at least 50 of whom shall be residents of the neighborhood in which the public space to be named is located.
2. The individual(s) who is being nominated must have a personal connection with the community and;
3. For the renaming of a specific street or facility within a neighborhood, there must be letters from the NRZ in that area as well as two community based organizations expressing support for the renaming;
4. A Council member may submit, for inclusion on the agenda for a Council meeting, a resolution authorizing the honorary naming. The proposal and petitions shall be attached to the resolution.
5. A referral must be obtained from City Council, with a unanimous vote, to the Public Buildings Dedication Committee.
6. The Council shall also refer the resolution to Public Hearing and may refer the resolution to any Council Committee having jurisdiction over such matters.
7. If the public space to be named is located in a Recreation Center, Community Center, or city park, the council shall notify the Parks & Recreation Advisory Commission of the proposal and of the date of the public hearing on the proposal.

8. In the case of a block, 75% of residents and businesses must sign the petition in support and in the case of an intersection, 75% of residents and businesses of the adjoining blocks must sign the petition in support.

VI. PROCESS FOR OFFICIAL RENAMING

1. Individual(s) or groups requesting an official renaming shall submit, to any Council member, a written renaming proposal which addresses each of the aforementioned criteria. The proposal must be accompanied by a petition signed by 250 or more Hartford residents, at least 50% of whom shall be residents of the neighborhood in which the public space to be renamed is located.
2. A Council member may submit, for inclusion on the agenda for a Council meeting, a resolution authorizing the official renaming. The proposal and petition shall be attached to the resolutions.
3. The Council shall refer the resolution to Public Hearing, the Public Buildings Dedication Committee, and the Public Works Director, and may refer the resolution to any Council Committee having jurisdiction over such matters.
4. If the public space to be renamed is located in a Recreation Center, Community Center, or park, the Council shall notify the Parks and Recreation Advisory Commission of the proposal and of the date of the public hearing on the proposal.
5. For any street renaming, a notice of the proposal and the public hearing shall be posted or published in accordance with Freedom of Information Act and shall be mailed to the owners of all land located on the street being renamed at least ten (10) days prior to the public hearing.
6. The Director of Public Works shall provide, to the Public Buildings Dedication Committee, information on the history of the current name, the number of property owners, if any, that will be affected by the proposed renaming, and any other information that is relevant to the decision-making.
7. Once a public hearing has been held and comments and/or recommendations have been received from the groups which were notified or to which the resolution was referred, and in accordance with the City Charter, the Council may take action on the resolution.
8. Following approval of any official renaming of a street, the City will notify, via U.S. Mail, all property owners and residents of the new name.

VII. INSTALLATION OF PLAQUES

Plaques honoring individuals, groups, or events may be installed within City-owned or operated facilities, on the exterior of municipally-owned buildings, or on municipally owned property. The Mayor, in his or her discretion, shall approve the installation of plaques and, if such approvals are given, shall promptly notify the Public Buildings Dedication Committee of the nature and location of such plaques.

ITEM #: 8 ON THE AGENDA

INTRODUCED BY

Council President Maly D. Rosado
Councilman TJ Clarke II
Councilman Nick Lebron
Councilwoman Marilyn Rossetti
Councilwoman Shirley Surgeon

COURT OF COMMON COUNCIL

City of Hartford, January 13, 2020

RESOLVED, To appoint Councilman Thomas J. Clarke II as Majority Leader for the term commencing January 13, 2020 and ending December 31, 2021.

INTRODUCED BY

COURT OF COMMON COUNCIL

Council President Maly D. Rosado
Councilman TJ Clarke II
Councilman Nick Lebrón
Councilwoman Marilyn Rossetti
Councilman James B. Sánchez
Councilwoman Shirley Surgeon

City of Hartford, January 13, 2020

WHEREAS, The proper organization and execution of the duties of The Court of Common Council requires the establishment of Committees, their Chairs of said Committees and their membership

RESOLVED, That the following be and hereby are appointed as Chairpersons and members to the Standing Committees of the Court of Common Council for the term commencing January 6, 2020 and ending December 31, 2021.

Labor, Education, Workforce and Youth

Nick Lebrón (D), Chair (D)
James Sánchez, Co-Chair, (D)

Health and Human Services

Nick Lebrón, Chair (D)
Marilyn Rossetti (D)
John Gale (HP)

Operations, Management, Budget and Government Accountability

TJ Clarke, II, Co-Chair, (D)
Maly Rosado, Co-Chair, (D)
Shirley Surgeon, (D)
John Gale, (HP)
Wildaliz Bermúdez (WF)

Planning, Economic Development and Housing

Shirley Surgeon, Chair (D)
Wildaliz Bermúdez, (WF)
Maly Rosado, (D)
Josh Michtom (WF)
John Gale, (HP)

Public Works, Parks, Recreation and Environment

Marilyn Rossetti, Chair, (D)
Nick Lebrón, (D)
Wildaliz Bermúdez, (WF)

Quality of Life and Public Safety

TJ Clarke, II, Co-Chair, (D)
James Sánchez, Co-Chair, (D)
Maly Rosado, (D)
Josh Michtom (WF)
John Gale (HP)

INTRODUCED BY

COURT OF COMMON COUNCIL

Council President Maly D. Rosado
Councilman TJ Clarke II
Councilman Nick Lebron
Councilwoman Marilyn Rossetti
Councilman James B. Sanchez
Councilwoman Shirley Surgeon

City of Hartford, January 13, 2020

COUNCIL RULES - 2020-2024

I. The Council President shall preside at Council meetings. The Council shall designate a member as the Presiding Officer Pro-Tem, who shall be the Majority Leader. In the absence of the Council President, the Majority Leader shall preside. If both are absent, a Presiding Officer shall be appointed by the Council President from among the Council membership. Should the Council President fail to appoint a Presiding Officer, an acting Presiding Officer shall be selected by the Council from among its own membership. A recitation of the Pledge of Allegiance shall precede the commencement of all Court of Common Council meetings.

Pursuant to Chapter IV, Section 5 of the City Charter, the Council shall meet regularly on the second and fourth Monday of each month at seven o'clock p.m., except that there shall be only (1) regular meeting in each of the months of July and August on the second Monday evening of each of those two months at 7 p.m.

II. A quorum will consist of at least five members of Council who shall be present at the designated meeting location. Provided that a quorum is physically present, additional members of Council may be present by electronic means but will be prohibited from casting a vote.

III. It shall be the responsibility of the Council's Presiding Officer to preserve order and decorum at all meetings and to take such steps as are necessary to maintain order so as to facilitate the procedures of Council business. The Presiding Officer may speak on all questions without thereby losing the right to vote and shall decide questions of order subject to appeal to the Legislative and Legal Advisor or in the absence of the Legislative and Legal Advisor, the designee of the Corporation Counsel.

IV. When any member desires to speak he or she shall draw the attention of the Presiding Officer and upon receiving the floor shall confine himself or herself to the question under debate and avoid personalities or imputing improper motives to any member. Speaking time for each member on any main or debatable subordinate motion shall be limited to six (6) minutes with two (2) minutes for rebuttal.

V. The order of business shall be:

- (a) Action on the records of the previous meeting
- (b) Motion to place resolutions on the Consent Calendar
- (c) Communications
- (d) Reports of Committees
- (e) Action on agenda items previously presented.

VI. When a motion is made and seconded, it shall be re-stated by the Presiding Officer; and, if it is made in writing, it may be read before being debated. Every motion shall be reduced to writing if the Presiding Officer or any member so desires.

VII. The mover of a question may withdraw his or her motion at any time before a decision or amendment. When a question has been decided, it shall be in order for any member in the prevailing vote to move the reconsideration thereof at the same meeting or at the next succeeding regular meeting. It shall not be in order for a member who abstained on a vote to later move reconsideration pursuant to this rule. No item that has been defeated or postponed indefinitely, nor any item determined by the Presiding Officer to be substantially similar to an item that was previously defeated or postponed indefinitely, shall be introduced within the succeeding six (6) months. A ruling that an item is "substantially similar" within the meaning of this rule may be appealed by the maker to the full body and may be overturned by a majority of those voting

VIII. When a question is under debate, no motion shall be received except a motion to adjourn, to table, to call the previous question, to postpone to a day certain or indefinitely, to commit or to amend. Those several motions shall have precedence in the above order. A motion to adjourn or to recess shall always be in order. A motion to table or postpone or calling for the previous question shall be decided without debate. A motion to table or postpone an ordinance shall be by roll-call vote with the results reported in the Council Journal. A motion to table a resolution will be accepted without roll-call unless there is an objection. Any item that remains on the table for two (2) consecutive meetings shall be deemed to have been postponed indefinitely.

IX. There shall be the following Standing Committees:

1. Labor, Education, Workforce and Youth Development
2. Health and Human Services
3. Operations, Management, Budget, and Government Accountability
4. Planning, Economic Development and Housing
5. Public Works, Parks, Recreation and Environment
6. Quality of Life and Public Safety

The Council shall appoint all chairs, co-chairs and members of all committees or subcommittees, and no committee or subcommittee created by Council shall have authority to create its own subcommittees or sub-subcommittees. The Council may from time to time appoint special committees for the purpose of holding public

hearings on any matter and for such other purposes as it may designate. A quorum rule of two (2) Council Members is applied to all standing committee, special committee and subcommittee meetings.

The Mayor, City Treasurer and any member of Council who attends a Committee meeting shall have the right to participate in the Committee's discussion, whether or not such official is a member of the Committee. At the discretion of the Committee Chairperson, a Committee may provide opportunity for public participation.

1. A regular Labor, Education, Workforce and Youth Development Committee meeting will be held on the third Wednesday of each month at 5:30 P.M. in the Council Chambers.

2. A regular Health and Human Services Committee meeting will be held on the first Monday of each month at 5:30 P.M. in the Council Chambers.

3. A regular Operations, Management, Budget and Government Accountability Committee meeting will be held on the third Monday of each month at 5:30 P.M. in the Council Chambers.

4. A regular Planning, Economic Development and Housing Committee meeting will be held on the first Tuesday of each month at 5:30 P.M. in the Council Chambers.

5. A regular Public Works, Parks, Recreation and Environment Committee meeting will be held on the first Wednesday of each month at 5:30 P.M. in the Council Chambers.

6. A regular Quality of Life and Public Safety Committee meeting will be held on the third Tuesday of each month at 5:30 P.M. in the Council Chambers.

8. Committee of the Whole meetings will take place in accordance with Rule XI.

Committee Chairpersons reserve the right to hold Committee meetings throughout the community with proper notice to the Town and City Clerk's Office and the community.

Committee meetings may be cancelled at the discretion of the Chairperson. A special meeting of a Standing Committee can be called upon no less than 48 hours' notice by the Chairperson filing a written notice of the meeting and the agenda with the Town and City Clerk and mailing a notice to all proper persons. Such Chairperson may not file such a notice until he or she has the approval of at least one other Committee Member, and such Chairperson shall call the meeting on behalf of all those who consented. Should at least three (3) Committee Members

request a special meeting, the Chairperson shall file a notice and call a meeting at their request. The agenda of a special meeting shall be posted on the Town Clerk and/or City Council website.

The agenda for each regularly scheduled meeting of a Standing Committee shall be delivered to the Mayor, the Town and City Clerk and all Council Members and shall be posted on the Town Clerk and City Council website at least 48 hours prior to the meeting.

The agenda shall include all items referred from the previous Council meeting and any item filed by a Committee Member with the Chairperson at least 72 hours prior to the scheduled standing committee meeting.

Any regularly scheduled Standing Committee meeting falling on a legal holiday, or the evening before a holiday, or on an evening when a Council meeting has been scheduled by operation of law shall be rescheduled for the first evening thereafter.

All reports of Committees appointed by the Council shall be in writing. Assistance to each Standing Committee for the purpose of preparing reports shall be provided by Council staff, who shall be supervised by the Town and City Clerk for this and all other administrative purposes. Reports shall include general information on the subject matter, a brief summary of discussion, the proposed action, and the Committee vote (including how each member voted). The report shall be the statement of the Committee chair or of the other Committee member who signs it and shall not require the approval of the Committee. All reports of Committees shall be posted on the City Council website prior to action by the Council to the greatest extent possible. The failure to make such a posting of a report shall not limit the power of the Council to act on such reports.

X. By vote of five (5) Members of Council or with the consent of the Committee Chairperson, a Committee may be discharged from reporting or acting upon an item. Notice of an intention to discharge (by the committee chairperson) or to move to discharge an item from committee shall be filed with the Clerk in accordance with Rule XVI. Upon receipt of such a filing, the Clerk shall conditionally add the referenced item to the agenda for action. An item so discharged may be voted upon by Council.

XI. There shall be a Committee of the Whole comprised of the entire Court of Common Council. The Committee of the Whole shall meet at 6:00 p.m. and end at 7:00 p.m. at the first regularly held Council Meeting of each month for the purpose of taking public comment on issues of interest to the community. No member of the public shall speak for more than three (3) minutes. It is the duty of the Presiding Officer to enforce that time limit in an equitable fashion. During the public comment period, no member of the Council may address the Council as a member of the public.

Any person making personal, impertinent or slanderous remarks or who becomes boisterous while addressing the Council, shall be forthwith barred by the Presiding Officer from

further audience at said meeting unless permission to remain is granted by a two-thirds vote of the Council members present and voting.

During the public comment period, there shall be no debate by the Council nor shall Council members ask questions.

Additional meetings of the Committee of the Whole may be called at the discretion of the Council President, or by any five (5) Council Members but with no less than 48 hours' notice

filed with the Town and City Clerk. The Council may invite the Mayor or other city officials at appropriate times to discuss policy matters or other issues needing attention.

In addition, when a nomination has been made by the Mayor for the position of department head, Chief Operating Officer or Corporation Counsel and a resume or other information has been presented to the Council for its consideration, the President of the Council shall convene a Committee of the Whole within fifteen days of the nomination, at which the nominee is invited to appear and be heard. The purpose of the Committee of the Whole will be to provide members of the Court of Common Council the opportunity to ask any questions bearing upon the qualification, experience, or any other information of use in making a decision concerning the appropriateness of the nominee for the position. The Committee of the Whole shall then vote either recommending, not recommending the nominee or abstaining from taking a position on the nominee. The nominee will then be presented for confirmation or non-confirmation at a subsequent meeting of the Court of Common Council.

Furthermore, when a nominee has been chosen by the Mayor for a position on any Board or Commission and a resume or other information has been presented to the Council for its consideration, the nominee's name will be presented to the Court of Common Council, which may refer the nominee to the appropriate Council committee for consideration. In the event a nominee is sent to committee for consideration, the nominee will be interviewed according to the practice of that committee and a vote may be taken by the committee either recommending or not recommending the nominee. The nominee shall then be presented for confirmation or nonconfirmation at a subsequent meeting of the Court of Common Council.

XII. The Town and City Clerk shall prepare, maintain and have printed an adequate Journal of the proceedings of the Council. The Clerk shall not be required to include speeches.

XIII. The latest published edition of Robert's Rules of Order, Revised, shall be parliamentary authority in the Council except as otherwise provided in these rules. Interpretation of Council and other rules shall be the responsibility of the Legislative and Legal Advisor, or in the absence of the Legislative and Legal Advisor, the designee of the Corporation Counsel.

XIV. Any of the rules of the Council may be suspended unless three or more members shall object, however the provisions of Rule XIII and Rule XVI may be suspended only by two-thirds consent of all voting members of the Council, provided however that this Rule XIV may be suspended by an affirmative vote of four (4) members of Council, or by any higher number of

votes required by the Freedom of Information Act, for the sole purpose of accepting onto the Council agenda an item submitted by Corporation Counsel concerning pending litigation that requires immediate consideration by Council. The Council rules shall be suspended only for the item submitted and shall remain in effect for all other agenda items.

XV. Amendments to these rules shall be submitted in writing at any meeting of the Council, and shall be adopted only by an affirmative vote of at least five (5) members of the Council no later than the second succeeding regular meeting.

XVI. All matters requiring action by the Council shall be placed on the regular agenda if the written document initiating the matter has been filed with The Town and City Clerk on or before twelve o'clock noon on the Wednesday preceding the day of the meeting at which the matter is introduced. If Wednesday is a holiday or if the Clerk's office is closed for any other reason, the deadline will be moved to twelve o'clock noon on the next business day. Only items submitted by the Mayor or a member of the Court of Common Council shall be submitted for the Council meeting. "Emergency" shall be defined, for the purposes of this Rule, as a matter that must be considered by the Council for the immediate preservation of (1) the public peace, health and safety; or (2) the fiscal stability of the City, including the position of the city in litigation matters.

All members of the Council shall be promptly notified by The Town and City Clerk of the nature of any documents filed with the Clerk on or before 4:30 p.m. on the day following the deadline for filing. The Town and City Clerk shall furnish each member of Council, the Mayor, the Corporation Counsel and the Legislative and Legal Advisor, a package containing all agenda backup material. The Town and City Clerk shall simultaneously post an electronic copy of the agenda package on the Town Clerk and/or City Council website.

XVII. At 7 p.m. on the third Monday of each month, or such other times as the Council may from time to time designate, where required, hearings will be held by Council members on all matters requiring a public hearing. If the third Monday falls on a holiday, then said hearings shall be held on the next business day.

The hearings on the third Monday of each month shall be conducted by a Committee of five Council members under an alphabetical assignment with the first-named Council member alphabetically to be Chairperson. In alphabetical sequence, the personnel of the Committee will rotate among all Council members for these hearings.

Public Hearings shall be conducted in accordance with the following procedures:

Each person wishing to address the Council or Committee thereof shall, upon recognition by the Presiding Officer, give his or her name, address, and if he or she represents a group shall, in addition, state for the record, the name and address of said group or organization. Every speaker shall limit his or her remarks to five minutes. It is the duty of the Presiding Officer to enforce that limitation in an equitable fashion

All remarks shall be addressed to the Council as a body and not to any member thereof.

All remarks shall be limited to present or proposed City of Hartford policies, budget, ordinances or resolutions that are designated for such Public Hearing.

During the Public Hearing, no member of the Council may address the Council as a member of the public.

Any person making personal, impertinent or slanderous remarks or who becomes boisterous while addressing the Council, shall be forthwith barred by the Presiding Officer from further audience at said meeting unless permission to remain is granted by a two-thirds vote of the Council members present and voting.

During the Public Hearing, there shall be no debate by the Council nor shall Council members ask questions of persons making such presentations.

XVIII. Any member of the Council may offer a motion to place resolutions on the general Consent Calendar. Any such motion shall designate those resolutions which the mover believes will not be subject to opposition or debate and which the mover desires to have acted upon on the Consent Calendar. If any Council member shall object to the placing of a resolution or resolutions on the Consent Calendar, then such resolution or resolutions shall not be placed on the Consent Calendar and shall be acted upon in the normal manner.

At any appropriate time, any member of the Council may move for adoption of all resolutions on the Consent Calendar. If such motion has been properly seconded, the Council President shall then direct The Town and City Clerk to take a single roll-call vote in regard to all resolutions on the Consent Calendar. The votes of the members of the Council on the motion for adoption of all resolutions on the Consent Calendar are deemed and shall be construed to be the votes of the members of the Council on each such resolution as if each such resolution had been the subject of a separate roll-call vote, except any member may request The Town and City Clerk to record such member's vote as an abstention on any resolution or resolutions if such member so desires.

Additionally, any resolution or ordinance vetoed by the Mayor shall be automatically placed on the next regularly scheduled Court of Common Council meeting agenda by the Town and City Clerk, introduced by the original sponsor.

Before any proposed ordinance is placed by a member of Council on any agenda for consideration by the Council, such ordinance shall be submitted for review and approval as to form and legality by the Legislative and Legal Advisor, who shall consult the Office of the Corporation Counsel as to its view.

XIX. Failure to comply with any provision of these Rules relating to the posting of material on a website shall be reported to the Council, with an explanation for the failure, but shall not require the cancellation or postponement of a meeting if all of the requirements of the Freedom of Information Act have been satisfied.

XX. The assignment of individual Councilperson's offices and parking spaces and the designation of any other Council administrative resources or appurtenances of the office of a member of the City Council shall be at the sole discretion of the Council President.

ITEM# 11 ON AGENDA

INTRODUCED BY:

Councilwoman Wildaliz Bermudez
Councilman Josh Michtom

COURT OF COMMON COUNCIL

January 13th, 2020

RESOLVED, That Wildaliz Bermudez be and is hereby appointed as Minority Leader to the Hartford Court of Common Council for the term commencing on January 1st 2020 and ending on December 31st, 2021.